



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday, November 19, 2008 **Location:** Founders Hall  
**Future Board Meetings:** December 17, January 28, February 25

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA, and Associated Students. Detailed presentations are reported in the official minutes posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the College's website.*

- Approved Personnel Transactions, dated November 19, 2008.
- Approved The Essentials of Credibility, Composure, and Confidence Workshop, scheduled for March 29, 2009.
- Approved How to be a More Effective Group Communicator Workshop, scheduled for April 24, 2009.
- Approved Dealing with Negative Attitudes in the Workplace Workshop, scheduled for June 19, 2009.
- Approved activities and acceptance of funds for the Career Advancement Academy grant.
- Approved activities/ acceptance of funds for the California High School Exit Examination Preparation grant.
- Approved activities for the Early College High School grant.
- Approved of a partnership agreement between the Small Business Development Center and the California Community Colleges Chancellor's Office.
- Approved an extension of the TANF Child Development Careers Program.
- Approved the Continuing Education mission, vision and student learning goals.
- Approved the pre-med section of the Mt. SAC Caduceus Club to attend a regional meeting in Las Vegas.
- Approved the Mt. SAC Aeronautics Team to participate in the Pacific Coast Intercollegiate Flying Association regional airmeet February 13-16, 2009, in San Jose, CA.
- Approved the Mt. SAC Turf Team to participate in the Fifth Annual Student Challenge at the Sports Turf Managers Association's Annual Conference and Exhibition in San Jose, CA, January 13-17, 2009.
- Approved additions to the Regional Health Occupations Resource Center programs.
- Approved additions and changes to the Continuing Education program
- Approved Appropriation Transfers and Budget Revisions Summary.
- Approved the Quarterly Financial Status Report, for the period ending September 30, 2008.
- Approved a Joint Venture Agreement with Thee Christmas Tree Company.
- Approval of a Renewal Agreement with Millennium Better Security, Inc.
- Approved agreements to perform Professional Design /Consulting Services with P2S Engineering for the Art Building Mechanical Improvements project; and with tPB Architecture for the Bonita/Walnut Retaining Wall.
- Approved to reduce to 5% the retention for M. Wilson Co. Contractors, Inc. on their contract for the Construction Services Building Remodel and New Data Center – Electrical (Bid No. 2706) project.
- Approved to reduce to 5% the retention for Los Angeles Air Conditioning, Inc. on their contract for the Classroom Remodel – Plumbing (Bid No. 2669) project.
- Approved to reduce to 5% the retention for Inland Mechanical Construction, Inc. on their contract for the Classroom Remodel - Plumbing (Bid No. 2668) project.
- Approved to reduce to 5% the retention for Facility Operations Plus on their contract for the Athletics Restroom Building (Bid No. 2748) project.

### ACTION ITEMS

*Items discussed and acted upon separately by the Board.*

- Approved the Quarterly Investment Report, for the period ending September 30, 2008. (Pulled from Consent Calendar)
- Approved Classroom Remodel/Student Services Renovation/Math and Science building Change Orders (Pulled from Consent Calendar)
- **REMOVED FROM CONSENT CALENDAR:** Joint Venture agreement with Thee Christmas Tree Company.
- **REMOVED FROM AGENDA:** Approved an agreement to provide Relocation Services for the renovation of the buildings housing Natural Sciences, Chemistry, and social Sciences (Buildings 7, 11, 26A, 26B, and 26D).

### INFORMATIONAL REPORT

- **Richard Morley**, Interim Executive Director of the Mt. SAC Foundation, presented a report of the Foundation's goals and accomplishments for FY08 and discussed the Foundation's needs for growth going forward. He was joined by Foundation Board Members Steve O'Sullivan and Bill Roman.

During 2007-08, the Foundation broke new ground, generating record income of \$1.8 million and growing net assets through effective management of endowed funds. Operating expenses continued to be well below the norm, thus maximizing the effect of donors' gifts for scholarships and campus projects. As of June 2008, Foundation net assets were \$2.1 million, with approximately \$1.1 million in endowed scholarship funds. The Foundation also set a new record for scholarship awards, distributing \$174,850 for 164 student scholarships during the 2008-09 academic year. During the same period, the Foundation received significant new dollars for scholarships, which enabled the Foundation to assist even more Mt. SAC students with scholarships based on both financial need and academic achievement.

Morley noted that the Foundation now has a solid governing board with five new members and key leadership in place. Board recruitment, development and retention are at the core of the Foundation's Strategic Plan. Going forward, Morley and the board presenters underscored the need to boost staffing resources in order to achieve the endowment and funding goals befitting a college of the size and reputation of Mt. SAC.

### PRESENTATIONS

- The Board recognized **Sally Wieck** for her service on the Citizens' Oversight Committee from January 2006 through September 2008

### BOARD RECOGNITIONS

#### Newly Hired Staff

##### Classified

- Sally Fenton, Secretary, Instruction

##### Management

- Liza Becker, Director, ESL, English as a Second Language
- Thomas Meikle, Manager, Purchasing, Fiscal Services
- Lorraine Williams, CalWORKs/CARE Coordinator, Student Services

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

Dr. John S. Nixon, *President/CEO*

#### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Judy Chen Haggerty, Esq., Fred Chyr, Dr. David K. Hall  
Cheryl Jamison, *Student Trustee*