



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 19, 2008

3:30 p.m. Study Session

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (3:30 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Study Session agenda item. Comments are limited to no more than three minutes per person.

## STUDY SESSION

- Discussion regarding updating College Facilities Master Plan and proposals for raising revenue for capital projects.

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## **CLOSED SESSION (6:00 p.m.)**

- **Conference with Labor Negotiator Virginia Burley, Interim Vice President, Instruction, per California Government Code Section 54957.6**  
Faculty Association
- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651

## **PUBLIC SESSION (6:30 p.m. Flag Salute)**

### **MOMENT OF SILENCE**

Observe a moment of silence in memory of retiree Marilyn Walker, Administrative Assistant II. Marilyn worked for the College for 39 years, mainly in Human Resources, prior to her retirement in July 2007. She passed away March 8, 2008.

### **INTRODUCTIONS AND RECOGNITION**

- **Introduction of the following newly appointed staff:**

#### Classified

Hernan Amaya, Custodian, Custodial Services  
Billy Ito, Athletic Trainer, Physical Education

#### Faculty

Edwin Estes, Professor, Business Administration

### **APPROVAL OF MINUTES**

Approval of minutes of the special meeting of February 23, 2008, and the regular meeting of February 27, 2008. (See backup packet pages 1 through 14.)

### **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

## **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
5. Informational Report – Basic Skills Program, prepared by Madelyn Arballo, Director, Special Programs (See backup packet pages 15 and 16.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

## HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated March 19, 2008. (See backup packet pages 17 through 40.)

## INSTRUCTION and STUDENT SERVICES

2. Consideration of approval for Forensics students to attend the Phi Rho Pi National Tournament and preparation retreat in Chicago, IL, from April 9-20, 2008. (See backup packet page 41.)
3. Consideration of approval for Phi Theta Kappa students to attend the 2008 International Phi Theta Kappa Convention in Philadelphia, PA, from April 2-6, 2008. (See backup packet page 42.)
4. Consideration of approval for Phi Theta Kappa student Leanne Dogoldogol and Faculty Advisor Carolyn Inmon to attend one session of the International Phi Theta Kappa Convention and the All-USA Breakfast for First Team members in Philadelphia, PA, from April 3 – 7, 2008. (See backup packet page 43.)

5. Consideration of approval for the Aeronautics Team to participate in the National Intercollegiate Flying Association SAFECON 2008 in Smyrna, TN, from May 2-11, 2008. (See backup packet page 44.)
6. Consideration of approval for the Vocal Jazz Group *Frontline* to compete in the Reno Jazz Festival in Reno, from April 24-27, 2008. (See backup packet page 45.)
7. Consideration of approval of a Memorandum of Understanding between the Small Business Development Center and the Glendora Chamber of Commerce. (See backup packet page 46.)
8. Consideration of approval of a Memorandum of Understanding between the Small Business Development Center and the La Verne Chamber of Commerce. (See backup packet page 47.)
9. Consideration of approval of a Memorandum of Understanding between the Small Business Development Center and the San Gabriel Valley Regional Chamber of Commerce. (See backup packet page 48.)
10. Consideration of approval of additional providers for the Regional Health Occupations Resource Center: Fostering Student Success Grant. (See backup packet page 49.)
11. Consideration of approval of contract education agreement changes through The Training Source. (See backup packet page 50.)
12. Consideration of approval of Community Education program additions/changes. (See backup packet page 51.)

### **ADMINISTRATIVE SERVICES**

13. Consideration of approval to amend the Agreement with Verizon Wireless. (See backup packet pages 52 and 53.)
14. Consideration of approval of a contract with MF Athletic Company to perform professional design and consulting services for the Athletic Track Improvements project. (See backup packet page 54.)
15. Consideration of approval of the following Bids:
  - Bid No. 2787 Printing of Class Schedules for 2008-09 Academic Year – Ran Graphics, Inc. (Contractor). (See backup packet pages 55 and 56.)
  - Bid No. 2788 Charter Bus Service – Coach America (Contractor). (See backup packet pages 57 and 58.)
  - Bid No. 2791 Door-to-Door Delivery of Six Class Schedules – C.I.P.S. Marketing Group (Contractor). (See backup packet page 59.)

16. Consideration of approval of the following Change Orders:

- Bid No. 2665 Classroom Remodel – PW Construction (General Contractor) – Change Order No. 10. (See backup packet pages 60 and 61.)
- Bid No. 2666 Classroom Remodel – Empire Floor Covering (Flooring Contractor) – Change Order No. 4. (See backup packet page 61.)
- Bid No. 2668 Classroom Remodel – Inland Mechanical (Plumbing Contractor) – Change Order No. 9. (See backup packet page 62.)
- Bid No. 2697 Student Services Renovation – PW Construction (General Contractor) – Change Order No. 5. (See backup packet pages 63 and 64.)
- Bid No. 2706 Construction Services Building Remodel and New Data Center – M. Wilson Company (Electrical) (Contractor) – Change Order No. 6. (See backup packet page 65.)
- Bid No. 2721 Math/Science Building – KAR Construction (Caissons and Concrete) (Contractor) – Change Order No. 4. (See backup packet page 66.)
- Bid No. 2729 Math/Science Building – CSI Electrical Contractors, Inc. (Electrical Contractor) – Change Order No. 3. (See backup packet page 66.)
- Bid No. 2739 Math/Science Building – Harik Construction (General Construction Contractor) – Change Order No. 2. (See backup packet page 67.)
- Bid No. 2748 Athletics Restroom Building – Facilities Operation Plus (Contractor) – Change Order No. 3. (See backup packet page 68.)
- Bid No. 2771 Data Center Infrastructure – CSI Electrical Contractors, Inc. (General Contractor) – Change Order No. 1. (See backup packet page 69.)
- No Bid No. Energy Conservation, Phase III – Chevron Energy Solutions (Contractor) – Change Order No. 2. (See backup packet page 70.)

17. Consideration of approval of the following Contract Amendments:

- Contract Agricultural Sciences Complex – Vantage Technology Consulting Group (Contractor) – Amendment No. 1. (See backup packet page 71.)
- Contract Child Development Center – Vantage Technology Consulting Group (Contractor) – Amendment No. 1. (See backup packet page 71.)

18. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Steve Robinson (Vice President of Airgas) – Various Welding Products, valued by donor at \$5,000, to be used by the Technology and Health Division.
- Deborah Day – Twenty-plus-year-old Appaloosa Gelding, valued by donor at \$500, to be used by the Natural Sciences Division.
- Tyler Stallings – Inkjet Print on Photo Rag (images from the Series Flora Fictivus 2007, 24” x 30” Naida Osline), valued by donor at \$1,800, to be used by the Arts Division.

## ACTION ITEMS

**All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.**

1. Consideration of the 2008 election for CCCT Board of Directors. (See backup packet pages 73 and 74.)
2. Consideration of approval of proposed revisions to Board Policy 2725 – Board Member Compensation. (See backup packet pages 75 and 76.)
3. Consideration of approval to increase Board Member compensation. (See backup packet page 77.)
4. Consideration of approval of the following Bids:
  - Bid No. 2790 Purchase of Production Server and San Storage Volume Controller – Sirius Computer Solutions, Inc. (Contractor). (See backup packet pages 78 and 79.)

## BOARD COMMUNICATION

**At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.**

## ADJOURNMENT

Future Board Meetings:    April 23, 2008  
    May 28, 2008  
    June 25, 2008

### **Upcoming Events:**

March 25-May 8, 2008    **Art of the Rainforest** – Tuesday-Thursday 11:00 a.m. – 2:00 p.m. and Tuesdays 5:00-7:30 p.m., Art Gallery. Reception on March 20, 4:00-6:00 p.m.

March 26, 2008      **Inspiring Women of Mt. SAC Luncheon** – 12:00-1:30 p.m., Student Life Center

March 28, 2008      **7<sup>th</sup> Annual Spring Thing** – 8:00 p.m., Clarke Theater

March 31, 2008      **Cesar Chavez Day** (Campus Closed)

April 4, 2008        **An Evening of Modern and Ancient Music for Guitar Ensemble** – 7:30 p.m., Music Recital Hall

April 9, 2008        **Foundation Executive Committee Meeting** – 3:00 p.m., Founders Hall  
**Foundation Board of Directors Meeting** – 4:00 p.m., Founders Hall

April 11, 12, 18, 19      **Camino Real** (Theater Production) – 8:00 p.m., Clarke Theater

April 17, 2008        **Mt. SAC Relays 50<sup>th</sup> Annual Banquet** – 7:00 p.m., Pacific Palms

**Upcoming Sports Events:**

March 20, 2008        **Softball vs. Harbor** – 3:00 p.m., Softball Field

March 21, 2008        **Track & Field vs. Fresno State** – Time TBA, Hilmer Lodge Stadium

March 27, 2008        **Softball vs. Cerritos** – 3:00 p.m., Softball Field

March 28, 2008        **Swimming vs. Cerritos** – 2:30 p.m., Pool

March 29, 2008        **Track & Field Conference** – Time TBA, Hilmer Lodge Stadium

April 1, 2008          **Softball vs. Long Beach City** – 3:00 p.m., Softball Field  
**Baseball vs. El Camino** – 6:00 p.m., Baseball Field

April 4, 2008          **Swimming vs. El Camino/Rio Hondo** – 2:30 p.m., Pool

April 5, 2008          **Softball vs. Cypress** – 1:00 p.m., Softball Field

April 10, 2008        **Softball vs. Cypress** – 3:00 p.m., Softball Field  
**Baseball vs. El Camino** – 6:00 p.m., Baseball Field

April 12, 2008        **Softball vs. Cuesta** – 3:00 p.m., Softball Field  
**Softball vs. Bakersfield** – 6:00 p.m., Softball Field  
**Track & Field Relays** – All Day, Hilmer Lodge Stadium

April 15, 2008        **Baseball vs. Harbor** – 2:30 p.m., Baseball Field

April 17, 2008        **Softball vs. East Los Angeles City College** – 3:00 p.m., Softball Field  
**Baseball vs. Long Beach City College** – 6:00 p.m., Baseball Field

April 19, 2008        **Softball vs. San Diego** – 2:00 p.m., Baseball Field

**Softball vs. Antelope Valley – 6:00 p.m., Baseball Field**

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.