



# MT. SAN ANTONIO COLLEGE

## SPECIAL MEETING OF THE BOARD OF TRUSTEES

Thursday, April 5, 2007

7:00 p.m. Closed Session

1100 N. Grand Avenue, Founders Hall  
Walnut, CA 91789

## AGENDA

**CALL TO ORDER** (7:00 p.m.)

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

### **CLOSED SESSION**

Government Code Section 54957: Personnel Matter involving Complaints About a Public Employee

## ADJOURNMENT

Future Board Meetings:   April 25, 2007  
                                  May 19, 2007 (Study Session)  
                                  May 23, 2007



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, April 25, 2007

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## CLOSED SESSION

- Government Code Section 54957: Personnel Matter involving Complaints About a Public Employee

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

## INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

AniSurei Correa, Athletic Eligibility Specialist, Physical Education  
Keri Cush, Horticulture Production Assistant, Horticulture  
Lawrence Fraser, Tutorial Services Assistant I, Tutorial Services

Vanessa Garcia, Senior Interpreter, DSP&S  
Nancy Kam, Clerical Specialist, Learning Assistance Center  
Brandi Williams, Senior Interpreter, DSP&S

## **APPROVAL OF MINUTES**

Approval of minutes of the special meeting of March 22, 2007, the regular meeting of March 28, 2007, and the special meeting of April 5, 2007. (See backup packet pages 1 through 14.)

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

### **REPORTS**

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – Christopher C. O'Hearn
5. Informational Report – Financial Aid, prepared by Susan Jones, Director, Financial Aid (See backup packet pages 15 and 16.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

### PRESIDENT'S OFFICE

1. Consideration of approval of Resolution 06-07 in recognition of the College's classified staff and in celebration of Classified School Employees Week. (See backup packet page 17.)

### HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated May 25, 2007. (See backup packet pages 18 through 31.)
3. Consideration of approval to declare all management, supervisory, confidential, and other non-represented employee salaries indefinite for the fiscal year 2007-08, effective July 1, 2007. (See backup packet page 32.)
4. Consideration of approval to enter into an agreement with the Center for Collaborative Solutions to provide collective bargaining training. (See backup packet page 33.)
5. Consideration of approval to pay for cost of refreshments and supplemental materials for "EZ Success: An Exploration of our Interests, Attitudes, and Values" seminar. (See backup packet page 34.)

### INSTRUCTION and STUDENT SERVICES

6. Consideration of approval of additional childcare sites for CalWORKs students. (See backup packet pages 35 and 36.)
7. Consideration of approval of the Honors Program Recognition Dinner activities and expenditures. (See backup packet page 37.)
8. Consideration of approval of a Seminar for adjunct English faculty activities and expenditures. (See backup packet page 38.)
9. Consideration of approval of the Regional Health Occupations Resource Center Fostering Student Success Grant activities and expenditures. (See backup packet page 39.)
10. Consideration of approval of an affiliation agreement with Arrowhead Regional Medical Center for the Nursing program. (See backup packet page 40.)

11. Consideration of approval of an affiliation agreement with Santa Teresita Medical Center for the Nursing program. (See backup packet page 41.)
12. Consideration of approval of the Community Education Summer High School Program activities and expenditures. (See backup packet pages 42 and 43.)
13. Consideration of approval of a contract between the Basic Skills Department and Los Angeles Department of Education. (See backup packet page 44.)
14. Consideration of approval to ratify activities and expenditures for the Basic Skills – ESL Career Conference on April 25, 2007. (See backup packet page 45.)
15. Consideration of approval of intent to apply for the Adult Education and Family Literacy Act Workforce Investment Act, Title II – 231 Grant. (See backup packet page 46.)
16. Consideration of approval of Community Education program additions. (See backup packet page 47.)
17. Consideration of approval of contract education agreement changes through The Training Source. (See backup packet page 48.)

#### **ADMINISTRATIVE SERVICES**

18. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 49 through 52.)
19. Consideration of approval of an Enterprise License Agreement with Software AG Inc. to provide services to maintain the Integrated Community College Information System until the new Enterprise Application System is implemented. (See backup packet page 53.)
20. Consideration of approval to pay a deposit of \$45,000 toward the purchase of a Flight Simulator from Precision Flight Controls, Inc., that was approved at the February 28, 2007, Board of Trustees meeting. (See backup packet page 54.)
21. Consideration of approval of an agreement with Campbell & Campbell, a landscape architect firm, to provide continuing Landscape Architectural Services to the College. (See backup packet page 55.)
22. Consideration of approval of an agreement with Bovis Lend Lease to provide estimating services for the Measure R Facilities Bond for the remainder of the program. (See backup packet page 56.)
23. Consideration of approval of agreements to provide Professional Design and Consulting Services with Hill Partnership, Inc. (for Exterior Improvements, Natural Sciences, Chemistry and Humanities Buildings), Absolute Consulting Engineers and H2 Environmental Consulting Services, Inc. (for the Art Building Tank Replacement and Removal and Replacement of Hydraulic Lifts at Garage), Steven Fader Architects (for the Performing Arts Center Sculpture Court), and Winefield & Associates, Inc. (for the 2006-07 AQMD Annual Emissions Report. (See backup packet pages 57 through 59.)

24. Consideration of approval of the following Bids:

- Bid No. 2736 Brackett Field Hangar Roofing – Solar Integrated Technologies, Inc. (Contractor). (See backup packet page 60.)
- Bid No. 2739 Re-Bid Math/Science Building (General) – Harik Construction, Inc. (Contractor). (See backup packet page 61.)

25. Consideration of approval of the following Change Orders:

- Bid No. 2687 Staff Parking Lot D-3 – EC Construction (Contractor) – Change Order No. 2. (See backup packet page 62.)
- Bid No. 2701 Art Complex Exterior Renovation – Nu/Age Development, Inc. (Contractor) – Change Order No. 2. (See backup packet page 63.)
- Bid No. 2705 Construction Services Building Remodel and New Data Center (Mechanical) – AireMaster Airconditioning (Contractor) – Change Order No. 1. (See backup packet page 64.)
- Bid No. 2706 Construction Services Building Remodel and New Data Center (Electrical) – M. Wilson Company (Contractor) – Change Order No. 1. (See backup packet page 65.)
- Bid No. 2664 Classroom Remodel (Demo/Abatement) – Karcher Environmental (Contractor) – Change Order No. 5. (See backup packet page 66.)
- Bid No. 2670 Classroom Remodel (Electrical) – Sage Electrical (Contractor) – Change Order No. 1. (See backup packet page 66.)
- Bid No. 2668 Classroom Remodel (Plumbing) – Inland Mechanical (Contractor) – Change Order No. 4. (See backup packet page 67.)
- Bid No. 2691 New Modular Site Work for Temporary Classrooms – Nu/Age Development, Inc. (Contractor) – Change Order No. 2. (See backup packet page 68.)
- Bid No. 2628 Music Center Expansion – Paul C. Miller Construction (Contractor) – Change Order No. 11. (See backup packet page 69.)
- Bid No. 2556 Science Laboratories (Cabinets and Mill Work) – Advanced Lab Concepts (Contractor) – Change Order No. 4. (See backup packet page 70.)
- Bid No. 2727 Math/Science Building (Plumbing) – Inland Mechanical (Contractor) – Change Order No. 1. (See backup packet page 71.)

- Bid No. 14-05 Modular Buildings – Student Services Temporary Offices – Mobile Santa Ana USD Modular Management Corp. (Contractor) – Change Order No. 1. (See backup packet pages 72 and 73.)
- Bid No. 2707 Science Laboratories Audio Visual – Digital Networks Group (Contractor) – Change Order No. 1. (See backup packet page 74.)
- Bid No. 2686 Bonita/Walnut Intersection Improvement – Los Angeles Engineering (Contractor) – Change Order No. 6. (See backup packet pages 75 and 76.)
- Bid No. 2634 Founders Hall Renovation – Paul C. Miller Construction (Contractor) – Change Order No. 14. (See backup packet page 77.)

26. Consideration of approval of the following Contract Amendments:

- Contract Foundation Office Exterior Improvements – Steven Fader Architects (Contractor) – Contract Amendment No. 1. (See backup packet page 78.)
- Contract Facilities Planning and Management Consulting Services – Hickling & Associates (Contractor) – Contract Amendment No. 2. (See backup packet page 78.)
- Contract Founders Hall – Converse Consultants (Contractor) – Contract Amendment No. 2. (See backup packet page 80.)

27. Consideration of approval of the following Completion Notices:

- Bid No. 2622 Science Building (General) – The O. K. Earl Corporation dba Earl Corporation (Contractor)
- Bid No. 2708 Row Buildings Interior Re-Paint – Harry H. Joh Construction, Inc. (Contractor)

28. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Computed Tool and Engineering Inc. – Viewsonic P815 Computer Monitor (1998), 21” CRT Monitors (2), valued by donor at \$500, to be used by the Manufacturing Technology Department.

## ACTION ITEMS

**All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.**

1. Annual review of Board Policy 2015 – Student Member. (See backup packet pages 81 and 82.)

2. Consideration of approval of the following Bids:

- Bid No. 2733 Purchase of Furniture for Student Services Building – Interior Office Solutions, Inc. (Contractor). (See backup packet pages 83 and 84.)
- Bid No. 2741 Purchase of Database Production Server – Sirius Computer Solutions (Contractor). (See backup packet page 85.)

## BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

## ADJOURNMENT

Future Board Meetings: May 19, 2007 (Study Session)  
May 23, 2007  
June 27, 2007  
July 25, 2007

### Upcoming Events:

April 28, 2007	<b>Students of Distinction Awards Ceremony</b> – 5:00 p.m., Founders Hall
May 4, 2007	<b>Foundation Executive Committee Meeting</b> – 9:00 a.m., Administration Building, Room 205
	<b>Phi Theta Kappa Induction</b> – 6:00 p.m., Music Recital Hall
	<b>Spring Jazz Concert</b> – 8:00 p.m., Clarke Theater
May 5-6, 2007	<b>American Readers Theater Association National Tournament</b> – 3:00-5:00 p.m., Music Recital Hall
May 9, 2007	<b>Foundation Board of Directors Meeting</b> – 4:00-5:30 p.m., Learning Technology Center, Room 160
May 10, 2007	<b>Von Karmen Lecture presented by JPL Scientists</b> – 6:45 p.m., Learning Technology Center, Room 160
May 15, 2007	<b>Citizens Oversight Committee Meeting</b> – 6:00 p.m., Founders Hall
May 16, 2007	<b>President's Open Forum</b> – 12:00 noon, Founders Hall

- May 18, 2007            **Outstanding Educators and Advisors Awards Ceremony** – 5:00 p.m.,  
Student Life Center
- May 19, 2007            **Board of Trustees Study Session** – Time TBD, Founders Hall
- May 20, 2007            **Spring Festival of Music Featuring Rhapsody in Blue** – 4:00 p.m.,  
Clarke Theater
- May 22, 2007            **Faculty Association Retirement/Tenure Tea** – 12:00 noon, Founders Hall
- May 23, 2007            **Classified Recognition Ceremony** – 9:30-11:30 a.m., Clarke Theater
- May 24, 2007            **Annual Scholarships Awards Ceremony** – 5:00-7:00 p.m., Clarke  
Theater
- May 28, 2007            **Memorial Day Holiday** (campus closed)
- May 31, 2007            **EOPS, CARE, CalWORKs Student Recognition Banquet** – 5:00 p.m.,  
Location TBA
- June 1, 2007            **Foundation Annual Golf Tournament** – Industry Hills

**Upcoming Sports Events:**

- April 28, 2007            **Baseball vs. Citrus** – 6:00 p.m., Baseball Field
- May 4, 2007            **Baseball vs. Compton** – 2:30 p.m., Baseball Field

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.