



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 23, 2008

3:30 p.m. Study Session

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (3:30 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Study Session agenda item. Comments are limited to no more than three minutes per person.

STUDY SESSION

- Discussion regarding updating College Facilities Master Plan and proposals for raising revenue for capital projects.

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION (6:00 p.m.)

- **Conference with Labor Negotiator Virginia Burley, Interim Vice President, Instruction, per California Government Code Section 54957.6**
Faculty Association

PUBLIC SESSION (6:30 p.m. Flag Salute)

MOMENT OF SILENCE

Observe a moment of silence in memory of retiree Fred Tarin, Lead Grounds Keeper. Mr. Tarin worked for the College for 42 years prior to his retirement in 1994. He was very active with the Mt. SAC Relays and continued to support the event after his retirement. He passed away January 5, 2008.

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

David Dieckmeyer, Computer Facilities Coordinator, Information Technology
Kelly Takai, Horticulture Production Assistant, Agriculture
Margaret Yau, Lab Technician, Math & Comp. Science, Natural Sciences Division

Management

Shantieh Atashpoush, Assistant Director, Academic Technology & Infrastructure,
Information Technology

- **Recognition of Citizens Oversight Committee Members Serving January 2004 through December 2007:**

Marlen Garcia
Laurie Marshall
Don Sachs

- **Recognition of Citizens Oversight Committee Members Serving January 2006 through December 2007:**

David Fierro
Miguel Del Mundo
Mei Lien Chang

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of December 12, 2007. (See backup packet pages 1 through 12.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, Interim President
5. Informational Report – Mt. SAC Fire Academy, prepared by Chief Jerry Austin (See backup packet page 13.)

CONSENT CALENDAR

All matters listed under *Consent Calendar* are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated January 23, 2008. (See backup packet pages 14 through 27.)

INSTRUCTION and STUDENT SERVICES

2. Consideration of approval of Bridge Student Leadership Conference to be held April 4 through April 6, 2008. (See backup packet page 28.)

3. Consideration of approval of sponsored Health Services Seminar 'Side by side: A Journey with Depression' to be held on April 28, 2008 and presented by Brian Wetzel of Wetzel Productions. (See backup packet page 29.)
4. Consideration of approval of prepayment of advertisement costs. (See backup packet page 30.)
5. Consideration of approval to host a Developmental Education Spring Conference on April 11, 2008. (See backup packet page 31.)
6. Consideration of approval for Forensics students to attend the International Forensic Association Tournament in London from March 15-22, 2008. (See backup packet page 32.)
7. Consideration of approval for Forensics students to attend the Harper Swing Tournament in Chicago, IL from February 14-18, 2008. (See backup packet page 33.)
8. Consideration of approval of a contract with California Department of Education for the Child Development Center. (See backup packet page 34.)
9. Consideration of approval of contracts between the Integrating AmeriCorps into Teacher Reading and Math Development Partnerships grant and Bonita Unified School District. (See backup packet page 35.)
10. Consideration of approval of Community Education programs/courses for Spring 2008. (See backup packet page 36 through 40.)
11. Consideration of approval of contract education agreement changes through The Training Source. (See backup packet page 41.)

ADMINISTRATIVE SERVICES

12. Consideration of approval of Nonresident and Nonresident F-1 Visa Tuition Fees. (See backup packet pages 42 and 43.)
13. Consideration of approval to renew the lease of College property to Thacker Berry Farms for the period February 1, 2008, through June 30, 2008. (See backup packet page 44.)
14. Consideration of approval to renew Music Licensing Agreements with ASCAP, BMI, and SESAC. (See backup packet pages 45 and 46.)
15. Consideration of approval to amend the contract with Augusoft, Inc. to extend the Lumens contract term for up to a total of five years. (See backup packet page 47.)
16. Consideration of approval to ratify an agreement with the Los Angeles County Fire District for the use of Mt. SAC as an Incident Command Support Camp Facility, effective November 1, 2007. (See backup packet page 48.)
17. Consideration of approval to reissue a stale-dated commercial warrant. (See backup packet page 49.)

18. Consideration of approval to reduce to 5% the retention for E. C. Construction Co. on their contract for the Staff Parking Lot S and Pedestrian Crossing at Bonita and Temple project (Bid No. 2745). (See backup packet page 50.)
19. Consideration of approval to purchase office furniture for the new Data Center from Sierra School Equipment Company. (See backup packet page 51.)
20. Consideration of approval of contracts with CCS Group (for the Final Project Proposal, Initial Project Proposal and Five-Year Construction Plan Services project), Sid Lindmark, AICP (for the Environmental Impact Report Master Plan Update project), Hill Partnership, Inc. (for the Natural Sciences Building Addition Feasibility Study project), RKA Consulting Group (for the Grand Avenue Traffic Improvements project), and Independent Roofing Consultants (for the Roof Repairs project) to provide professional design and consulting services. (See backup packet pages 52 and 53.)
21. Consideration of approval of the following Bid:
 - Bid No. 2770 Science Building Interior/Exterior Improvements – Nu/Age Development, Inc. (Contractor). (See backup packet page 54.)
22. Consideration of approval of the following Change Orders:
 - Bid No. 2697 Student Services Renovation – PW Construction, Inc. (Contractor) – Change Order No. 4. (See backup packet pages 55 and 56.)
 - Bid No. 2705 Construction Services Building Remodel and New Data Center – AireMaster Air Conditioning (Mechanical Contractor) – Change Order No. 3. (See backup packet page 57.)
 - Bid No. 2720 Math/Science Building – Doja Inc. (Site Improvements Contractor) – Change Order No. 2. (See backup packet page 58.)
 - Bid No. 2739 Math/Science Building – Harik Construction (General Contractor) – Change Order No. 1. (See backup packet page 59.)
 - Bid No. 2730 Backbone Infrastructure for Agricultural Sciences – Miramontes Construction Company, Inc. (Contractor) – Change Order No. 3. (See backup packet page 60.)
 - Bid No. 2752 Computer Animation Laboratory – Nu/Age Development (Contractor) – Change Order No. 1. (See backup packet page 61.)
23. Consideration of approval of the following Completion Notices:
 - Bid No. 2626 Science Building (Electrical) – Sage Electric Co. (Contractor)
 - Bid No. 2682 Student Services Building Site Work – Conengr Corp. (Contractor)
 - Bid No. 2686 Bonita/Walnut Intersection Improvement – Los Angeles Engineering, Ind. (Contractor)

24. Consideration of approval of the following Proposed Gifts and Donations to the College:
- Coca Cola Ontario Syrup Operations – Stainless Steel Pipe (500 pounds; over 100 feet), valued by donor at \$2,000, to be used by the Technology and Health Division.
 - Astro Display Company Inc. – Miscellaneous Acrylic Sheet Rock, Particle Board and Medium Density Fiberboard, and Jewelry Displays (various sizes); valued by donor at \$15,596, to be used by the Community Education Division.
 - Dirk Hagner – Original Woodcut Print of Cesar Chavez (portrait), hand-printed in seven colors; valued by donor at \$3,600, to be used by the Arts Division.
 - Catlin Cahill – Hampshire Ewe; valued by donor at \$700, to be used by the Natural Sciences Division.
 - Ralph Eastman – Women’s Clothing (dresses, skirts, blouses, sweaters, hats, and shoes); valued by donor at \$3,433, to be used by the Arts Division.
 - John Sitz – Star Duster Too Fuselage, Wings, and Landing Gear; valued by donor at \$10,000, to be used by the Technology and Health Division.
 - Upton Sheet Metal – Stainless Steel Sheet Stock (1,000 pounds of stainless steel sheets, 100 pounds of aluminum sheets, and 1,000 pounds of mild steel sheet stock); valued by donor at \$3,000, to be used by the Technology and Health Division.
 - Allfast Fastening Systems Inc. – Easco-Sparcatron, Inc. Tool Maker 916 E.D.M. Machine (two heads and one power pack); valued by donor at \$22,000, to be used by the Technology and Health Division.
 - Allfast Fastening Systems Inc. – Brown and Sharp Model 00G Single-Spindle Screw Machine; valued by donor at \$4,000, to be used by the Technology and Health Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing regarding the Mt. San Antonio Community College District successor agreement with the Faculty Association and the District for the Fiscal Years 2008-11.

In compliance with California Government Code, Chapter 10.7, Section 33547(b), the Board of Trustees of Mt. San Antonio Community College District will hold a public hearing on January 23, 2008, to provide representatives of the public in this District the opportunity to express themselves to the Board regarding the successor agreement between the District and the Faculty Association.
2. Consideration of approval of proposal to initiate faculty negotiations for successor

agreement for the period 2008-09 to 2011-12. (See backup packet pages 62 and 63.)

3. Consideration of approval of an agreement with Caterpillar, Inc. to provide a two-year Power Protection Plan for the Caterpillar Generators at the Central Plant site of Mt. SAC. (See backup packet pages 64 and 65.)
4. Consideration of nominations for the 2008 CCCT Board of Directors. (See backup packet pages 66 through 68.)
5. Consideration of approval of an agreement with PPL (Professional Personnel Leasing, Incorporated) to provide professional consulting services, at an estimated cost not to exceed \$160,000, plus expenses. (See backup packet page 69.)

DISCUSSION ITEMS

All items listed for "Discussion" will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Receive for first reading and discussion proposed revisions to Board Policy 2220 – Committees of the Board, Board Policy 3250 – Institutional Planning, Board Policy 4225 – Course Repetition, Board Policy 4230 – Grading Symbols, Board Policy 4250 (formerly Board Policy 5100) – Probation, Dismissal, Reinstatement, Board Policy 4260 – Prerequisites, Co-requisites, and Advisories, and Board Policy 4400 – Community Service Programs. (See backup packet pages 70 through 80.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: February 14, 2008 (Afternoon Special Meeting)
 February 27, 2008
 March 19, 2008
 April 23, 2008

Upcoming Events:

February 6, 2008 **“Feel the Music” with the L.A. Philharmonic** – 7:30 p.m., First Baptist Church, Pomona

February 7, 2008 **President Candidates Forum** – time and location to be announced

February 14-17, 2008 **Under the Gun** (Short original plays by contemporary American playwrights) – Thursday-Saturday 8:00 p.m., Sunday 2:00 p.m., Studio Theater

February 15 and 18 **Presidents Day Holiday** (Campus Closed)

February 19, 2008 **Citizens Oversight Committee Meeting** – 6:00 p.m., Founders Hall

February 22, 2008 **FLEX/Professional Development Day** – 7:45 a.m., Clarke Theater

February 22, 2008 **Spring Opening Meeting** – 8:15 a.m., Clarke Theater

February 25, 2008 **Spring Semester Begins**

Upcoming Sports Events:

January 27, 2008 **Softball vs. College of the Canyons** – 2:00 p.m., Softball Field
Softball vs. Palomar – 6:00 p.m., Softball Field

January 30, 2008 **Men’s Basketball vs. L.A. Trade Tech** – 7:30 p.m., Gym

February 1, 2008 **Softball vs. Ventura** – 2:00 p.m., Softball Field
Softball vs. Fullerton – 6:00 p.m., Softball Field

February 5, 2008 **Women’s Tennis vs. Irvine Valley** – 2:00 p.m., Tennis Courts
Men’s Tennis vs. Irvine Valley – 2:00 p.m., Tennis Courts
Baseball vs. Riverside – 6:00 p.m., Baseball Field

February 8, 2008 **Women’s Basketball vs. L.A. City** – 5:30 p.m., Gym
Men’s Basketball vs. L.A. City – 7:30 p.m., Gym

February 9, 2008 **Baseball Tourney** – 6:00 p.m., Baseball Field

February 12, 2008 **Women’s Tennis vs. Victor Valley** – 2:00 p.m., Tennis Courts
Men’s Tennis vs. Victor Valley – 2:00 p.m., Tennis Courts
Softball vs. Long Beach City College – 3:00 p.m., Softball Field

February 14, 2008 **Women’s Tennis vs. Fullerton** – 2:00 p.m., Tennis Courts
Men’s Tennis vs. Fullerton -2:00 p.m., Tennis Courts

February 15, 2008 **Women’s Basketball vs. East L.A. College** – 5:30 p.m.

Men's Basketball vs. East L.A. College – 7:30 p.m.

February 16, 2008

Softball vs. San Mateo – 3:00 p.m., Softball Field

February 19, 2008

Men's Tennis vs. El Camino – 2:00 p.m., Tennis Courts

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.