



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 22, 2007

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Conference with Labor Negotiator John S. Nixon, Interim President, per California Government Code Section 54957.6**
Unrepresented Employee Group

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Ralph Barragan, Driver, Disabled Student Programs and Services
Joanne Greenspan, Curriculum Specialist, Instruction
Karen Johnson, Administrative Secretary, Business Development
Ricardo Lopez, Custodian, Custodial Services
John Nunez, Lead Custodian, Custodial Services
Paul Ramoneda, Senior Toolkeeper, Technology & Health
Colleen Rose, Secretary, Technology & Health

- **Recognition**

- Awarding of Certificate of Service to the following retiring staff member:

Marge Catullo, Curriculum Specialist, 22 years of service

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of July 25, 2007. (See backup packet pages 1 through 9.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, Interim President
5. Informational Report – Implementation of Student Learning Outcomes, prepared by Virginia Burley, Interim Vice President, Instruction (See backup packet page 10.)

CONSENT CALENDAR

All matters listed under *Consent Calendar* are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated August 22, 2007. (See backup packet pages 11 through 41.)
2. Consideration of approval to ratify Meet/Confer Agreement between District and Confidential Employees for 2007-08. (See backup packet page 42.)

INSTRUCTION and STUDENT SERVICES

3. Consideration of approval of the 2008-09 Academic Calendar. (See backup packet pages 43 and 44.)
4. Consideration of approval of activities for the Title V – Developing Hispanic-Serving Institutions grant. (See backup packet page 45.)

5. Consideration of approval of contracts and activities, and acceptance of funds for the Family and Consumer Sciences Business/Industry Collaborative grant. (See backup packet page 46 and 47.)
6. Consideration of approval to accept funds for the Citrus Valley Health Partners grant. (See backup packet page 48.)
7. Consideration of approval of activities and acceptance of funds for the Strengthening Career Technical Education Programs grant. (See backup packet page 49.)
8. Consideration of approval of activities and acceptance of funds for the Integrating AmeriCorps into Teacher Reading and Math Development Partnerships grant. (See backup packet page 50.)
9. Consideration of approval of contracts and activities, and acceptance of funds for the Industry-Driven Regional Collaborative grant. (See backup packet page 51 and 52.)
10. Consideration of approval to accept funds for the Renovation for Capacity Building for Nursing Program Expansion grant. (See backup packet page 53.)
11. Consideration of approval to accept funds for the Capacity Building for Nursing Program Expansion grant. (See backup packet page 54.)
12. Consideration of approval to accept funds for the Enrollment Growth for Associate Degree Nursing – Registered Nurse Programs grant. (See backup packet page 55.)
13. Consideration of approval of activities for the Basic Skills Mentoring Program. (See backup packet page 56.)
14. Consideration of approval of activities and for the Basic Skills Study Skills Assessment. (See backup packet page 57.)
15. Consideration of approval of activities for a Basic Skills/California High School Exit Exam Preparation Program Grant conference on Friday, August 24, 2007. (See backup packet page 58.)
16. Consideration of approval to accept funds for the Regional Health Occupations Resource Center Fostering Student Success grant. (See backup packet page 59 and 60.)
17. Consideration of approval of a contract with California Department of Education, Child Development Division to support the campus Child Development Centers. (See backup packet page 61.)
18. Consideration of approval of a contract with Kelly Direct for temporary staffing for the Regional Health Occupations Resource Center and the Technology and Health Division. (See backup packet page 62.)
19. Consideration of approval of a Regional Health Occupations Resource Center grant extension. (See backup packet page 63.)

20. Consideration of approval to extend an agreement between the Community Education Division and LA Works for a Basic Skills Lab. (See backup packet page 64.)
21. Consideration of approval of a Center of Excellence grant renewal. (See backup packet page 65.)
22. Consideration of approval of Business Division expenditures. (See backup packet page 66.)
23. Consideration of approval of changes to contract education agreements through The Training Source. (See backup packet page 67.)
24. Consideration of approval of Community Education programs and courses for Fall 2007 and Winter 2008. (See backup packet pages 68 through 73.)
25. Consideration of approval of additions and changes to the Community Education program. (See backup packet page 74.)

ADMINISTRATIVE SERVICES

26. Consideration of approval of the Quarterly Financial Status Report for the period ending June 30, 2007. (See backup packet pages 75 through 78.)
27. Consideration of approval of the Quarterly Investment Report for the period ending June 30, 2007. (See backup packet page 79.)
28. Consideration of approval of Resolution No. 07-02 – Appropriations Limit for 2007-08. (See backup packet pages 80 through 82.)
29. Consideration of approval of the Chancellor's Office Tax Offset Program (COTOP) for 2008. (See backup packet pages 83 and 84.)
30. Consideration of approval of the purchase of Office and Classroom Furniture for Buildings 26A and 26B. (See backup packet pages 85 and 86.)
31. Consideration of approval to purchase a new Planetarium Dome from Spitz, Inc. (See backup packet pages 87 and 88.)
32. Consideration of approval to purchase a new Planetarium Show Control System from Bowen Technovation. (See backup packet pages 89 and 90.)
33. Consideration of approval of agreements with Bovis Lend Lease and Quantum Power to provide Professional Design and Consulting Services for various construction projects. (See backup packet pages 91 and 92.)

34. Consideration of approval of the following Bids:

- Bid No. 2748 Athletics Restroom Building – Facility Operations Plus (Contractor). (See backup packet page 93.)
- Bid No. 2750 Boiler Replacement – PE Center/Gym – Inland Mechanical Construction, Inc. (Contractor). (See backup packet page 94.)

35. Consideration of approval of the following Change Orders:

- Bid No. 2664 Classroom Remodel – Karcher Environmental (Demolition and Abatement Contractor) – Change Order No. 6. (See backup packet page 95.)
- Bid No. 2665 Classroom Remodel – PW Construction (General Construction Contractor) – Change Order No. 6. (See backup packet pages 95 and 96.)
- Bid No. 2668 Classroom Remodel – Inland Mechanical (Plumbing Contractor) – Change Order No. 6. (See backup packet page 97.)
- Bid No. 2688 Classroom Remodel – Daart Engineering (Fire Sprinklers Contractor) – Change Order No. 1. (See backup packet page 97.)
- Bid No. 2714 Planetarium Remodel – Inland Empire Builders (Contractor) – Change Order No. 2. (See backup packet page 99.)
- Bid No. 2727 Math/Science Building – Inland Mechanical (Plumbing Contractor) – Change Order No. 3. (See backup packet page 100.)
- Bid No. 2729 Math/Science Building – CSI Electrical Contractors (Electrical Contractor) – Change Order No. 1. (See backup packet page 100.)
- Bid No. 2738 Foundation House Roofing – Best Contracting Services (Contractor) – Change Order No. 1. (See backup packet page 102.)

36. Consideration of approval of the following Contract Amendments:

- Contract Planetarium Remodel – Hill Partnership, Inc. (Contractor) – Contract Amendment No. 1. (See backup packet page 103.)
- Contract Classroom Remodel – Vantage Technology Consulting (Contractor) – Contract Amendment No. 1. (See backup packet page 103.)
- Contract 2006-07 AQMD Annual Emissions Report – Winefield & Associates, Inc. (Contractor) – Contract Amendment No. 1. (See backup packet page 104.)

37. Consideration of approval of the following Completion Notices:

- Bid No. 2685 Gym Floor Replacement – Nu/Age Development, Inc. (Contractor)
- Bid No. 2738 Foundation House Roofing – Best Contracting Services, Inc. (Contractor)

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing on Proposed Plan and Budget to be adopted for the fiscal year 2007-08.
2. Consideration of approval of the Budget for Fiscal Year 2007-08. (See backup packet pages 105 and 106.)
3. Consideration of approval of Resolution No. 07-03 for Authorization to Issue Certificates of Participation/Lease Revenue Bonds. (See backup packet pages 107 through 111.)
4. Consideration of approval of an agreement with The Interchange Group, Inc. to provide Relocation Services of office and classroom furnishings into the newly renovated Buildings 7, 26A, and 26B (Phases 1 and 2). (See backup packet page 112.)
5. Consideration of approval of the following Bid:
 - Bid No. 2751 Business Computer Lab – TBD (Contractor). (See backup packet page 113.)

DISCUSSION ITEMS

All items listed for “Discussion” will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Receive for first reading and discussion proposed revisions to Board Policy 5030 – Fees. (See backup packet pages 114 through 116.)
2. Discussion of College’s Accreditation Mid-Term Report. (Distributed as separate document.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: September 26, 2007
 October 24, 2007
 November 14, 2007 (second Wednesday)

Upcoming Events:

August 27, 2007 **First day of Fall Semester**

September 3, 2007 **Labor Day Holiday – Campus Closed**

September 5, 2007 **Fall Opening Meeting – 3:00 p.m., Clarke Theater**

September 19, 2007 **Foundation Board of Directors Meeting – 4:00 p.m., Founders Hall**

Upcoming Sports Events:

August 29, 2007 **Women’s Soccer vs. Cypress – Time TBA, Soccer Field**

August 31, 2007 **Men’s Soccer vs. Palomar – 12:00 p.m., Soccer Field**

Women’s Volleyball vs. Chaffey – 6:00 p.m., Volleyball Court

September 1, 2007 **Football vs. Victor Valley – 1:00 p.m., Hilmer Lodge Stadium**

September 2, 2007 **Men’s Soccer vs. Santa Ana – 6:00 p.m., Soccer Field**

September 4, 2007 **Women’s Soccer vs. Fullerton – 6:00 p.m., Soccer Field**

September 5, 2007 **Women’s Water Polo vs. Riverside – 3:00 p.m., Pool**

September 7, 2007 **Women’s Soccer vs. Orange Coast – 6:00 p.m., Soccer Field**

September 12, 2007 **Women’s Volleyball vs. Orange Coast – 6:00 p.m., Volleyball Court**

September 14 & 15, 2007 **Men’s Water Polo Tournament – Time TBA, Pool**

September 19, 2007 **Women’s Water Polo vs. Cerritos – 3:00 p.m., Pool**

Men’s Water Polo vs. Cerritos – 4:10 p.m., Pool

September 21, 2007 **Women’s Water Polo Tournament – Time TBA, Pool**

Women’s Soccer vs. Santa Monica – 5:00 p.m., Soccer Field

Women’s Volleyball vs. College of the Desert – 6:00 p.m., Volleyball Court

September 22, 2007 **Wrestling Duals – Time TBA, Gym**

Women's Water Polo Tournament – Time TBA, Pool

Football vs. El Camino – 1:00 p.m., Hilmer Lodge Stadium

September 25, 2007 **Men's Soccer vs. Cerritos** – 5:00 p.m., Soccer Field

September 26, 2007 **Women's Water Polo vs. Rio Hondo** – 3:00 p.m., Pool

Men's Water Polo vs. Rio Hondo – 4:10 p.m., Pool

Wrestling vs. Rio Hondo – 7:00 p.m., Gym

September 28, 2007 **Women's Soccer vs. Harbor** – 4:00 p.m., Soccer Field

Men's Soccer vs. Harbor – 6:00 p.m., Soccer Field

Women's Volleyball vs. Long Beach City College – 6:00 p.m., Volleyball Court

September 29, 2007 **Football vs. Orange Coast** – 1:00 p.m., Hilmer Lodge Stadium

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.