



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 19, 2008

MINUTES

CALL TO ORDER

The study session of the Board of Trustees of Mt. San Antonio College was called to order at 3:30 p.m. on Wednesday, March 19, 2008. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; Virginia Burley, Interim Vice President, Instruction; and Jack Miyamoto, Interim Vice President, Human Resources

1. PUBLIC COMMUNICATION

None.

2. STUDY SESSION

Guests present:

Catherine Lew – President, The Lew Edwards Group (Bond Consultant)
David G. Casnocha – Attorney-at-Law, Stradling Yocca Carlson & Rauth (Bond Counsel)
Jennifer Lindahl – The Lew Edwards Group (Associate Bond Consultant)
Robert Barna – Director, Citi (Bond Finance Consultant)
Roderick Carter – Managing Director, RBC Dain Rauscher (Bond Finance Consultant)
John Fairbank – Partner, Fairbank, Maslin, Maulin & Associates (Pollster)

President Nixon reminded Board members that this is the second study session held to discuss the Facilities Master Plan and a possible Bond election. He said discussion today will focus on updating the College Facilities Master Plan and proposals for raising revenue for capital projects. Today's guests will provide the Board with the results of the recent bond survey, review ballot language, and discuss bond commitments and sequencing.

The community survey is one of several activities to assess feasibility of approving a bond measure and to identify topics and issues that resonate, both positively and

negatively, with potential voters. The survey, conducted in January 2008 with 1,008 high-propensity voters, showed that community members feel a great deal of ownership and pride in the College and seem to generally support a second bond measure. Ms. Lew told Board members that the November 2008 election is an excellent opportunity for the College to plan for a bond measure because record-setting turnout among key demographic groups, more likely to be supportive of a second bond, are anticipated.

Ms. Lew said it is standard practice, when conducting a survey, to use the maximum amount the College anticipates needing. In this case, the figure \$340 million was used.

Board members voiced concern that the survey was conducted before the full impact of the state's fiscal crisis was known. Ms. Lew agreed; however, in surveys conducted more recently for other clients, communities are frustrated at not being able to help their local educational institutions. Mr. Fairbank advised that a follow-up shorter tracking survey be conducted at the end of June or early July. This would provide the most current information to the Board prior to its need to make a decision.

A draft ballot statement was presented to the Board. Mr. Casnocha said the statement satisfies all legal requirements; however, we may want to revise the wording slightly to add the phrase that approval of this bond will not increase the current tax rate.

Prior to the Board making a decision in early summer on whether to place a bond measure on the ballot, Ms. Lew advised that Board members and College leaders need to focus on a local education/outreach program. She suggested that we should have a goal of making 100 community presentations, send four informational mailers to constituents, and conduct a cost-effective and targeted informational campaign on electronic media. All mailers and television ads are to be reviewed and approved by Bond Counsel. She also recommended that a President's Community Advisory Committee of external key influentials be developed to act as a sounding board for bond planning. Finally, it was suggested that the College meet with local editorial boards to garner their support.

Board members will be provided with a full copy of the survey results.

The Study Session recessed at 5:10 p.m.

3. CLOSED SESSION

The Board convened Closed Session at 6:00 p.m. to discuss the following items:

- Conference with Labor Negotiator Virginia Burley, Interim Vice President, Instruction, per California Government Code Section 54957.6
Faculty Association
- Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6
CSEA Chapters 262 and 651

4. PUBLIC SESSION

The public meeting reconvened at 6:31 p.m.

5. **MOMENT OF SILENCE**

The Board observed a moment of silence in memory of retiree Marilyn Walker, former Executive Assistant II in Human Resources. Marilyn worked for the College for 39 years, mainly in Human Resources, prior to her retirement in July 2007. She passed away March 8, 2008.

On behalf of Mt. San Antonio College, Trustee Baca extended sympathy and condolences to Ms. Walker's family and friends.

6. **INTRODUCTIONS/RECOGNITION**

- **Introductions**

The following newly appointed staff were introduced to the Board:

Classified

Hernan Amaya, Custodian, Custodial Services
Bill Ito, Athletic Trainer, Physical Education

Faculty

Edwin Estes, Professor, Business Administration

- **Recognition**

Women's Basketball Coach Laura Beeman and her team were congratulated for becoming only the second team in history to win three consecutive Community College Women's State Basketball Championships. This is the fourth state title in five years for the Mounties who won 37 games in a row to take the state championship over Foothill College. Coach Beeman thanked President Nixon, Board members, and the Vice Presidents for all their support during this amazing year. She introduced her assistant coaches: Monica Armstrong, Brian Crichlow, and Dekita Williams. Coach Beeman then introduced her team members. Coach Beeman pointed out that, while this year's record was 37-1, the record for the sophomore students is 74-2. The record for the last three years is an astounding 110-4.

Better than the win/loss record, Coach Beeman said the students' matriculation rate is nearly 100 percent for the past three years, and she is even more proud of that statistic. She also expressed her appreciation for the recent facelift to the gym. While they are really looking forward to a new facility, the renovation will hold them over until that is possible.

Board members commended Coach Beeman and the students on their outstanding accomplishment and for making us proud.

7. **APPROVAL OF MINUTES**

It was moved by Trustee Chen Haggerty, seconded by Trustee Bader, to approve the minutes of the special meeting of February 23, 2008, and regular meeting of February 27, 2008. Motion unanimously carried. Student Trustee concurred.

8. ACTION TAKEN IN CLOSED SESSION

None.

9. PUBLIC COMMUNICATION

None.

10. REPORTS

A. Yesenia Leon, Associated Students President, reported the following:

- Associated Students is in the early stages of its interview process to have a full Senate. The Student Court is also interviewing candidates in order to have a full court. Cheryl Jamison is the newly-elected Chief Justice.
- President Leon expressed appreciation to the Faculty Association for letting students participate in "Puttin' on the Hits," understanding that money raised will help students through scholarships.
- Associated Students recently participated in Senior Day, sponsored by High School Outreach.
- Approximately ten students plan to participate in the Student Senate General Assembly to be held May 2-4 in Los Angeles.

B. Michelle Grimes-Hillman, Academic Senate President, reported the following:

- At the March 6 first full Senate meeting of the spring semester, the Senate passed the following resolutions:
Resolution 2007-13: Title 5 Compliance: AS Degrees (Raises math requirement to Intermediate Algebra for A.S. Degrees)
Resolution 2007-14: Transfer Degrees (Revises transfer degrees and creates a "Certificates of Achievement")
Resolution 2007-15: Assistant Curriculum Liaison (Recommends the creation of a new Senate appointed position)
- At the March 20 full Senate meeting, the Senate plans to take action on the following:
Honors Coordinator Position Proposal (Recommends the creation of a director position and a faculty coordinator position)
Resolution 2008-01: Repetition of Course Work—Withdrawal (Recommends the current policy be upheld and removes the petition process)
Resolution 2008-02: Repetition of Course Work—Substandard Grades (Recommends the current policy be upheld and removes the petition process)
Resolution 2008-03: Associate of Arts Degree—Title 5 Compliance (Directs Curriculum & Instruction Council to recommend revisions to the AA degrees to meet Title 5 compliance)

Resolution 2008-04: Plan for Course Level SLOs (Recommends the Student Learning Outcomes Committee create a plan and timeline for the creation of course level SLOs for the next accreditation process)

Professional Relations Committee's Purpose and Function Statements

- The Senate will begin its election process for this year. The open positions are:

President (2 year term: 2008-2010)

Vice-President (1 year term: 2008-2009)

Secretary (1 year term: 2008-2009)

2 Directors (2 year terms: 2008-2010) & 1 Director (1 year replacement term: 2008-2009)

3 Senators-at-Large (2 year terms: 2008-2010)

C. Randy Smith, Classified Senate President, reported the following:

- The Classified Senate continues to work on ongoing projects, including: Spring Fund-raiser for Classified Scholarships, Classified Scholarship Applications, Classified Staff Safety Survey, and planning for the Classified Service Awards Program.
- The Classified Leadership Institute will be held June 12-14, 2008, in Tahoe City. The Senate hopes to send two senators to the institute.
- President Smith announced that the Classified Senate has acquired office space on campus. The new office is located in building 16, room 17E. Vice President Miyamoto was thanked for his help in acquiring the office space.

D. Terri Long, Faculty Association President, reported the following:

- This year's "Puttin' on the Hits" was a huge success. Over 1,000 tickets were purchased for a gross total of \$20,240. President Long extended a special thank you to Trustees Baca, Hall, and Student Trustee Deresa for their participation in the show.
- President Long expressed appreciation to Trustees Baca, Bader, Chen Haggerty, and Hall for their generous contributions to the Faculty Association Student Achievement Fund.
- The California Community Colleges Association (CCA) Spring Conference is scheduled for April 25-27 at the Doubletree Hotel in Anaheim. The Association will be honoring Paul Sharpe as our local W.H.O. (We Honor our Own) award recipient.
- The Faculty Association negotiation team (Terri Long, Jennifer Galbraith, Paul Sharpe, and Eric Kaljumagi) will attend the 35th Annual National Conference in New York City April 6-9.
- The Faculty Association-sponsored Student Scholarship Awards Ceremony will be held on Saturday, June 7, 3:00 p.m., in Founders Hall. Board members were invited to attend.

E. Representing CSEA, Chapter 262, Vice President Laura Martinez reported the following:

- Cason Smith was congratulated on winning four Golden Mike Awards. He also recently won two Mark Twain Awards and the National Headliner Award by the Press Club of Atlantic City.
- Ms. Martinez reported that CSEA and the College had a positive and productive meeting this week related to negotiations. They hope to conclude the 2006-07 reopener negotiations soon.
- It was reported that progress has been made on a number of outstanding issues from the past year, thanks in large part to the College being receptive to CSEA concerns; however, some issues have yet to be resolved.

F. President Nixon's report included the following:

- Dr. Nixon congratulated Dr. Long for spearheading "Puttin' on the Hits." It has become a wonderful fund-raiser for students.
- Dr. Nixon said that he, along with Trustees Bader and Chen Haggerty, attended the Heartbeat Gala, sponsored by the Pomona Valley Medical Hospital, Saturday night. He is very pleased with the partnership the College has with the hospital.
- Dr. Nixon asked Vice President Gregoryk to provide an update on the state budget picture.

Vice President Gregoryk reported that the College will be losing \$2 million as a result of the statewide impact of the \$84.4 million property tax shortfall. Unlike K-12, which is reimbursed when there is a property tax shortfall, community colleges are not. Because the College has good reserves, we are not looking at lay-offs; however, at this time, we don't know the full impact of cuts for 2008-09.

11. INFORMATIONAL REPORT

Board members were provided with a written briefing on the Basic Skills Program, prepared by Madelyn Arballo, Director, Special Programs.

The Basic Skills Department serves a non-traditional adult population, high school students and dislocated workers. Current programs include Adult Basic Skills, GED Prep, ASVAB Prep, Adult High School Diploma, high school credit recovery, summer high school, WIN Program, WIA/EDD training, CAHSEE Preparation Program Grant, and Career Advancement Academies Grant. Community partnerships are critical and include WorkSource Centers, county agencies, and school districts.

Enrollment for adult education programs is approximately 1,500 students annually. On and off-campus high school programs serve over 13,000 students per year, with 11,000 attending summer school programs.

With the opportunities provided by the Basic Skills Initiative funding, the students have benefited from additional tutoring, counseling, instruction, and equipment. Research projects are currently in progress for the WIN, HS, and GED Programs. The additional resources have resulted in an increase in the number of high school diplomas, GEDs and credits earned. Student athletes have also experienced greater access to counseling services and subject-specific tutoring.

The summer high school program and CAHSEE Prep program have assisted thousands of students in making up deficient credits or earning enrichment credits and preparing for the High School Exit Exam. Nine districts are served through the CAHSEE grant, and the summer high school program provides courses for 28 high schools and 11 high school districts.

The Community Education Division is currently beginning its efforts to obtain a separate WASC accreditation. In order for our high school courses to be assigned A-G requirements and NCAA certification, accreditation as a high school or adult school must be achieved.

12. CONSENT AGENDA

It was moved by Trustee Hall, seconded by Trustee Chyr, to approve or ratify the following items.

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated March 19, 2008.

INSTRUCTION AND STUDENT SERVICES

2. Approval for Forensics students to attend the Phi Rho Pi National Tournament and preparation retreat in Chicago, IL, from April 9-20, 2008.
3. Approval for Phi Theta Kappa students to attend the 2008 International Phi Theta Kappa Convention in Philadelphia, PA, from April 2-6, 2008.
4. Approval for Phi Theta Kappa student Leanne Dogoldogol and Faculty Advisor Carolyn Inmon to attend one session of the International Phi Theta Kappa Convention and the All-USA Breakfast for First Team members in Philadelphia, PA, from April 3 – 7, 2008.
5. Approval for the Aeronautics Team to participate in the National Intercollegiate Flying Association SAFECON 2008 in Smyrna, TN, from May 2-11, 2008.
6. Approval for the Vocal Jazz Group *Frontline* to compete in the Reno Jazz Festival in Reno, from April 24-27, 2008.
7. Approval of a Memorandum of Understanding between the Small Business Development Center and the Glendora Chamber of Commerce.
8. Approval of a Memorandum of Understanding between the Small Business Development Center and the La Verne Chamber of Commerce.
9. Approval of a Memorandum of Understanding between the Small Business Development Center and the San Gabriel Valley Regional Chamber of Commerce.
10. Approval of additional providers for the Regional Health Occupations Resource Center: Fostering Student Success Grant.
11. Approval of contract education agreement changes through The Training Source.

12. Approval of Community Education program additions/changes.

ADMINISTRATIVE SERVICES

13. Approval to amend the Agreement with Verizon Wireless.

14. Approval of a contract with MF Athletic Company to perform professional design and consulting services for the Athletic Track Improvements project.

15. Approval of the following Bids:

- Bid No. 2787 Printing of Class Schedules for 2008-09 Academic Year – Awarded to Ran Graphics, Inc., in the amount of \$383,152, plus applicable sales tax and adjusted for final page counts for each published schedule.
- Bid No. 2788 Charter Bus Service – Awarded to Coach America.
- Bid No. 2791 Door-to-Door Delivery of Six Class Schedules – Awarded to C.I.P.S. Marketing Group, in the amount of \$125,858.80.

16. Approval of the following Change Orders:

- Bid No. 2665 Classroom Remodel – PW Construction (General Contractor) – Change Order No. 10.
- Bid No. 2666 Classroom Remodel – Empire Floor Covering (Flooring Contractor) – Change Order No. 4.
- Bid No. 2668 Classroom Remodel – Inland Mechanical (Plumbing Contractor) – Change Order No. 9.
- Bid No. 2697 Student Services Renovation – PW Construction (General Contractor) – Change Order No. 5.
- Bid No. 2706 Construction Services Building Remodel and New Data Center – M. Wilson Company (Electrical) (Contractor) – Change Order No. 6.
- Bid No. 2721 Math/Science Building – KAR Construction (Caissons and Concrete) (Contractor) – Change Order No. 4.
- Bid No. 2729 Math/Science Building – CSI Electrical Contractors, Inc. (Electrical Contractor) – Change Order No. 3.
- Bid No. 2739 Math/Science Building – Harik Construction (General Construction Contractor) – Change Order No. 2.
- Bid No. 2748 Athletics Restroom Building – Facilities Operation Plus (Contractor) – Change Order No. 3.

- Bid No. 2771 Data Center Infrastructure – CSI Electrical Contractors, Inc. (General Contractor) – Change Order No. 1.
 - No Bid No. Energy Conservation, Phase III – Chevron Energy Solutions (Contractor) – Change Order No. 2.
17. Approval of the following Contract Amendments:
- Contract Agricultural Sciences Complex – Vantage Technology Consulting Group (Contractor) – Amendment No. 1.
 - Contract Child Development Center – Vantage Technology Consulting Group (Contractor) – Amendment No. 1.
18. Approval of the following Proposed Gifts and Donations to the College:
- Steve Robinson (Vice President of Airgas) – Various Welding Products, valued by donor at \$5,000, to be used by the Technology and Health Division.
 - Deborah Day – Twenty-plus-year-old Appaloosa Gelding, valued by donor at \$500, to be used by the Natural Sciences Division.
 - Tyler Stallings – Inkjet Print on Photo Rag (images from the Series Flora Fictivus 2007, 24” x 30” Naida Oslone), valued by donor at \$1,800, to be used by the Arts Division.

Motion unanimously carried. Student Trustee concurred.

13. ELECTION FOR THE CCCT BOARD OF DIRECTORS

Currently serving as a member of the CCCT Board of Directors, Trustee Bader recommended that the Board cast its 10 votes for the nine incumbents and Bob Hughlett, from Cerritos College. Trustee Bader explained that, being relatively new to this Board, she understands that it takes a little while to “get up to speed,” and she believes the incumbents provide good leadership. She also outlined Mr. Hughlett’s qualifications and believes he would be a good member. Following his past practice, Trustee Chyr said he would be abstaining because he does not know the candidates; however, he voiced support for Bob Hughlett, after listening to Trustee Bader’s comments.

It was moved by Trustee Hall, seconded by Trustee Chen Haggerty, to cast votes for the following candidates for the 2008 CCCT Board of Directors:

Anita Grier, San Francisco CCD
Edward C. Ortell, Citrus CCD
Paul Fong, Foothill-DeAnza CCD
Mary Figueroa, Riverside CCD
Katherine “Kay” Albiani, LosRios CCD
Charles Meng, Napa Valley CCD
Judi Beck, Shasta-Tehama-Trinity Joint CCD
Isabel Barreras, State Center CCD
Carolyn Batiste, MiraCosta CCD
Bob Hughlett, Cerritos, CCD

Motion carried with a 4-0 vote. Trustee Chyr abstained. Student Trustee concurred.

14. REVISIONS TO BOARD POLICY 2725 – BOARD MEMBER COMPENSATION

It was moved by Trustee Hall, seconded by Trustee Bader, to approve the proposed revisions to Board Policy 2725 – Board Member Compensation. Motion unanimously carried. Student Trustee concurred.

15. BOARD MEMBER COMPENSATION INCREASE

It was moved by Trustee Chyr, seconded by Trustee Bader, to approve a five percent increase in Board member compensation.

All trustees addressed this item, citing their concern about the state's budget crisis and the impact it is having on the College. Even though a five percent raise would result in increasing the budget by only \$207.50 per year, they felt it was a symbolic gesture to not approve an increase in compensation.

Trustee Chyr said the Board hasn't discussed an increase in compensation for five years and, at that time, it was narrowly defeated. He believes it is important that this item is placed on an agenda on an annual basis so the Board has the opportunity to publicly discuss the item and publicly vote every year. He agreed voting no on this item was the right vote considering the current fiscal conditions.

The motion failed on a 0-5 vote. Student Trustee did not concur.

16. APPROVAL OF BID

It was moved by Trustee Chen Haggerty, seconded by Trustee Hall, to approve the following bid:

- Bid No. 2790 Purchase of Production Server and San Storage Volume Controller – Awarded to Sirius Computer Solutions, Inc., in the amount of \$423,630.95.

Motion unanimously carried. Student Trustee concurred.

17. BOARD COMMUNICATION

- All Board members shared the following comments:
 - The Faculty Association was commended for its 10th annual production of "Puttin' on the Hits." Not only is it great fun for all, but it greatly benefits Mt. SAC students.
 - The Women's Basketball team was applauded for their outstanding accomplishments over the past few years.
 - Staff member Cason Smith was congratulated on his recent awards.
- Trustee Chen Haggerty commented on earlier action taken by the Board in voting down a raise for itself. She said she hopes everyone hears the same concern for the state budget crisis and that the College will work together during this difficult time.

- Trustee Bader commented on a report she recently read that she thinks is important for all of us working at the community college level. The report, entitled “It Could Happen: Unleashing the Potential for California’s Community Colleges to Help Students Succeed and California Thrive,” written by Nancy Shulock and others, and published by the Institute for Higher Education Leadership and Policy. The report talks about what we can do, what we should do, strategies that will work for community colleges, and how our funding mechanism sometimes precludes us from being as successful as we could be. Trustee Bader encouraged all to read the report.
- Trustee Hall congratulated the *Mountaineer* for continuing to publish a great newspaper. He announced that he has arranged for the Women’s Basketball Team and coaches to be introduced at the April 9 meeting of the Walnut City Council.
- Trustee Chyr commented on the vote earlier by the Board to not increase member compensation. He said he believes it is so important to be forthright, transparent, and to bring forth issues that might make some people uncomfortable. He said he believes the Board needs to take public stands and he appreciates the vote. Trustee Chyr said he is glad that his colleagues joined him in understanding how important it was to take a 0-5 vote.
- Student Trustee Deresa echoed Trustee Chyr’s comments on the Board compensation vote. He agrees that this is something that should be put on the record so everyone knows exactly where the Board stands. Student Trustee Deresa also commented on the loss of retiree Marilyn Walker, who passed so soon after retiring. Student Trustee Deresa said the Women’s Softball Team is also doing a phenomenal job. Even with some game forfeitures, they are on track to win another state championship.
- Trustee Baca said his Kiwanis Club annually handles the registration for the Mt. SAC Youth Days, which will be coming up in a couple of weeks. It’s a great event, and Dr. Baca encouraged everyone to attend – as well as the Mt. SAC Relays.

18. ADJOURNMENT

The meeting adjourned at 7:36 p.m., in memory of Nancy McCracken, 26-year member of the Pomona Unified School District Board of Education, who passed away on March 4.

JSN:dc