



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 28, 2008

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Conference with Labor Negotiator Virginia Burley, Interim Vice President, Instruction, per California Government Code Section 54957.6**
Faculty Association
- **Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957:** One position

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Johnny Avalos, Custodian, Custodial Services

Peter Beshay, Project/Program Specialist, Tutorial Services

Manuel Cerda, Financial Aid Systems Specialist, Financial Aid

Louie Martinez, Custodian, Custodial Services

Guy Spangler, Admissions & Records Systems Analyst, Admissions & Records

- **Recognition**

Isaiah Deresa for his year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of April 23, 2008. (See backup packet pages 1 through 13.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
5. Informational Report – Title V Grant, prepared by Meghan Chen, Director, Learning Assistance (See backup packet pages 14 and 15.)

CONSENT CALENDAR

All matters listed under *Consent Calendar* are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE

1. Consideration of approval of the 2008-09 meeting calendar for the Mt. San Antonio College Board of Trustees. (See backup packet page 16.)
2. Consideration of approval of payment to Trustee Chen Haggerty of her regular Board meeting compensation for the April Board meeting because Trustee Chen Haggerty was absent for reasons of hardship which are deemed acceptable by the Board. Specifically, Trustee Chen Haggerty was absent because of the sudden illness of a family member, necessitating her travel outside of the country.

HUMAN RESOURCES

3. Consideration of approval of Personnel Transactions, dated May 28, 2008. (See backup packet pages 17 through 30.)
4. Consideration of approval of Renewal of Management Contracts. (See backup packet page 31.)

INSTRUCTION and STUDENT SERVICES

5. Consideration of approval of the 2009-10 Academic Calendar. (See backup packet pages 32 and 33.)
6. Consideration of approval of new courses and programs for 2008-09. (See backup packet pages 34 through 36.)
7. Consideration of approval for students and faculty to attend the Health Occupations Students of America National Leadership Conference in Dallas, Texas, from June 18-21, 2008. (See backup packet page 37.)
8. Consideration of approval of activities and acceptance of funds for the California Transportation and Logistics Institute grant. (See backup packet page 38.)
9. Consideration of approval of activities for the Advanced Technological Education grant. (See backup packet page 39.)
10. Consideration of approval of activities and a contract with Pacific Palms Resort for a two-day retreat for the Pomona Valley Hospital Medical Center grant. (See backup packet page 40.)
11. Consideration of approval of activities and acceptance of funds for the Pomona Valley Hospital Medical Center grant. (See backup packet page 41.)
12. Consideration of approval of activities and acceptance of funds for the Teacher Preparation Pipeline grant. (See backup packet page 42.)
13. Consideration of approval to submit the Adult Education and Family Literacy Act, Federal Workforce Investment Act, Title II, ABE 231 grant and approval to accept funds, if awarded. (See backup packet page 43.)
14. Consideration of approval of a Memorandum of Understanding between the Small Business Development Center and the Southern California Edison Federal Credit Union. (See backup packet page 44.)
15. Consideration of approval of additions to the Regional Health Occupations Resource Center. (See backup packet page 45.)
16. Consideration of approval of Community Education program additions/changes. (See backup packet page 46.)
17. Consideration of approval of additions and changes to Contract Education Agreements through The Training Source. (See backup packet page 47.)
18. Consideration of approval of Community Education Programs/Courses for Summer 2008. (See backup packet pages 48 through 52.)

19. Consideration of approval of the Study Abroad program with Americo Marano in Ferrara, Italy, scheduled for June 14-July 24, 2008. (See backup packet page 53.)

ADMINISTRATIVE SERVICES

20. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 54 through 56.)
21. Consideration of approval of the Quarterly Investment Report for the period ending March 31, 2008. (See backup packet page 57.)
22. Consideration of approval of the Quarterly Financial Status Report for the period ending March 31, 2008. (See backup packet pages 58 through 60.)
23. Consideration of approval of an agreement with Mandate Resource Services, LLC to provide mandated cost claim preparation services for actual annual claims for fiscal year 2007-08 plus estimated claims for fiscal year 2008-09. (See backup packet page 61.)
24. Consideration of approval of Resolution No. 07-09 – Bank Accounts to establish separate bank merchant, clearing, and revolving accounts for the District. (See backup packet pages 62 through 67.)
25. Consideration of approval to donate two Taylor Dunn carts to Rancho Santa Ana Botanic Garden at Claremont, that are no longer useful to the College. (See backup packet page 68.)
26. Consideration of approval of the following Bids:
 - Bid No. 2786 Chemistry Building Exterior Improvements – K.A.R. Construction, Inc. (Contractor). (See backup packet page 69.)
 - Bid No. 2794 PE Center Field House Mechanical Equipment Replacement – Cool Air Supply, Inc. (Contractor). (See backup packet page 70.)
27. Consideration of approval of the following Change Orders:
 - Bid No. 2666 Classroom Remodel – Empire Floor Covering (Flooring Contractor) – Change Order No. 6. (See backup packet page 71.)
 - Bid No. 2669 Classroom Remodel – Los Angeles Air Conditioning (Contractor) – Change Order No. 10. (See backup packet page 71.)
 - Bid No. 2706 Construction Services Building Remodel and New Data Center – M. Wilson Company (Electrical Contractor) – Change Order No. 8. (See backup packet page 73.)
 - Bid No. 2720 Math/Science Building – Doja, Inc. (Demolition, Earthwork, and Site Improvement Contractor) – Change Order No. 3. (See backup packet page 74.)

- Bid No. 2727 Math/Science Building – Inland Mechanical Construction, Inc. (Plumbing Contractor) – Change Order No. 7. (See backup packet page 74.)
- Bid No. 2728 Math/Science Building – PPC Air Conditioning (Mechanical/HVAC Contractor) – Change Order No. 3. (See backup packet page 75.)
- Bid No. 2729 Math/Science Building – CSI Electrical Contractors, Inc. (Electrical Contractor) – Change Order No. 5. (See backup packet page 75.)
- Bid No. 2739 Math/Science Building – Harik Construction (General Construction Contractor) – Change Order No. 3. (See backup packet page 76.)
- Bid No. 2745 Student Parking Lot S and Pedestrian Crossing – EC Construction (Contractor) – Change Order No. 3. (See backup packet page 77.)
- Bid No. 2752 Computer Animation Laboratory – Nu/Age Development, Inc. (Contractor) – Change Order No. 2. (See backup packet page 78.)
- Bid No. 2763 Natural Sciences Building Exterior Improvements – KAR Construction (Contractor) – Change Order No. 3. (See backup packet page 79.)
- Bid No. 2767 Planetarium Remodel – Spitz, Inc. (Contractor) – Change Order No. 1. (See backup packet page 80.)
- Bid No. 2771 Data Center Infrastructure – CSI Electrical Contractors, Inc. (General Contractor) – Change Order No. 3. (See backup packet page 81.)

28. Consideration of approval of the following Contract Amendment:

- Contract Professional Design and Consulting Services – HMC Architects (Contractor) – Amendment No. 2. (See backup packet page 82.)

29. Consideration of approval of the following Completion Notices:

- Bid No. 2752 Re-Bid Art Center Computer Lab Renovation – Nu/Age Development, Inc. (Contractor)
- Bid No. 2764 Roof Repairs (several buildings) – Solar Integrated Technologies, Inc. (Contractor)

30. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Barbara and Howard Nicholson – Various costume articles of hats, clothing/ accessories, and jewelry, valued by donor at \$800, to be used by the Arts Division.
- Deborah Day – Twenty-plus-year-old Appaloosa Gelding (gentle-lesson horse), valued by donor at \$500, to be used by the Natural Sciences Division.

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

CLOSED SESSION

The meeting will adjourn to Closed Session to conduct a student expulsion hearing, per Education Code Section 72122.

ADJOURNMENT

Future Board Meetings: June 25, 2008
 July 23, 2008
 August 27, 2008

Upcoming Events:

May 29, 2008	Citizens Oversight Committee Meeting – 6:00 p.m., Founders Hall
May 30 and 31, 2008	Spring Choral Concert – 8:00 p.m., Music Recital Hall
May 30 and 31, 2008 and June 1, 2008	Spring Student Dance Concert – May 30 and 31 - 8:00 p.m., June 1, 5:00 p.m., Clarke Theater
June 1, 2008	Spring Chamber Winds Concert – 4:00 p.m., Music Recital Hall
June 4, 2008	Spring Percussion Concert – 7:00 p.m., Music recital Hall
June 5, 2008	Student Leadership Awards Ceremony – 5:00 p.m., Student Life Center
June 5, 6, 7, 8, 2008	SubUrbia (Theater Production) – June 5, 6, and 7 – 8:00 p.m., June 7 and 8 – 2:00 p.m., Studio Theater
June 6, 2008	Foundation Golf Tournament – 9:00 a.m., Pacific Palms

- June 6, 2008 **Transfer Achievement Celebration** – 6:30 p.m., Student Life Center Stage Area
- June 7, 2008 **Faculty Association Student Scholarship Awards Ceremony** – 3:00 p.m., Founders Hall
- June 7, 2008 **Spring Vocal Jazz Concert** – 8:00 p.m., Clarke Theater
- June 10, 2008 **Faculty/Manager Recognition Ceremony** – 3:30-5:00 p.m., Clarke Theater
- June 11, 2008 **Mt. SAC Foundation Board of Directors Meeting** – 4:00 p.m., Founders Hall
- June 13, 2008 **62nd Commencement Ceremony** – 6:30 p.m., Hilmer Lodge Stadium
- June 14, 2008 **Nursing Pinning Ceremony** – 4:00 p.m., Location TBA
- June 15, 2008 **Spring Semester Ends**
- June 19, 2008 **Community Education Adult Graduation Ceremony** – 6:00 p.m., Clarke Theater
- June 23, 2008 **Summer Intersession Begins**
- July 4, 2008 **Independence Day Holiday** (Campus Closed)
- July 11, 2008 **Community Leadership Advisory Committee Meeting** – 7:30 a.m., Founders Hall

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.