

Meeting Date: Wednesday, June 25, 2008 **Location:** Founders Hall

Future Board Meetings: July 23, August 27, September 24

CAMPUS LEADERSHIP REPORTS

- President Nixon administered the oath of office to **Cheryl Jamison** and welcomed her to her new position of Student Trustee.
- A moment of silence was observed in memory of **Kathleen Berk**, an adjunct basic skills professor from 1979 until 2000. Ms. Berk passed away on June 1.
- Academic Senate President **Michelle Grimes-Hillman** distributed its year-end report of accomplishments and activities and announced System Office approval of 11 new A.A. degrees. The Senate also supported a proposed bond measure for campus improvements at Mt. SAC.
- Faculty Association Vice President **Jennifer Galbraith** reported the conclusion of negotiations with the College, announced incoming officers, and the awarding of 22 scholarships totaling \$14,350 thanks to proceeds from *Puttin' on the Hits*.
- Classified Senate President **Randy Smith** announced support for the proposed Mt. SAC bond measure.
- CSEA 262 President **Bill Rawlings** reported the union's support for the proposed bond measure and indicated CSEA would formalize its endorsement action if the College Board of Trustees acts in July to approve a bond measure for the next General Election.
- Associated Students President **Yesenia Leon** reported on year-end activities and announced AS support of the bond measure proposal as well as \$150,000 pledge to promote the measure.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the College's website.

- Approved to increase the Student Health Services Fee.
- Approved Student Services 08-09 Expenditure Funding.
- Approved all MOUs, grants, and scholarship programs.
- Approved Medical Directors for Health Programs.
- Approved contractors for physical exams for Health Science faculty.
- Approved Appropriation Transfers, Budget Revisions Summary, and various insurance policy renewals.
- Approved Final Project Approval for the Learning Technology Center project.
- Approved Agreements with Blackboard course management contractors.
- Approved participation in the Pharmedix California Community College Purchasing Coalition.
- Approved all construction bid awards relative to the Agricultural Sciences Complex as well as the Science Laboratories Telescope Dome, the Roadway Lighting Study, Electrical Design Services projects, and Foundation House exterior improvements.

ACTION ITEMS

Items discussed and acted upon separately by the Board.

- Approved employment contracts for Dr. **Virginia Burley** as Vice President of Instruction, **Donna Burns** as Dean of Community Education, and **Jemma Blake-Judd** as Associate Dean of Technology & Health.
- Approved the revised partnership agreement with the Mt. SAC Foundation and requested an annual reporting of finances and fund-raising efforts.
- Approved Aircraft Repair Services with Nostalgia Airways, Inc. (pulled from Consent).
- Approved General Liability/Property Coverage Renewal with ASCIP (pulled from Consent).
- Approved the Tentative FY 08-09 Budget (pulled from Consent).
- Approved the Proposed FY 08-09 Associated Students Budget.

INFORMATIONAL REPORTS

□ **David Charbonneau**, director of the Writing Center, updated Trustees on the various programs, services, and facilities offered at the center. He noted that the center's new facility was opened this past year, facilitating a fully integrated writing program. The center offers students tutorial services, writing workshops, and a new computer lab to facilitate their study of grammar, research writing, documentation and ESL. Regarding preliminary results, Charbonneau noted that the Writing Center provided 2,175 hours of tutoring instruction to 1,002 students during the spring semester, translating to about 4,300 tutoring sessions and representing a 1,215% increase over the fall 2007 pilot of tutoring hours. Student usage of the new computer lab increased from by 900% from fall to spring, with 6,510 individual students logging in for 18,915 hours conducted in the old facility.

Next year, the Writing Center will expand its capabilities and work with the English Department to develop a credit course devoted to developing both basic writing skills and the meta-cognitive competencies that lead to success in academic writing.

□ Administrative Services VP **Mike Gregoryk** presented the 08-09 Tentative Budget, noting that the College could face a \$1.26-million deficit next year with projected revenues of \$145.1 million and projected expenses of 146.4 million. He said the College is in solid fiscal shape and could sustain such a short-term deficit. Gregoryk also noted that the cost of living adjustment (COLA) is still up for debate in the Legislature.

□ Student Services VP **Audrey Yamagata-Noji** and Upward Bound Director **Juan Carlos Astorga** introduced **Estevan Llantada**, an Upward Bound student and recent La Puente High School graduate. The first in his extended family to finish high school, Estevan shared his challenging journey to being accepted in The Citadel, the prestigious military college in Charleston, S.C.

BOARD RECOGNITIONS

Newly Hired Staff

Classified

- **Catherine Hilario-Alvarado**, Secretary, Counseling
- **Aaron Shoop**, Laboratory Technician II, Biological Sciences

Recognitions

- Retired Professor **Don Ruh** for being inducted into the State Community College Sports Hall of Fame.
- Board President Baca presented Certificates of Service to instructional retirees for collectively providing 562 years of service to the College. The retirees are:

FACULTY

Nancy Adcox, Mathematics – 34 years
Helen Bauch, Foreign Languages – 29 years
Michael Butler, Mathematics – 20 years
Lois Cole, English – 23 years
Clarence Edwards, Nursing – 27 years
George “Hop” Estes, Agriculture – 35 years
Velora Ferris, Nursing – 33 years
Ralph Greenwood, History – 35 years
Carolyn Inmon, Communication – 16 years
William King, History – 38 years
Helen Lawrence, Counselor – 18 years

G. Wayne Miller, Sign Language – 30 years
Anita Millspaugh, CIS – 31 years
Henry Pacheco, History – 38 years
Charles Sorcabal, Mathematics – 17 years
Barbara Vignano, Foreign Languages – 19 years
Guillermo Villarreal, Foreign Languages – 20 years
Martha Villegas, Art – 35 years

Managers

Barbara Crane, Asst. VP, Community Education – 36 years
Raul Rodriguez, Dean, Counseling – 10 years
Kerry Stern, Dean, Library & Learning Resources – 18 years

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

Dr. John S. Nixon, *President/CEO*

TRUSTEES

Dr. Manuel Baca, **Rosanne Bader**, **Judy Chen Haggerty**, **Fred Chyr**, **Dr. David K. Hall**
Cheryl Jamison, *Student Trustee*