



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 23, 2008

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Conference with Labor Negotiator Virginia Burley, Vice President, Instruction, per California Government Code Section 54957.6**
Faculty Association
- **Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957:** One position

PUBLIC SESSION (6:30 p.m. Flag Salute)

MOMENT OF SILENCE

Observe a moment of silence in memory of Richard K. "Dick" Todd. Mr. Todd served as a member of the College Board of Trustees in the 1970s. He passed away on June 30, at the age of 87.

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

Elizabeth Jauregui, Account Clerk III, Accounts Payable

Richard Lee, Account Clerk III, Payroll

Jesse Messenger, Parking Officer, Public Safety

Yvonne Zaragoza, Admissions & Records Clerk III, Admissions & Records

Supervisory

Joseph Garcia, Custodial Supervisor, Custodial Services

- **Recognition**
 - Awarding of Certificate of Service to Margaret Young, Director of Purchasing, upon her retirement.

APPROVAL OF MINUTES

Approval of minutes of the special meeting of June 18, 2008, and the regular meeting of June 25, 2008. (See backup packet pages 1 through 16.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
5. Informational Report – High School Outreach, prepared by Tom Mauch, Associate Dean, Counseling (See backup packet pages 17 and 18.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated July 23, 2008. (See backup packet pages 19 through 48.)
2. Consideration of approval of Renewal of Workplace Skills Training. (See backup packet page 49.)
3. Consideration of approval of Professional and Organizational Development Activities for 2008-09. (See backup packet page 50.)

INSTRUCTION and STUDENT SERVICES

4. Consideration of approval of activities and acceptance of funds for the Regional Health Occupations Resource Center Fostering Student Success grant. (See backup packet pages 51 and 52.)

5. Consideration of approval to accept funds for the Integrating AmeriCorps into Teacher Reading and Math Development Partnerships grant. (See backup packet page 53.)
6. Consideration of approval of activities for the Renovation for Capacity Building for Nursing Program Expansion grant. (See backup packet page 54.)
7. Consideration of approval of activities for the Capacity Building for Nursing Program Expansion grant. (See backup packet page 55.)
8. Consideration of approval of activities for the Industry Driven Regional Collaboratives – Logistics Training Consortium grant. (See backup packet page 56.)
9. Consideration of approval of activities and acceptance of funds for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 57.)
10. Consideration of approval of activities and acceptance of funds for the California Transportation and Logistics Institute grant. (See backup packet page 58.)
11. Consideration of approval to extend the agreement with the LA Works for the next fiscal year ending June 30, 2009. (See backup packet page 59.)
12. Consideration of approval of a Memorandum of Understanding between the United Commercial Bank and the Small Business Development Center. (See backup packet page 60.)
13. Consideration of approval of a contract between the Long Beach Community College District and the Small Business Development Center. (See backup packet page 61.)
14. Consideration of additions and changes to the Community Education program. (See backup packet pages 62 and 63.)

ADMINISTRATIVE SERVICES

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 64 through 67.)
16. Consideration of approval to re-issue a stale-dated payroll warrant. (See backup packet page 68.)
17. Consideration of approval to reduce to 5% the retention for PW Construction, Inc. on their contract for the Construction Services Building Remodel & New Data Center project (Bid No. 2704). (See backup packet page 69.)
18. Consideration of approval of an Agreement with Breen Engineering Inc. to perform Professional Design and Consulting Services for the Storm Water Pollution Prevention Plan – Humanities Building Exterior Improvements Project. (See backup packet page 70.)

19. Consideration of approval of the following Bids:

- Bid No. 2785 Humanities Exterior Improvements – Bridge/Walkway at North Parking Lot – Sea West Enterprises, Inc. (Contractor). (See backup packet pages 71 and 72.)
- Bid No. 2798 Breezeway & Stairway Improvements – Inland Empire Builders (Contractor). (See backup packet pages 71 and 72.)

20. Consideration of approval of the following Change Orders:

- Bid No. 2665 Classroom Remodel – PW Construction (General Construction Contractor). (See backup packet page 73.)
- Bid No. 2670 Classroom Remodel – Sage Electric (Electrical Contractor). (See backup packet page 74.)
- Bid No. 2697 Student Services Renovation – PW Construction (General Contractor). (See backup packet pages 75 and 76.)
- Bid No. 2705 Construction Services Building Remodel and New Data Center – AireMaster Air Conditioning (Mechanical Contractor). (See backup packet page 77.)
- Bid No. 2706 Construction Services Building Remodel and New Data Center – M. Wilson Company (Electrical Contractor). (See backup packet page 78.)
- Bid No. 2748 Athletics Restroom Building – Facilities Operation Plus (General Construction Contractor). (See backup packet pages 79 and 80.)
- Bid No. 2769 Parking Lot B Improvements – Excel Paving Company (General Contractor). (See backup packet pages 81 and 82.)

21. Consideration of approval of the following Contract Amendments:

- Contract Math and Science Building – Hill Partnership, Inc. (Consultant) – Amendment No. 4. (See backup packet pages 83 and 84.)
- Contract Exterior Improvements (Natural Sciences, Chemistry, and Humanities Buildings) – Hill Partnership, Inc. (Consultant) – Amendment No. 2. (See backup packet pages 83 and 84.)

22. Consideration of approval of the following Completion Notice:

- Bid No. 2730 Backbone Infrastructure for Agricultural Science – Miramontes Construction Co., Inc. (Contractor).

23. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Carrier Corporation – Carrier 56-BYN Air-Cooled Master Indoor Self-Contained Unit, valued by donor at \$20,308, to be used by the Technology & Health Division.
- Carrier Corporation – Carrier 50-RHR Aquazone Indoor Water-Cooled High-Efficiency Water Source Heat Pump, valued by donor at \$2,724, to be used by the Technology & Health Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval of proposed revisions to Board Policy 1200 – College Mission. (See backup packet pages 85 and 86.)
2. Consideration of approval of proposed revisions to Board Policy 2015 – Student Member. (See backup packet pages 87 and 88.)
3. Consideration of ratification of the 2008-11 negotiated three year successor agreement between the Mt. San Antonio Community College District and the Faculty Association. (See backup packet pages 89 through 99.)
4. Consideration of approval of Bond Election Resolution No. 08-01. (See backup packet pages 100 through 110.)

DISCUSSION ITEMS

All items listed for “Discussion” will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Discussion of Board of Trustees’ Self-Evaluation.

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: August 27, 2008
September 24, 2008
October 15, 2008 (third Wednesday)

Upcoming Events:

July 23, 2008	Registration Starts for 2008 Fall Semester
August 1, 2008	Last Day of Summer Intersession
August 20, 2008	President's Circle Summer Symposium – 8:00 a.m., Music Recital Hall
August 22, 2008	Welcome Back Barbeque, Hosted by President Nixon – 10:30 a.m. – 1:00 p.m., Founders Hall
August 23, 2008	Football Pancake Breakfast – 8:00 a.m., Hilmer Lodge Stadium Fieldhouse
August 25, 2008	Fall Semester Begins
September 3, 2008	Fall Opening Meeting – 3:00 p.m., Clarke Theater

Upcoming Sports Events:

August 16, 2008	Men's Soccer vs. Yavapai – 1:00 p.m., Soccer Field
August 27, 2008	Women's Volleyball vs. Rio Hondo – 6:00 p.m., Volleyball Court
August 28, 2008	Women's Soccer vs. Santiago Canyon – 6:00 p.m., Soccer Field
August 29, 2008	Football vs. Southwestern – 3:00 p.m., Hilmer Lodge Stadium

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.