



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, October 24, 2007

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## CLOSED SESSION

- **Public Employment – per California Government Code Section 54957**  
President/CEO
- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

## INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Margaret Amaro, Clerical Specialist, Printing Services  
Amy Cheung, Account Clerk III, Payroll  
Karen Long, Computer Facilities Coordinator, Information Technology  
Kent Taylor, Laboratory Technician, Physics, Natural Sciences

- **Recognition**

- Awarding of Certificate of Service to the following retiring staff member:

Doug Evans, Director, Public Safety, 15 years of service

## APPROVAL OF MINUTES

Approval of minutes of the regular meeting of September 26, 2007. (See backup packet pages 1 through 13.)

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

### **PUBLIC COMMUNICATION**

**At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.**

### **REPORTS**

**The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.**

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, Interim President
5. Informational Report – Forensics Program, prepared by Professors Anne Fleischer, Casey Garcia, and Liesel Reinhart (See backup packet pages 14 and 15.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

### PRESIDENT'S OFFICE

1. Consideration of approval of Resolution No 07-04 in support of the Community College Governance, Funding Stabilization, and Student Fee Reduction Act. (See backup packet pages 16 and 17.)

### HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated October 24, 2007. (See backup packet pages 18 through 32.)

### INSTRUCTION and STUDENT SERVICES

3. Consideration of approval to accept funds and approve activities for the California High School Exit Examination Preparation grant. (See backup packet page 33.)
4. Consideration of approval to ratify a contract with California State Polytechnic University, Pomona, through the Teacher Preparation Pipeline grant. (See backup packet page 34.)
5. Consideration of approval to accept funds for the Scholarships in Science, Technology, Engineering, and Mathematics grant. (See backup packet page 35.)
6. Consideration of approval to accept funds and approve activities for the Career Advancement Academy sub-grant. (See backup packet page 36.)
7. Consideration of approval of contracts and approval to accept funds for the Advanced Technological Education grant. (See backup packet pages 37 and 38.)
8. Consideration of approval of activities for the Pomona Valley Hospital Medical Center grant. (See backup packet page 39.)
9. Consideration of approval of activities for the Family and Consumer Sciences Business/Industry Collaborative grant. (See backup packet page 40.)
10. Consideration of approval of a conference sponsored by the Psychology Department on November 16, 2007. (See backup packet page 41.)

11. Consideration of approval to ratify a Memorandum of Understanding with the Mexican American Legal Defense and Educational Fund. (See backup packet page 42.)
12. Consideration of approval of additions to the Regional Health Occupations Resource Center programs. (See backup packet page 43.)
13. Consideration of approval of additions and changes to contract education agreements through the Training Source. (See backup packet page 44.)
14. Consideration of approval of additions and changes to the Community Education program. (See backup packet page 45.)

## **ADMINISTRATIVE SERVICES**

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 46 through 49.)
16. Consideration of approval of a Service Agreement with ELM Service Bureau/ELM National Disbursement Network for use of its loan processing, management, and disbursement system to support Mt. SAC's student loan processing and disbursement. (See backup packet page 50.)
17. Consideration of approval to purchase Hewlett Packard-branded products and services from Sehi Computer Products, Inc. under the Los Angeles County Office of Education Bid No. 05-06/1326 on an as-needed basis through October 17, 2008. (See backup packet pages 51 and 52.)
18. Consideration of approval of an agreement with Fletcher, Heald & Hildreth, PLC to provide legal services related to the relocation of the KSAK Transmitter. (See backup packet page 53.)
19. Consideration of approval of a contract with Augusoft, Inc. to purchase and implement its Lumens software for fee-based Community Education courses, using USAePay as the credit card payment service provider. (See backup packet page 54.)
20. Consideration of approval to reduce to 5% the retention for E. C. Construction Company on their contract for the Staff Parking Lot D-3 project (Bid No. 2587). (See backup packet page 55.)
21. Consideration of approval of contracts with various consultants to provide Professional Design and Consulting Services to support Measure R Bond and Scheduled Maintenance projects. (See backup packet pages 56 and 57.)
22. Consideration of approval of an agreement with Orange County Teachers' Federal Credit Union/National Benefit Services, LLC Third-Party Administration program for the purpose of administering and monitoring the College's tax-sheltered programs. (See backup packet pages 58 through 60.)

23. Consideration of approval of the following Change Orders:

- Bid No. 2682 Student Services Temporary Buildings Site Work - Conengr Corporation (Contractor) – Change Order No. 4. (See backup packet page 61.)
- Bid No. 2687 Staff Parking Lot D-3 – E. C. Construction Company (General Contractor) – Change Order No. 5. (See backup packet page 62.)
- Bid No. 2697 Student Services Renovation – PW Construction, Inc. (Contractor) – Change Order No. 3. (See backup packet page 63.)
- Bid No. 2704 Construction Services Building Remodel and New Data Center – PW Construction, Inc. (General Contractor) – Amended Change Order No. 3. (See backup packet page 64.)
- Bid No. 2714 Planetarium Remodel – Inland Empire Builders (Contractor) – Change Order No. 4. (See backup packet page 65.)
- Bid No. 2730 Backbone Infrastructure for Agricultural Sciences Building – Miramontes Construction Company, Inc. (Contractor) – Change Order No. 1. (See backup packet pages 66 and 67.)
- Bid No. 2745 Student Parking Lot S and Pedestrian Crossing – E. C. Construction Company (General Contractor) – Change Order No. 1. (See backup packet page 68.)
- Bid No. 2747 Learning Technology Center Radio Lab Renovation – Nu/Age Development (Contractor) – Change Order No. 2. (See backup packet page 69.)

24. Consideration of approval of the following Completion Notices:

- Bid No. 2556 Science Building – Advanced Lab Concepts (Cabinets and Millwork Contractor)
- Bid No. 2687 Staff Parking Lot D-3 – E. C. Construction Company (General Contractor)
- Bid No. 2747 Learning Technology Center Radio Lab Renovation – Nu/Age Development, Inc. (Contractor)

25. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Animal Health & Sanitary Supply – Health Technology Professional Products (two cases Triple Two 4/1 Detergent Disinfectant), valued by donor at \$160, to be used by the Natural Sciences Division.



## **Upcoming Events:**

- October 27, 2007      **Annual President's Gala** – 5:30 p.m., Nixon Presidential Library, Yorba Linda
- November 2, 2007      **Faculty Artist Series – American Art Song from the Turn of the Century**  
– 7:00 p.m., Music Recital Hall
- November 2-4, 2007      **Repertory Dance Concert** – 8:00 p.m. on November 2 and 3, 5:00 p.m. on  
November 4, Clarke Theater
- November 9, 2007      **Mt. SAC Foundation Executive Committee Meeting** – 9:00 a.m.,  
Foundation Office
- November 9-10, 2007      **Fall Choral Concert** – 8:00 p.m., Music Recital Hall
- November 11, 2007      **Fall Wind Ensemble Spectacular** – 4:00 p.m., Clarke Theater
- November 14, 2007      **Mt. SAC Foundation Board of Directors Meeting** – 4:00 p.m., Founders  
Hall
- November 16, 2007      **Fall Jazz Band Concert** – 8:00 p.m., Clarke Theater
- November 18, 2007      **Fall Chamber Winds Concert** – 4:00 p.m., Music Recital Hall
- November 22-25, 2007      **Thanksgiving Recess** – Campus Closed
- November 27, 2007      **Citizens Oversight Committee Meeting** – 6:00 p.m., Founders Hall
- November 28, 2007      **Fall Percussion Concert** – 7:00 p.m., Music Recital Hall
- November 30, 2007      **Faculty Artist Series – An Evening of Classical Guitar** – 7:30 p.m.,  
Music Recital Hall
- December 1, 2007      **Fall Vocal Jazz Concert** – 8:00 p.m., Clarke Theater
- December 4-6, 2007      **Holiday Ceramics Sale** – Tuesday/Wednesday 9:00 a.m.-8:00 p.m.,  
Thursday, 9:00 a.m.-2:00 p.m., Ceramics Studio
- December 6-8, 2007      **10<sup>th</sup> Annual Wassail Dinner and Concert** – 6:00 p.m., Music Recital Hall  
and Dance Studio

## **Upcoming Sports Events:**

- October 26, 2007      **Men's Soccer vs. Pasadena** – 4:00 p.m., Soccer Field
- Women's Soccer vs. Pasadena** – 6:00 p.m., Soccer Field
- Women's Volleyball vs. Los Angeles Trade Tech** – 6:00 p.m., Volleyball  
Court
- October 30, 2007      **Men's Soccer vs. El Camino** – 4:00 p.m., Soccer Field
- Women's Soccer vs. El Camino** – 6:00 p.m., Soccer Field

November 1-3, 2007	<b>Men's and Women's Water Polo Conference Tournament</b> – All Day, Pool
November 6, 2007	<b>Men's Soccer vs. Long Beach College</b> – 5:00 p.m., Soccer Field
November 7, 2007	<b>Women's Volleyball vs. El Camino</b> – 5:00 p.m., Volleyball Court <b>Men's Wrestling vs. Cerritos</b> – 7:30 p.m., Gym
November 10, 2007	<b>Football vs. Saddleback</b> – 6:00 p.m., Hilmer Lodge Stadium
November 20, 2007	<b>Women's Basketball vs. College of the Canyons</b> – 6:30 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.