



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, October 15, 2008

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:00 p.m. on Wednesday, October 15, 2008. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Virginia Burley, Vice President, Instruction.

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following item:

- Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6
CSEA Chapters 262 and 651 (President Nixon led discussion on this item due to Dr. Miyamoto's absence.)

Trustee Hall left the meeting at 6:17 p.m. to represent the Board at the Baldwin Park City Council meeting.

3. PUBLIC SESSION

The public meeting reconvened at 6:33 p.m.

Student Trustee Jamison arrived at 6:36 p.m.

4. INTRODUCTIONS/RECOGNITION

- **Introductions**

The following newly appointed staff were introduced to the Board:

Nancy Martin, Financial Aid Specialist, Financial Aid

Marlene Sandoval, Educational Advisor, Financial Aid

Jennifer Tucker, Educational Research Assessment Analyst, Research & Institutional Effectiveness

5. APPROVAL OF MINUTES

It was moved by Trustee Chyr, seconded by Trustee Chen Haggerty, to approve the minutes of the regular meeting of September 24, 2008. Motion unanimously carried. Student Trustee concurred.

6. ACTION TAKEN IN CLOSED SESSION

None.

7. PUBLIC COMMUNICATION

- Jorge Martinez, President of the E.A.G.L.E. (Environmental Action Group for a Livable Earth) Club, thanked the Board for resolving the issue of having a road built behind the Wildlife Sanctuary and for increasing the area of the Sanctuary. Mr. Martinez invited President Nixon and Board members to attend the Annual Wildlife Sanctuary Concert and Tour on November 22 (10:00 a.m. – 4:00 p.m.).
- Student Hope Nejar addressed the Board on behalf of Mt. SAC Greens, a Club dedicated to grassroots politics. She asked the Board to consider purchasing printers for use on campus that use soy-based ink and to use recycled paper on campus. She shared a handout with the Board Secretary listing companies that offer recycled products.

8. REPORTS

A. Brandie White, Associated Students President, reported the following:

- Officer training was held on October 4 for the Associated Students' newly appointed senators. Senators received training in how to write appropriations, parliamentary procedures, specific senator duties, and team dynamics.
- A Rock-the-Vote Rally was held on October 13 and will be held again on October 16. Representatives from both sides of all of the propositions as well as the Obama and McCain campaign have been invited. There is a Measure RR booth to share information with students, but the main focal point is to register students to vote. Ms. White thanked President Nixon and Vice Presidents Gregoryk and Yamagata-Noji for stopping by.
- Earlier today, Student Life held its annual Lost and Found Silent Auction and raised over \$1,000 that will be used for student scholarships.
- Ten students have been selected to attend the California Community College Student Affairs Association conference later this month in San Diego. Four

students were selected to represent Mt. SAC at the California State Student Senate in San Jose later this month.

- On October 1, six students with significant financial need were given Associated Students Foothill Transit and Metro Scholarships. These scholarships will pay for their bus passes for the next three months.
- Associated Students is working with Disabled Student Programs & Services to plan events for *National Disability Awareness Month*. Weekly events will educate students about various disabilities and will broaden Associated Students' presence throughout campus as well as promote interaction between students with and without disabilities. Ms. White noted that this is also *Breast Cancer Awareness Month* and A.S. will be handing out ribbons.
- Public Safety Director Jeff Parker and Assistant Director Mike Montoya were thanked for giving a presentation to the Senate on the Use of Force proposal to allow trained Public Safety personnel to carry pepper spray and batons.
- Associated Students will host its first movie night with new projection equipment on October 28 in the Student Life Center. The film *Tropic Thunder* will be shown at no cost.
- Associated Students is sponsoring a Mt. SAC Team at the *Step Out: Walk to Fight Diabetes*. The team hopes to raise \$5,000.
- President White thanked faculty who have allowed students to do in-class presentations on Measure RR and voter registration. Twenty-nine classes have been visited thus far, and presentations will continue throughout the week.

B. Michelle Grimes-Hillman, Academic Senate President, reported the following:

- On October 7, the Senate passed Resolution 2009-10 (Plagiarism Software) and approved the Basic Skills Action Plan. Senators also approved the creation of a new Senate Committee – the Basic Skills Coordinating Committee, as well as changes to the District Learning Committee and Equivalency Committee membership.
- The Senate is scheduled to take action tomorrow on Senate Goals, AP 5071 (Student Leave of Absence), WASC Accreditation for continuing Education (High School Diploma), the proposed addition of Math 71X as a Math competency equivalency for all Associate degrees, and will vote on Resolution 2008-09 (Adult Basic Education and ESL Noncredit Faculty).
- The College agreed to create a task force to determine the software options and costs involved in purchasing and making available functional plagiarism software in response to Resolution 2008-10 (Plagiarism Software). The task force will be composed of both faculty appointed by the Academic Senate and managers from appropriate areas, including Information Technology and Instruction. Recommendations from this task force will be considered for implementation when the College budget allows.

C. Virginia Macias, Classified Senate President, reported the following:

- The Classified Senate has decided to raffle two gift baskets this fall – one an Italian-themed basket and the other will be the popular gift card basket. Funds raised will be used to support educational goals and leadership opportunities for classified staff.
- Richard Morley, Interim Director of the Foundation, met with the Classified Senate to discuss fund-raising partnerships. The first collaboration will be the annual Mountie Carlo Night in March 2009. The classified Senate will take a major role in promoting ticket sales as well as working the event.
- Scholarship awards were presented to Amy Kramer, Maryann Tolano-Leveque, and Tonya Bennitt.
- The Classified Senate will be conducting a campuswide contest to update the Senate logo. The winning submission will be awarded a \$25 gift certificate.

D. Terri Long, Faculty Association President, reported the following:

- The Faculty Association Representative Council voted unanimously to contribute \$25,000 to the Measure RR campaign. President Long presented the check to Vice President Gregoryk earlier today.
- The Faculty Association will host two open houses for part-time faculty this spring. Tentative dates are Tuesday, March 17, at noon, and Wednesday, March 18, at 6:00 p.m. More information will be provided later in the semester.
- The Faculty Association sent nine delegates to the California Community Colleges Association (CCA) Fall Conference held last weekend in San Francisco.
- The Faculty Association is soliciting ideas from faculty for reopener negotiations. Reopener negotiations between the District and the Faculty Association begin in January.

E. CSEA, Chapter 262, President Bill Rawlings was not able to be present; however, he submitted the following written report:

- CSEA, Chapter 262 supports approval of proposed Board Policy 3505 – Use of Force. Adoption of this policy will be a good first step toward improving the safety of our students, staff, and faculty.
- In support of Measure RR, a joint letter from Chapter Presidents Bill Rawlings and Johnny Jauregui encouraging a Yes vote is being prepared and will be mailed to approximately 7,000 members and CSEA affiliates within the Mt. SAC District.
- Executive Board nominations have begun for the positions of President, Second Vice President, Treasurer, Public Relations Officer, and Secretary. Nominations will conclude in November, with elections being held in December. Newly elected officers will begin their two-year terms on January 1, 2009.

F. President Nixon's report included the following:

- Dr. Nixon commented on the dedication ceremony held last Friday in memory of former professor Lou Shainberg. The second floor of the Science Laboratories Building was named in honor of Professor Shainberg. Dr. Nixon said it was a very moving ceremony, and he appreciated having the opportunity to meet Professor Shainberg's family and the many retirees who attended the event.
- Dr. Nixon introduced Dean Sue Long, who also serves on the Board of the American Red Cross. Each year, the American Red Cross has an event to honor its major donors. This year, Mt. SAC was honored as the community college that donated the most blood this past year. The College collected 1,434 pints of blood. Dean Long presented a plaque to President Baca. Dean Long reminded everyone that the fall "Out for Blood" drive is coming up – this drive is a competition held between Mt. SAC and Cal Poly. Last year, Cal Poly won, and this year Dean Long would like to see Mt. SAC win.

9. INFORMATIONAL REPORT

Board members were provided with a written briefing on Disabled Student Programs & Services (DSPS), prepared by Grace Hanson, Director, DSPS.

Director Hanson and Julie Bradley, Counselor for Deaf/Hard of Hearing, provided a brief overview of the DSPS program with a Powerpoint presentation.

Disabled Student Programs & Services, established in 1973, is designed to meet the needs of students with professionally documented disabilities who need accommodations and services in order to access instruction and other College activities. DSPS is heavily regulated by state and federal laws and guidelines. Approximately two-thirds of DSPS's funding comes from categorical allocations for DSPS programs and one third is funded by the College. DSPS serves all students who have medical or psychological conditions that limit their ability to fully participate in the general college curriculum and activities. Students must voluntarily apply and request services from DSPS. The overarching goal of the program is to work with students wherever they are toward the goal of independence and integration into the general campus community.

10. CONSENT AGENDA

It was moved by Trustee Bader, seconded by Trustee Chyr, to approve or ratify the following items.

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated October 15, 2008.

INSTRUCTION and STUDENT SERVICES

2. Approval of the Chamber Singers Invitational Tour, including Carnegie Hall in New York City, the University of Maryland, and Towson University in Maryland.
3. Approval of a contract with Kelly Direct for short term, specialized temporary staff for the Regional Health Occupations Resource Center and the Technology and Health Division.

4. Approval of a contract with California State Polytechnic University, Pomona, for the Teacher Preparation Pipeline grant.
5. Approval to accept funds for the Early Childhood Reading grant.
6. Approval of activities and acceptance of funds for the Early College High School grant.
7. Approval to accept funds for the Child Development Training Consortium grant.
8. Approval of contracts and acceptance of funds for the Advanced Technological Education grant – Regional Information Systems Security Center.
9. Approval of additions and changes to the Community Education program.
10. Approval of changes to Contract Education agreements through The Training Source.
11. Approval for African American Student Success Project (ASPIRE) students to attend the Historically Black College Tour.

ADMINISTRATIVE SERVICES

12. Approval of Appropriation Transfers and Budget Revisions Summary.
13. Approval of a City of Walnut Partnership for Grand/Temple/Amar Intersection Traffic Circulation Improvements Project.
14. Approval of the Production Music Agreement Renewal for three years.
15. Approval of the donation of Pottery Wheels to the American Museum of Ceramic Art.
16. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 11.
17. Approval of an agreement with Spectrum Geophysics to perform Professional Testing and Inspection Services for the Demolition of Row Buildings 13, 14, 15, and 16 project.
18. Approval of the following Bids:
 - Bid No. 2800-09 Chemistry Building Lecture Hall Revisions – Awarded to Sea West Enterprises, Inc., in the amount of \$226,607.
 - Bid No. 2801-09 Underground Storage Tank Replacement and Automotive Lift Upgrade – Awarded to Sea West Enterprises, Inc., in the amount of \$248,505.
19. Approval of the following Change Orders:
 - Emergency Campuswide Repairs of Chino Hills Earthquake Damage –
Resolution Janus Corporation (contractor) – Change Order No. 1.

No. 08-02

- Bid No. 2714 Planetarium Remodel – Inland Empire Buildings (General Construction Contractor) – Change Order No. 7.
- Bid No. 2794 Physical Education Center Field House Mechanical Equipment Replacement – Cool Air Supply, Inc. (Contractor) – Change Order No. 1.

20. Approval of the following Contract Amendment:

- Bid No. 2799-09 Track Resurface with Minor Repair Work – California Track & Engineering, Inc. (Consultant) – Amendment No. 1.

21. Approval of the following Completion Notices:

- Emergency Resolution No. 07-06 Campuswide Power Outage – American Electric Company (Contractor)
- Emergency Resolution No. 08-02 Earthquake Repairs – Janus Corporation (Contractor)

22. Approval of the following Proposed Gift/Donation to the College:

- Terry Krider – 750 Medical Textbooks, valued by donor at \$22,500, to be used by the Technology and Health Division.

Motion unanimously carried. Student Trustee concurred.

11. DONATION TO THE BOYS & GIRLS CLUB OF POMONA VALLEY

Trustee Bader said that she is happy to see the College donate various physical education supplies to the Boys & Girls Club of Pomona Valley. She said this is an excellent facility that serves 150-200 students every day. They provide homework stations, tutorials, games, and sports. According to Ms. Bader, there are also four different school sites where the Club offers after-school programs. Each of those sites serve nearly 100 students.

It was moved by Trustee Bader, seconded by Student Trustee Jamison, to approve the donation of various Physical Education Supplies to the Boys & Girls Club of Pomona Valley. Motion unanimously carried. Student Trustee concurred.

12. PROPOSED BOARD POLICY 3505 – USE OF FORCE

Student Trustee Jamison thanked Jeff Parker, Director of Public Safety, for providing students with a similar demonstration that he gave last month to the Board. Ms. Jamison said only one student voiced a concern about possible liability.

It was moved by Trustee Chen Haggerty, seconded by Trustee Chyr, to approve Board Policy 3505 – Use of Force. Motion unanimously carried. Student Trustee concurred.

13. 2008-09 COLLEGE GOALS

President Nixon explained that the Institutional Effectiveness Committee and President's Advisory Council regularly review the College Goals. The goals being presented to the Board are the same as last year with a modification to goal #2 and the addition of goal #11.

It was moved by Trustee Bader, seconded by Trustee Chen Haggerty, to approve the 2008-09 College goals. Motion unanimously carried. Student Trustee concurred.

14. PURCHASE OF MEDIA PRESENTATION EQUIPMENT

It was moved by Trustee Chyr, seconded by Trustee Chen Haggerty, to award the Purchase of Media Equipment & Control Systems (Bid No. 2802-09) to the vendors listed below:

CCS Presentation Systems, Inc., Costa Mesa, CA	\$126,299.55
CompView, Los Angeles, CA	\$66,211.56
Full Compass Systems, Ltd., Middleton, WI	\$4,756.51
Hoffman Video Systems, Glendale, CA	\$2,665.60
VMI, Inc., Garden Grove, CA	\$22,389.20
Videotape Products, Inc., Burbank, CA	\$147,408.00

The total amount of all equipment is \$369,730.42, plus applicable taxes.

Motion unanimously carried. Student Trustee concurred.

15. BOARD COMMUNICATION

- All Board members shared the following comments:
 - All new staff were welcomed to the College.
 - All trustees mentioned the presentations they had made across the District in support of Measure RR, including service clubs, city councils, school districts, and in classes.
- Trustee Bader said she is pleased to see so many Measure RR signs out and all the activity surrounding Measure RR. Ms. Bader also gave an update on a former student trustee – Gisselle Regalado. Ms. Regalado is in the dental hygiene program at USC and was recently elected to the American Dental Education Association. As a career goal, Ms. Regalado is hoping to teach at Mt. SAC.
- Trustee Chen Haggerty said she is hearing many positive things in the community about Measure RR. She commended student William Hsu for working so hard, noting that wherever she goes in the community, he is there on behalf of the campaign.
- Student Trustee Jamison said she will let William Hsu know that his work isn't going unnoticed. Ms. Jamison shared a newspaper article appearing in the October 1

edition of the *San Gabriel Valley Tribune* which points out the diversity of the College student leadership.

- Trustee Chyr said that he, too, is hearing positive comments about Measure RR, which is surprising when you consider the global financial crisis. Because of the financial issues, Trustee Chyr said he is noticing both services and products dramatically reduced. As the College faces difficult times, Mr. Chyr said he is glad that the College has a strong, conservative fiscal policy.
- Trustee Baca thanked everyone for the work they are doing in support of Measure RR. He said he is very optimistic that it will pass.

Dr. Baca mentioned former professor Lou Shainberg, noting that he was admired as a great teacher and great mentor. He inspired others and had a very optimistic view of life. Dr. Baca said he was pleased to be a part of the dedication program last Friday.

16. ADJOURNMENT

The meeting adjourned at 7:27 p.m., in memory of former professor Lou Shainberg.

JSN:dc