



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, December 17, 2008

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## CLOSED SESSION

- **Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957:** one position
- **Conference with Labor Negotiator Virginia Burley, Vice President, Instruction, per California Government Code Section 54957.6**  
Faculty Association

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

## **ELECTION OF BOARD OF TRUSTEES OFFICERS**

To comply with Education Code Section 35143, an annual organizational meeting must be held within 15 calendar days of the first Friday in December to elect officers of the Board. (See backup packet page 1.)

## **INTRODUCTIONS AND RECOGNITION**

- **Introduction of the following newly appointed staff:**

### Classified

Maria Cardenas, Secretary, Adult Basic Education  
James Castillo, Custodian, Custodial Services  
Jonathan Cole, Computer Facilities Assistant, Information Technology  
Christine Ojeda, Clerical Specialist, Physical Education  
Arthur Paustian, Custodian, Custodial Services  
Deejay Santiago, Matriculation Coordinator, ESL

### Supervisory

Antonio Bangloy, Supervisor, Application Support & Development, Information Technology

- **Recognition**

- Awarding of Certificate of Service to the following retiring staff members:

Karen Disbrow, Secretary, Technology & Health Division, 13 years of service  
Cynthia E. Gault, Senior Buyer, Purchasing, 22 years of service  
Robert J. Lee, Systems Programmer, Information Technology, 41 years of service

## **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of November 19, 2008. (See backup packet pages 2 through 12.)

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
  - Oral report by Vicenti, Lloyd & Stutzman representatives (Action item #1)
  - Report on Measure R
5. Informational Reports:
  - A. Physics Program, prepared by Martin Mason, Professor, Physics & Engineering (See backup packet pages 13 and 14.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

### PRESIDENT'S OFFICE

1. Consideration of approval of employees authorized to sign contracts or documents on behalf of the College. (See backup packet page 15.)

### HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated December 17, 2008. (See backup packet pages 16 through 27.)
3. Consideration of approval of renewal of Management Contracts (2009-11.) (See backup packet pages 28 and 29.)
4. Consideration of approval of 2006-07 Negotiated Agreement between the Mt. San Antonio Community College District and CSEA Chapter 262 and Chapter 651. (See backup packet page 30.)

## **INSTRUCTION and STUDENT SERVICES**

5. Consideration of approval of a contract for the Career Exploration and Development for 7<sup>th</sup> and 8<sup>th</sup> Graders grant. (See backup packet page 31.)
6. Consideration of approval of activities and acceptance of funds for the Citrus Valley Health Partners Nursing grant. (See backup packet page 32.)
7. Consideration of approval of activities for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 33.)
8. Consideration of approval of activities and acceptance of funds for the Pomona Valley Hospital Medical Center Nursing grant. (See backup packet page 34.)
9. Consideration of approval of activities for the Title V – Developing Hispanic-Serving Institutions grant. (See backup packet pages 35 and 36.)
10. Consideration of approval for fashion students and Professor Terri Faraone to travel to New York City from February 12-18, 2009. (See backup packet page 37.)
11. Consideration of approval of the Winter 2009 Study Abroad program in Paris, France, from January 15 through February 12, 2009. (See backup packet page 38.)
12. Consideration of approval of Community Services programs/courses for Winter/Spring 2009. (See backup packet pages 39 through 44.)
13. Consideration of approval of additions to the Continuing Education program. (See backup packet page 45.)

## **ADMINISTRATIVE SERVICES**

14. Consideration of approval of Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 46 through 48.)
15. Consideration of approval of Resolution No. 08-06 – Adoption of Ingersoll-Rand/Schlage Security Management System as the Standard for Use in Public Works of Improvement. (See backup packet pages 49 and 50.)
16. Consideration of approval of a Joint Venture Agreement with Thee Christmas Tree Company. (See backup packet page 51.)
17. Consideration of approval of agreements to perform Professional Design and Consulting Services with JT Engineering for the Water Pump Enclosure (Parking Lot F) project; with Independent Roofing Consultants for the Wellness Center Roof Inspection project; with Quantum Power for the Electrical Substation Relocation project; and with Vantage Technology Consulting Group for the Math and Science Building project. (See backup packet pages 52 and 53.)

18. Consideration of approval to reduce to 5% the retention for K.A.R. Construction, Inc. on their contract for the Math/Science Building (Caissons & Concrete) project; for Sage Electric Company on their contract for the Classroom Remodel (Electrical) project; and for Nu/Age Development, Inc. on their contract for the Science Building (Interior/Exterior Improvements) project. (See backup packet page 54.)
19. Consideration of approval of the following Bid:
  - Bid No. 2805-09 Math and Science Building Landscape & Irrigation – Southern California Landscape, Inc. (Contractor). (See backup packet page 55.)
20. Consideration of approval of the following Change Orders:
  - Bid No. 2704 Construction Services Building Remodel and New Data Center – PW Construction (General Contractor) – Change Order No. 5. (See backup packet pages 56 and 57.)
  - Bid No. 2730 Backbone Infrastructure for Agricultural Sciences – Miramontes Construction Company, Inc. (Contractor) – Change Order No. 4. (See backup packet page 58.)
  - Bid No. 2739 Math and Science Building – Harik Construction (General Construction Contractor) – Change Order No. 6. (See backup packet pages 59 and 60.)
  - Bid No. 2720 Math and Science Building – Doja, Inc. (Demolition, Earthwork, and Site Improvements Contractor) – Change Order No. 5. (See backup packet page 60.)
  - Bid No. 2721 Math and Science Building – KAR Construction (Caissons and Concrete Contractor) – Change Order No. 7. (See backup packet page 61.)
  - Bid No. 2729 Math and Science Building – CSI Electrical Contractors (Electrical Contractor) – Change Order No. 8. (See backup packet pages 61 and 62.)
  - Bid No. 2763 Natural Sciences Building Exterior Improvements – KAR Construction (General Contractor) – Change Order No. 6. (See backup packet pages 63 and 64.)
  - Bid No. 2785 Humanities Exterior Improvements (Bridge/Walkway at North Parking Lot) – Sea West Enterprises, Inc. (General Contractor) – Change Order No. 1. (See backup packet page 65.)
  - Bid No. 2786 Chemistry Building Exterior Improvements – KAR Construction (General Contractor) – Change Order No. 1. (See backup packet pages 66 and 67.)

21. Consideration of approval of the following Contract Amendments

- Contract Administration Building Remodel – Bovis Lend Lease (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 68.)
- Contract Art Building Mechanical Improvements – P2S Engineering (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 69.)

22. Consideration of approval of the following Completion Notice:

- Bid No. 2705 Construction Services Remodel & New Data Center – Scorpio Enterprises dba AireMasters Air Conditioning (Mechanical Contractor)

23. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Ed Swopes – Rear Transversal for a GMC Truck, valued by donor at \$0, to be used by the Technology & Health Division.
- Imran Salim – IBM Disk Array Hardware – valued by donor at \$5,000, to be used by the Information Technology Department of the Administrative Services Division.
- Larry L. Redinger – Refrigerator/Freezer, three Thomasville Chairs, Antique Cabinet, and Brass Floor Lamps, valued by donor at \$1,955, to be used by the Natural Sciences Division.
- Cyndy Simms – Duncan-Phyfe Sofa, Victorian Loveseat Sette, and two Side Chairs, Oval Tea Table, Tea Serving Cart, and Sideboard with Mirror, valued by donor at \$3,170, to be used by the Natural Sciences Division.
- Paul Showalter – 1991 Lawson Proto Press (silk screen press), valued by donor at \$1,200, to be used by the Arts Division.
- Paul Showalter – 1991 Lawson Expo Light (silk screen exposure unit), valued by donor at \$750, to be used by the Arts Division.

## **ACTION ITEMS**

**All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.**

1. Consideration of approval to accept the audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2008, relating to books and records of the Mt. San Antonio Community College District, Financial Aid, and Mt. San Antonio College Auxiliary Services Corporation. (Distributed as a separate document.)

2. Consideration of approval of Resolution No. 08-04 – Election to Become Subject to the Uniform Public Construction Cost Accounting Procedures, and Resolution No. 08-05 – Enacting of Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act. (See backup packet pages 70 through 76.)

## **BOARD COMMUNICATION**

**At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.**

## **ADJOURNMENT**

Future Board Meetings:    January 28, 2009  
   February 25, 2009  
   March 25, 2009

### **Upcoming Events:**

December 18, 2008	<b>“Feel the Music” with the L.A. Philharmonic</b> – 7:30 p.m., First Baptist Church, Pomona
December 24, 2008 - January 1, 2009	<b>Winter Recess</b> (Campus Closed)
January 5, 2009	<b>Winter Intersession Begins</b>
January 19, 2009	<b>Martin Luther King Jr. Day</b> (Campus Closed)
January 21, 2009	<b>Foundation Executive Committee Meeting</b> –3:00 p.m., Founders Hall <b>Board of Directors Meeting</b> – 4:00-6:00 p.m., Founders Hall
February 5, 2009	<b>Citizens Oversight Committee Meeting</b> – 6:00 p.m., Founders Hall

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.