



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, February 25, 2009 **Location:** Founders Hall

**Future Board Meetings:** March 25, April 11 (Special Meeting), April 22

- The Board observed a moment of silence in memory of a Mt. SAC student who died earlier on Wednesday in a car accident. **Mark Daniel Flores**, 20, and a resident of Baldwin Park, was enrolled in several classes at the College including Fire Technology, History of Jazz, and Digital Filmmaking. The Trustees extended their condolences to Mark's family and fellow students.
- **President Nixon** reported that, while the College is offering 86 fewer classes than last spring, student enrollment this semester by 5.27%. There is also a 6.37% increase in the total number of units enrolled. The bottom line is that although we are offering fewer classes, we have more students taking more units than last spring. **President Nixon** commended the Flying Team for its performance at the NIFA Region 2 SAFECON "Airmeeet" held the weekend of February 14 in Salinas.

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA, and Associated Students. Detailed presentations are reported in the official minutes posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the College's website.*

- Approved to accept Sabbatical Reports from Professors Maya Alvarez-Galván, Terri Beam, Frances Borella, Catherine Calkins, Andrea Diem, Tamra Horton, Eric Kaljumagi, Elizabeth Lobb, Kim-Leiloni Nguyen, Cynthia Prochaska, and Tammy Trujillo.
- Approved the Recommendation to Employ Faculty Under Second Contract
- Approved the Recommendation to Employ Faculty Under Third Contract
- Approved the Recommendation to Grant Tenure
- Approved to accept Sabbatical Reports for 2007-08
- Approved the sabbatical leave applications for 2009-10
- Approved forensics students and faculty to attend the Phi Rho Pi National Championship Tournament from April 1-12, 2009, in Portland, OR.
- Approved journalism students and faculty to attend the College Media Advisers National Convention in New York, NY, from March 14-17, 2009.
- Approved Wind Ensemble and Jazz Ensemble students and faculty for travel on a performance and competition tour from April 23-26 to Fresno, Sacramento, and Reno.
- Approved health occupations students and faculty to attend the Health Occupations Students of America Statewide Leadership Conference in Sacramento from March 20-23, 2009.
- Approved a contract between the Long Beach Community College District and the Small Business Development Center.
- Approved a memorandum of understanding between the Claremont Chamber of Commerce and the Small Business Development Center.
- Approved to accept funds for the Showcasing and Replicating Community College Programs Peer Mentoring grant.
- Approved to accept a contract awarded by the California Department of Education to repair and renovate the children's bathrooms and play yards at the Child Development Center.
- Approved an affiliation agreement with San Geronio Memorial Hospital for nursing students.
- Approved the additions and changes to the Continuing Education program.
- Approved the additions to the Regional Health Occupations Resource Center annual plan.
- Approved an agreement with Orbach, Huff & Suarez LLP to provide Legal Consulting Services for the period February 25, 2009, through February 24, 2014, on an as-needed basis.

- Approved to renew the Bus Transportation Agreements with Durham School Services, L.P. and Coach America for fiscal year 2009-10.
- Approved to renew the agreement with Thacker Berry Farms for the period March 1, 2009, through August 31, 2009.
- Approved agreements to provide Professional Design and Consulting Services with P2S Engineering for the Temporary Space for Administration Building Remodel and Mechanical System Evaluation – Learning Technology Center projects.
- Approved to reduce to 5% the retention for Daart Engineering Company on their contract for the Classroom Remodel – Fire Sprinklers (Bid No. 2688) project and for Harik Construction on their contract for the Math and Science Building – General (Bid No. 2739) project.
- Approved Bid No. 2808 - Athletic Storage Building – Awarded to General Consolidated Constructors, Inc., in the amount of \$545,000, which represents the base bid plus Additive Alternate Nos. 1 and 2.
- Approved Bid No. 2811 - Printing of Class Schedules for 2009-10 Academic Year – Awarded to Ashok, Inc., in the amount of \$53,012.47 plus applicable sales tax.

## **ACTION ITEMS**

- Approved Personnel Transactions, dated February 25 (pulled from Consent Calendar for discussion).
- Rejected Bid No. 2807 - Warehouse Ventilation Project (pulled from Consent Calendar for discussion). Because it was determined that a portion of the project scope was excluded from the original bid documents, which would materially affect the bid results, the Board decided that it was in the District's best interest to reject all bids, revise the scope, and re-bid the project.
- Approved Math and Science Building Change Orders (pulled from Consent Calendar for discussion).
- **Approved the appointment of Richard Morley as the Executive Director of College Development and the Mt. SAC Foundation.**

## **INFORMATIONAL REPORTS**

- Marie Tyra, Project Director for the Tech Prep Program, presented an oral and written briefing on Local Regional Occupational Program Sequencing Plans. Professor Tyra reported that the College implemented its current articulation program with secondary schools during the 2003-04 academic year. The program is limited to secondary career technical education courses that are aligned with career technical education taxonomy of programs (TOPS) coded programs. She noted that the Mt. SAC program is a model for the state and that it will continue to grow by expanding to all academic divisions. It will also continue to increase the number of agreements that are active, the number of students successfully completing the process and increase campus enrollments as a result of articulation.

## **BOARD RECOGNITIONS & PRESENTATIONS**

### **Newly Hired Staff**

#### **Classified**

- **Rodolfo Del-Rio**, Custodian, Custodial Services
- **Estevan Guerrero**, Public Safety Officer, Public Safety
- **Manuel Marquez**, Irrigation Specialist, Grounds

#### **Management**

- **Donald Potter**, Manager, Deaf & Hard of Hearing Services, Disabled Student Programs & Services

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

**Dr. John S. Nixon**, *President/CEO*

#### **TRUSTEES**

**Dr. Manuel Baca**, **Rosanne Bader**, **Judy Chen Haggerty**, *Esq.*, **Fred Chyr**, **Dr. David K. Hall**  
**Cheryl Jamison**, *Student Trustee*