



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, April 23, 2008

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## CLOSED SESSION

- **Conference with Labor Negotiator Virginia Burley, Interim Vice President, Instruction, per California Government Code Section 54957.6**  
Faculty Association
- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

## **MOMENT OF SILENCE**

Observe a moment of silence in memory of the following:

- Dr. John T. Long, retired Psychology professor. Dr. Long worked at the College for 35 years, retiring in 2003. He passed away April 7, 2008.
- Three Mt. SAC students killed in an automobile accident on Friday, April 11: Dong Eun (Daniel) Kim, 18, of Walnut—1<sup>st</sup> Year at Mt. SAC; Moonchan (Richard) Kim, 21, of West Covina—3<sup>rd</sup> Year at Mt. SAC; Kwang Min Kevin Na, 19, of West Covina—2<sup>nd</sup> Year at Mt. SAC

## **INTRODUCTIONS AND RECOGNITION**

- **Introduction of the following newly appointed staff:**

Clarence Banks, Educational Advisor, Counseling  
Roberta Gregg, Budget & Accounting Technician, Fiscal Services  
Jason Strong, Computer Facilities Assistant, Information Technology  
Matthew Whitney, Tutorial Services Assistant II, Tutorial Services

- **Recognition**

Students Cheryl Jamison for being selected to the 2008 Phi Theta Kappa All-California Academic Team and Leanne Dogoldogol for being selected to both the 2008 Phi Theta Kappa All-California Academic Team and the 2008 All-USA Academic Team, sponsored by USA TODAY.

## **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of March 19, 2008. (See backup packet pages 1 through 11.)

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, Interim President
5. Informational Report – English as a Second Language Program, prepared by Donna Burns, Director, ESL and Intercultural Programs (See backup packet pages 12 and 13.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

## HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated April 23, 2008. (See backup packet pages 14 through 29.)
2. Consideration of approval to declare all management, supervisory, confidential, and other non-represented employee salaries indefinite for the fiscal year 2008-09, effective July 1, 2008. (See backup packet page 30.)
3. Consideration of approval to provide temporary staffing services through Hirsh Entertainment Inc. (See backup packet page 31.)

## INSTRUCTION and STUDENT SERVICES

4. Consideration of approval of conversion of non-compliant Associate degrees for Title 5 compliance. (See backup packet page 32.)

5. Consideration of approval to accept funds for an Equipment for Nursing and Allied Health Programs grant. (See backup packet page 33.)
6. Consideration of approval to accept funds for an augmentation to an existing grant "Capacity Building for Nursing Program Expansion." (See backup packet page 34.)
7. Consideration of approval of a contract with Baldwin Park Unified School District and Covina Valley Unified School District for the Career Exploration and Development for 7<sup>th</sup> and 8<sup>th</sup> Graders Grant. (See backup packet page 35.)
8. Consideration of approval of a modification to a grant augmentation for the Center of Excellence. (See backup packet page 36.)
9. Consideration of approval of activities for the Advanced Technological Education grant titled "Regional Information Systems Security Center." (See backup packet page 37.)
10. Consideration of approval of an addition to the Regional Health Occupations Resource Center: Fostering Student Success grant. (See backup packet page 38.)
11. Consideration of approval of a Memorandum of Understanding between the Small Business Development Center and the San Dimas Chamber of Commerce. (See backup packet page 39.)
12. Consideration of approval of the Community Education Summer High School Program. (See backup packet pages 40 and 41.)
13. Consideration of approval of Community Education program additions/change. (See backup packet page 42.)
14. Consideration of approval of an affiliation agreement with UCLA for Respiratory Therapy students. (See backup packet page 43.)

## **ADMINISTRATIVE SERVICES**

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 44 through 47.)
16. Consideration of approval of an agreement with The Lew Edwards Group to provide bond consulting services related to a potential General Obligation Bond Measure. (See backup packet page 48.)
17. Consideration of approval of agreements to provide professional Design and Consulting Services with Breen Engineering Inc. (for the Chemistry Building Portion of the Exterior Improvements Project) and with Integrated Design Services, Inc. (for the Technology Building Seismic Study). (See backup packet page 49.)
18. Consideration of approval to reduce to 5% the retention for Paul C. Miller Construction Co., Inc. on their contract for the Founders Hall Renovation project (Bid No. 2634). (See backup packet page 50.)

19. Consideration of approval to reject all bids for the Foundation House Exterior Improvements project (Bid No. 2789). (See backup packet page 51.)

20. Consideration of approval of the following Change Orders:

- Bid No. 2664 Classroom Remodel – Karcher Environmental (Contractor) – Change Order No. 8. (See backup packet pages 52 and 53.)
- Bid No. 2665 Classroom Remodel – PW Construction (General Contractor) – Change Order No. 11. (See backup packet pages 53 and 54.)
- Bid No. 2666 Classroom Remodel – Empire Floor Covering (Flooring Contractor) – Change Order No. 5. (See backup packet page 54.)
- Bid No. 2669 Classroom Remodel – Los Angeles Air Conditioning (Contractor) – Change Order No. 9. (See backup packet pages 54 and 55.)
- Bid No. 2670 Classroom Remodel – Sage Electric (Electrical Contractor) – Change Order No. 4. (See backup packet page 55.)
- Bid No. 2697 Student Services Renovation – PW Construction (General Contractor) – Change Order No. 6. (See backup packet pages 56 and 57.)
- Bid No. 2706 Construction Services Building Remodel and New Data Center – M. Wilson Company (Electrical) (Contractor) – Change Order No. 7. (See backup packet page 58.)
- Bid No. 2721 Math/Science Building – KAR Construction (Caissons and Concrete) (Contractor) – Change Order No. 5. (See backup packet page 59.)
- Bid No. 2722 Math/Science Building – Columbia Steel (Contractor) – Change Order No. 1. (See backup packet page 59.)
- Bid No. 2727 Math/Science Building – Inland Mechanical Construction, Inc. (Plumbing Contractor) – Change Order No. 6. (See backup packet page 60.)
- Bid No. 2728 Math/Science Building – PPC Air Conditioning (Mechanical/HVAC Contractor) – Change Order No. 2. (See backup packet page 60.)
- Bid No. 2729 Math/Science Building – CSI Electrical Contractors, Inc. (Electrical Contractor) – Change Order No. 4. (See backup packet page 61.)
- Bid No. 2763 Natural Sciences Building Exterior Improvements – KAR Construction (Contractor) – Change Order No. 2. (See backup packet page 62.)

- Bid No. 2768 Asphalt Coating Application – Ben’s Asphalt, Inc. (Contractor) – Change Order No. 1. (See backup packet page 63.)
- Bid No. 2771 Data Center Infrastructure – CSI Electrical Contractors, Inc. (General Contractor) – Change Order No. 2. (See backup packet page 64.)

21. Consideration of approval of the following Contract Amendments:

- Contract Math and Science Building – Hill Partnership, Inc. (Contractor) – Amendment No. 3. (See backup packet page 65.)
- Contract Exterior Improvements, Natural Sciences, Chemistry, and Humanities Buildings – Hill Partnership, Inc. (Contractor) – Amendment No. 1. (See backup packet page 65.)
- Contract Environmental Impact Report Master Plan Update – Sid Lindmark, AICP (Contractor) – Amendment No. 1. (See backup packet page 66.)

22. Consideration of approval of the following Completion Notice:

- Bid No. 2768 Asphalt Coating Application (Parking Lot B) – Ben’s Asphalt, Inc. (Contractor)

23. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Gamini and Lisa Ratnazira – Original acrylic painting of green-winged Macaws, 18” x 24” acrylic on canvas, valued by donor at \$3,000, to be used by the Arts Division.
- Larry Freude – Twenty-three-year-old Palomino AQHA gelding (gentle-lesson horse), valued by donor at \$500, to be used by the Natural Sciences Division.

## ACTION ITEMS

**All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.**

1. Annual review of Board Policy 2015 – Student Member. (See backup packet pages 67 and 68.)
2. Consideration of approval to name the second floor in the Science Laboratories Building in honor of Dr. Louis W. Shainberg, deceased member of the faculty in Biological Sciences. (See backup packet page 69.)
3. Consideration of approval of the AB1417/Accountability Reporting for the Community Colleges report. (See backup packet page 70.)
4. Consideration of approval of a revised College Mission Statement. (See backup packet pages 71 and 72.)

5. Consideration of approval of Resolution No. 07-08 - Authorization to Issue the 2008 Series "D" General Obligation Bonds. (See backup packet pages 73 through 78.)

## BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

## ADJOURNMENT

Future Board Meetings:    May 28, 2008  
   June 25, 2008  
   July 23, 2008

### Upcoming Events:

April 28, 2008	<b>Side by Side "A Journey with Depression" presented by Student Health Services</b> – 1:00 p.m., Student Life Center
May 2, 2008	<b>Educators of Distinction</b> (Invitation only) – 5:00-8:00 p.m., Student Life Center
May 2, 2008	<b>Spring Jazz Band Concert</b> – 8:00 p.m., Clarke Theater
May 8, 2008	<b>Reception for President John Nixon</b> – 5:00-7:30 p.m., Founders Hall
May 9, 10, 11, 2008	<b>The First Chinese Culture &amp; Performing Arts Festival 2008</b> – Friday and Saturday 7:00 p.m., Saturday and Sunday, 2:00 p.m., Clarke Theater
May 12, 2008	<b>Annual Joint Board Dinner</b> – 5:30-7:30 p.m., Founders Hall
May 15, 2008	<b>Tenth Year Celebration of Summer Bridge Program</b> – 5:30 p.m., Founders Hall
May 17, 2008	<b>Students of Distinction Ceremony</b> – 5:00-8:30 p.m., Student Life Center
May 18, 2008	<b>Spring Wind Ensemble</b> – 4:00 p.m., Clarke Theater
May 20, 2008	<b>Faculty Association Retirement/Tenure Tea</b> – 12:00 p.m., Faculty Association Conference Room
May 21, 2008	<b>Classified Service Awards Ceremony</b> – 9:30 a.m., Clarke Theater
May 21, 2008	<b>Foundation Board of Directors Meeting</b> – 4:00 p.m., Founders Hall
May 22, 2008	<b>Scholarship Donor Reception</b> – 5:00 p.m., Founders Hall

- May 22, 2008                    **Annual Scholarship Awards Ceremony** – 6:00 p.m., Clarke Theater
- May 26, 2008                    **Memorial Day** (Campus Closed)
- May 27–June 12, 2008        **60<sup>th</sup> Anniversary Student Art Exhibition** – Tuesdays-Thursdays 11:00 a.m. – 2:00 p.m., and Tuesdays 5:00-7:30 p.m., Art Gallery
- May 29, 2008                    **Citizens Oversight Committee Meeting** – 6:00 p.m., Founders Hall
- May 30 and 31, 2008          **Spring Choral Concert** – 8:00 p.m., Music Recital Hall
- May 30 and 31, 2008          **Spring Student Dance Concert** – 8:00 p.m., Clarke Theater
- June 6, 2008                    **Foundation Golf Tournament** – 11:00 a.m., Pacific Palms
- June 7, 2008                    **Faculty Association Student Scholarship Awards Ceremony** – 3:00 p.m., Founders Hall
- June 10, 2008                  **Faculty/Manager Recognition Ceremony** – 3:30-5:00 p.m., Clarke Theater

**Upcoming Sports Events:**

- April 24, 2008                  **Baseball vs. Pasadena** – 6:00 p.m., Baseball Field
- April 26, 2008                  **Baseball vs. L.A. City** – 12:00 p.m., Baseball Field

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.