



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 23, 2007

### MINUTES

#### CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:00 p.m. on Wednesday, May 23, 2007. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

#### STAFF PRESENT

Christopher C. O'Hearn, President; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Jack Miyamoto, Interim Vice President, Human Resources

#### 1. PUBLIC SESSION

The public meeting reconvened at 6:33 p.m.

#### 2. INTRODUCTIONS/RECOGNITION

- **Introductions**

- The following newly appointed faculty and staff were introduced to the Board:

Classified

Nicole Blean, Tutorial Services Specialist, Humanities & Social Sciences  
Avelino Cabanban, Network Administrator, Information Technology  
Gloria Duffin, Clerical Specialist, High School Outreach

Faculty

Marcella Hernandez, Counselor, Counseling-Early College High School Program  
Anabel Perez, Counselor, Counseling-Learning Communities

- **Recognition**

- Students Jeremy Alvarado DeNieva and Vanessa Tayo Evoen were recognized by the Board for being selected to the 2007 Phi Theta Kappa All-California Academic Team. Each was presented with a certificate acknowledging their All-USA Today

Academic Team nomination from AACC, PTK, and USA Today. The students were also honored during the Community College League of California awards ceremony on March 29.

- President Bader presented Student Trustee Regalado with a plaque thanking her for her year of service and said that she has been an exemplary student trustee this past year serving as an excellent spokesman for student interests.

### **3. APPROVAL OF MINUTES**

It was moved by Trustee Chen Haggerty, seconded by Trustee Hall, to approve the minutes of the regular meeting of April 25, 2007. Motion unanimously carried. Student Trustee concurred.

### **4. PUBLIC COMMUNICATION**

Professor Kristina Allende thanked Board members Baca, Bader, and Chyr for attending the Students of Distinction event. She said this is an exciting and inspirational event that is very much student-centered and she said the Board's participation was appreciated.

### **5. REPORTS**

A. Miguel Del Mundo, Associated Students President, reported the following:

- Mr. Del Mundo said students have been enjoying the many year-end awards ceremonies, including the Students of Distinction and the first annual Outstanding Educators and Advisors Awards Ceremony.
- For the first time, students hosted an International Students Day to show hospitality to our international students and the many languages they may speak. In order to make students feel at home at the College, students were grouped in like languages and then given a tour of the campus in their language.
- To further promote cultural awareness, the Associated Students held a Culture Fair. Through art and various performances, the student body was able to celebrate the diversity and cultural richness on campus. Students also hosted a forum today entitled Radical vs. Mainstream Islam where experts were brought to campus to talk about and clear up misconceptions of the religion and to give further understanding of the community in which they belong.

B. Michelle Grimes-Hillman, Academic Senate President, reported the following:

- The Faculty/Manager Recognition Ceremony is scheduled for June 13, 3:00-4:30 p.m., in the Clarke Theater. Senate Vice President Vitullo is leading the Closing Meeting Planning Committee. Board members are invited to attend.
- Professor Grimes-Hillman announced the recipients of this year's Outstanding Faculty, Outstanding Administrator/Manager, Outstanding Classified Employee, and Outstanding Retiree of the Year. They are:

Outstanding Faculty: Liz Ward and Barbara Viganò

Outstanding Administrator/Manager: Larry Redinger

Outstanding Classified Employee: Donna Lee and Yvonne Saxton

Outstanding Retiree: Nick Crow

- The Senate Executive Board has selected Joan Sholars, Dafna Kohn, Ralph Spaulding, and Silver Calzada to be Commencement readers.
  - The following resolutions were approved at the May 17 Senate meeting:
    - 1) Resolution 07-03 Letters of Recommendation for Full-time Faculty;
    - 2) Resolution 07-04 Anticipated Degree Completion and Faculty Hiring;
    - 3) Resolution 07-05 General Education Outcomes Coordinator;
    - 4) Resolution 07-06 Classified School Employee Week;
    - 5) Resolution 07-08 Assistant Online Faculty Mentor.
  - The week of June 11 is final exams. Faculty have expressed concerns about noise from construction during finals. Ms. Grimes-Hillman thanked Facilities Planning & Management staff for being responsive to faculty concerns indicating that they will work with faculty if any noise control is needed during this time.
  - The Academic Senate President participated as part of a panel for the Associated Students' Textbook Forum held May 7. Pending legislation, textbook costs, reselling textbooks, and changing editions were discussed. The students would like faculty to seek low cost alternatives (online materials), reduce changing books, and speak to publishers about unnecessary edition changes.
- C. Ana Uriarte, Classified Senate President, reported the following:
- Ms. Uriarte thanked Board members Bader and Hall and Vice Presidents Gregoryk, Yamagata-Noji, and Miyamoto for attending the Classified Service Awards Ceremony earlier today.
  - Thirty-eight classified staff members attended the Great Staff Retreat. Ms. Uriarte said she will be presenting a report to Dr. O'Hearn.
- D. Terri Long, Faculty Association President, reported the following:
- The Faculty Association hosted a tea for newly tenured faculty and those faculty members who are retiring. The event was a great success. Dr. Long thanked Trustees Bader and Hall and all members of the President's Cabinet for attending.
  - Two emergency preparedness open forums have been scheduled – one on Thursday, May 24, from 4:30-6:00 p.m., and the other on Friday, June 8, from 12:00-1:30 p.m. During these forums, faculty and staff can express any concerns and offer suggestions on how to make the College safer in the event of an emergency. Faculty and staff are encouraged to attend.
  - The Faculty Association Student Scholarship Awards Ceremony will be held Saturday, June 9, 4:00-6:00 p.m., in Founders Hall. Light refreshments will be served. Board members are invited to attend.
  - On behalf of the Faculty Association, Dr. Long congratulated those classified employees who were recognized earlier today at the Classified Service Awards Ceremony. Dr. Long and Ms. Grimes-Hillman were pleased to address the group on behalf of the faculty.

- President Long extended congratulations to the Women's Softball Team and Coach Kelly Ford for winning the California State Championship.
- E. Representing CSEA, Chapter 262, Cason Smith, manager of the Mt. SAC radio station, reported the following:
- Classified staff have enjoyed many activities in celebration of Classified School Employees Week including everything from goofy golf to a four-hour seminar entitled "EZ Success: An Exploration of Our Interests, Attitudes, and Values."
  - Trustees Bader and Hall were thanked for attending this morning's Classified Service Awards Ceremony.
- F. President O'Hearn's report included the following:
- Dr. O'Hearn introduced special guests – the State Championship Softball Team and Coach Kelly Ford. Coach Ford talked about the season and said it had been an honor to coach this group of student athletes. The team won 53 of its 58 games this year and won the South Coast Conference Championship for the fifth consecutive year. This is the third year in the last five that the Mt. SAC Women's Softball team has won the State Championship. Team members presented the Board with signed softballs and game programs.
- Coach Ford announced that all eight sophomore players will be going to universities on softball scholarships. On behalf of the team, outfielder Natalie McBurney thanked both the Board and the administration for their support.
- Coach Ford introduced Assistant Coach Art Mazmanian. Coach Mazmanian was the College's baseball coach prior to his retirement. Coach Mazmanian said he has coached 83 teams over the years and he has never seen a team that worked any harder, was more dedicated, or more committed than this softball team. He said that Coach Ford is the best coach in the state of California.
- President O'Hearn and the trustees commended the team and Coach Ford not only for their athletic successes but also for their academic achievements.
- Vice President Yamagata-Noji reminded Board members that the College's 61<sup>st</sup> Commencement Ceremony will be held Friday, June 15, at 6:30 p.m. Twenty-five hundred students have been approved to graduate this academic year. A total of 368 more students have applied to graduate this year than last year. The Commencement Speaker will be renowned artist and local resident Sam Maloof. The three distinguished alumni being acknowledged this year are Dr. Mark Crear, John Nieto, and Dr. Floyd Zastrow.
  - Vice President Yamagata-Noji introduced Donavon Vaughn, one of our many outstanding transfer students, to the Board. Donavon has been a Mt. SAC student since the spring of 2005, and while his life has been anything but simple and ordinary, he has persevered and excelled. A member of the football team, Donavon has been an active student while at Mt. SAC. Upon attending the Black College Fair this past fall, Donavon was selected to participate in a college tour of Historically Black Colleges and Universities. Through the support of his counselor, Antoine Thomas, and Dean of Counseling Raul Rodriguez, Donavon applied for admission to Clark Atlanta University. Not only will Donavon be successfully transferring to Clark Atlanta, he will be attending on a full scholarship.

Donavon explained that he is a product of the State's foster care system, having been in their care from the age of four months until he turned 18 years old. He believes he has succeeded because of his faith in God and the power of education. Donavon plans to major in social work and minor in business management. He thanked all those at Mt. SAC who have helped him succeed.

## **6. INFORMATIONAL REPORT**

Board members were provided with a written briefing of the Study Abroad Program, prepared by Americo Marano, Professor, Foreign Languages. Currently 20 faculty members are involved in the College's Study Abroad Program in countries such as Italy, England, Japan, and Mexico. Upcoming programs are being planned for Costa Rica, China, France, New Zealand, Greece, and Macedonia. Professor Marano said students have been able to earn credit towards their degrees while obtaining international experience. The Study Abroad Program in London allows students to combine both international work experience and a learning experience. Mt. SAC is the first college in the nation to create such a program. In the last three years, 162 students have participated in the Study Abroad Program.

## **7. CONSENT AGENDA**

Trustee Bader asked that the following modifications be made to the Consent Agenda:

- Consent item #2 – Personnel Transactions. Remove the renewal of contracts for Vice Presidents on the bottom of page 26.
- Consent item #11 – Contract Education Agreements. Pomona Valley Medical Center should be changed to read Pomona Valley Hospital Medical Center.
- Consent item #16 – Agreement for Planetarium Show Control System. This item was pulled from the agenda.
- Consent item #24 – Upward Bound Program activities. This item, included as an addendum, was added to the Consent Agenda.

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve or ratify the following items.

### **PRESIDENT'S OFFICE**

1. Approval of the 2007-08 meeting calendar for the Mt. San Antonio College Board of Trustees.

### **HUMAN RESOURCES**

2. Approval of Personnel Transactions, dated May 23, 2007, as revised.

### **INSTRUCTION and STUDENT SERVICES**

3. Approval of Family and Consumer Sciences Business/Industry Collaborative Grant contracts.
4. Approval of Basic Skills Mentoring Program activities and expenditures.

5. Approval of Addressing Acute Student Needs at Mt. San Antonio College – Title V grant activities.
6. Approval of noncredit courses and certificates.
7. Approval of the Summer 2007 Study Abroad Program.
8. Approval of new credit courses and programs for Fall 2007.
9. Approval of Community Education programs and courses for Summer 2007.
10. Approval of Community Education program additions and changes.
11. Approval of contract education agreement changes through The Training Source, as corrected.

### **ADMINISTRATIVE SERVICES**

12. Approval of the Appropriation Transfers and Budget Revisions Summary.
13. Approval of the Year-End Appropriation Transfers for Fiscal Year 2006-07.
14. Approval of the Quarterly Financial Status Report, for the period ending March 31, 2007.
15. Approval of the Quarterly Investment Report, for the period ending March 31, 2007.
16. This item was pulled from the agenda.
17. Approval of an Agreement with Sigma Systems to provide Maintenance and Professional Services for the SigmaSAM financial aid software.
18. Approval of an Agreement with P2S Engineering to provide Professional Design and Consulting Services for the Parking Lot S Light and Underground Conduits at New Data Center projects.
19. Approval of the following Bids:
  - Bid No. 2738            Foundation House Roofing – Best Contracting Services, Inc. (Contractor).
  - Bid No. 2744            Computed Radiography System – EP Radiological Services, Inc. (Contractor).
  - Bid No. 2746            Charter Bus Service – Liberty Charter, Inc. (Contractor).
20. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 8.
21. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 9.

22. Approval of the following Completion Notices:

- Bid No. 2552            Science Building (Structural Steel and Miscellaneous Metals) – Columbia Steel, Inc. (Contractor)
- Bid No. 2554            Science Building (Floor Coverings) – Moore Flooring, Inc. (Contractor)
- Bid No. 2558            Science Building (Fire Sprinklers) – Daart Engineering Co., Inc. (Contractor)
- Bid No. 2562            Science Building Roadway – Excel Paving Company (Contractor)
- Bid No. 2663            Remodel Building for Photography – Inland Building Companies, a Division of Inland Acoustics, Inc. (Contractor)
- Bid No. 2691            New Modular Sitework for Temporary Classroom Buildings – Nu/Age Development, Inc. (Contractor)
- Bid No. 2702            Student Services Emergency Generator Replacement – M. Wilson Co. Contractors, Inc. (Contractor)
- Bid No. 2707            Science Building Audiovisual – Digital Networks Group, Inc. (Contractor)

23. Approval of the following Proposed Gifts and Donations to the College:

- Safe Foundation – Cash Award of \$4,000, to be used by the Horticulture/ Agriculture Department of the Natural Sciences Division.

24. Approval to accept funds and approve expenditures for the Upward Bound Program activities for the 2006-07 program year.

Motion unanimously carried. Student Trustee concurred.

**8. CHANGE ORDERS**

Trustee Bader asked about the first change order on backup packet page 80. She said she totally agrees with the change but wondered why it is a change order rather than in the original contract. Vice President Gregoryk said the College's specs for a temporary building to be used less than three years are different than those for buildings that will be used on a long-term basis. It has been determined that these buildings will be on campus for longer than three years.

Trustee Chyr asked if the change orders listed on backup packet page 74 had been anticipated. Director Nellesen said the pricing for these change orders had just recently been determined. No further change orders, other than possibly some for credits to the College, are anticipated.

It was moved by Trustee Hall, seconded by Trustee Baca, to approve the following change orders:

- Bid No. 2634 Founders Hall Renovation – Paul C. Miller Construction (Contractor) – Change Order No. 15.
- Bid No. 2665 Classroom Remodel – PW Construction General Construction (Contractor) – Change Order No. 4.
- Bid No. 2697 Student Services Renovation – PW Construction, Inc. (Contractor) – Change Order No. 1.
- Bid No. 2706 Construction Services Building Remodel and New Data Center (Electrical) – M. Wilson Company (Contractor) – Change Order No. 2.
- Bid No. 2717 Sitework for Modulars for Community Education – PCN3 (Contractor) – Change Order No. 2.

Motion unanimously carried. Student Trustee concurred.

## **9. CONTRACT AMENDMENTS**

Trustee Hall asked for more information on the anticipated specifications and design of the message boards. Director Nellesen said the College is working closely with the students in determining what would work best for the students. LED panels haven't been discussed simply because of the cost that would be involved; however, the possibility of using solar power is being reviewed. There has been a suggestion by the students that the cost of the boards could be offset by company sponsorship. Mr. Nellesen said he will discuss this at an upcoming CMPCT (Campus Master Plan Coordinating Team) meeting.

It was moved by Trustee Chen Haggerty, seconded by Trustee Chyr, to approve the following Contract Amendment:

Contract Student Message Boards – Architecture M Inc. (Contractor) – Contract Amendment No. 1.

Motion unanimously carried. Student Trustee concurred.

## **10. APPROVAL OF BIDS**

It was the administration's recommendation that the Board reject all bids received for the Art Center Computer Lab Renovation project (Bid No. 2740) because all bids substantially exceeded the project budget. Director Nellesen said the College will go back and do some scope reduction in an effort to obtain a bid in the area of \$130,000. Because of this delay, the renovation cannot be completed by fall 2007.

Vice President Gregoryk said the College is very pleased with the bid received from E.C. Construction in the amount of \$778,075 for pavement of the temporary Student Parking Lot located at the southwest corner of Bonita and Temple.

It was moved by Trustee Hall, seconded by Trustee Chyr, to approve the following:

- Bid No. 2740 Art Center Computer Lab Renovation – Reject all bids.
- Bid No. 2745 Student Parking Lot S and Pedestrian Crossing at Bonita and Temple. Awarded to E.C. Construction, in the amount of \$778,075.

Motion unanimously carried. Student Trustee concurred.

## 11. BOARD COMMUNICATION

- All Board members shared the following comments:
  - Each thanked Student Trustee Regalado for her wonderful contributions as the student representative to the Board of Trustees.
  - Accolades were given to the Mt. SAC Women's Softball Team for winning their third state championship.
- Trustee Hall commented on the many year-end events he has attended including the Outstanding Educators and Advisors Awards Ceremony, the Classified Service Awards Ceremony, the Faculty Association Retirement/Tenure Tea, and the 48<sup>th</sup> District Agricultural Association's 2007 Extravaganza at the Fairplex where the College was presented with the Community Achievement Award. Trustee Hall said he looks forward to attending the upcoming Scholarship Awards Ceremony and the Faculty Association's Scholarship Awards Ceremony.
- Trustee Chen Haggerty welcomed the new faculty and staff and offered congratulations on the achievements of students, faculty, and staff.
- Trustee Chyr said he enjoyed attending the Students of Distinction event and appreciated the perseverance of students who have had to work very hard to overcome obstacles in their lives. He said it is good to have faculty who really care about students.
- Trustee Baca said community colleges are about second chances for people and he saw that at the Students of Distinction event. He said he appreciated all the spirit and energy staff put into the event. Trustee Baca said he is looking forward to the College's 61<sup>st</sup> Commencement Ceremony on June 15.
- Student Trustee Regalado said her year of service as student trustee had been an awesome experience. She distributed individual thank you notes to President O'Hearn and the trustees for their support. She thanked Dr. O'Hearn because his concern really is for the students and she thanked Trustee Bader for attending the recent textbook forum. Student Trustee Regalado plans to continue her education in dental hygiene.
- Trustee Bader said she attended a California Community Colleges Trustees (CCCT) conference in San Francisco earlier in the month where it was announced that she had been officially elected to the CCCT Board. She thanked the Board members for their support during the election.

Trustee Bader said that she, President O'Hearn, and Trustee Hall attended a meeting at Citrus College to discuss the formation of a regional caucus consisting of trustees and presidents from Citrus, Chaffey, Glendale, Pasadena, Rio Hondo, and Mt. San Antonio. They believe that, working as a group, they will have more clout than they would as individual colleges.

Trustee Bader shared the Community Achievement Award and other certificates she accepted on behalf of the College at the Community Spotlight Extravaganza sponsored by the 48<sup>th</sup> District Agricultural Association.

**12. CLOSED SESSION**

The Board adjourned to Closed Session at 8:05 p.m.

The public meeting reconvened at 10:34 p.m.

**13. ACTION TAKEN IN CLOSED SESSION**

None.

**14. ADJOURNMENT**

The meeting adjourned at 10:35 p.m.

CCO:dc