



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 28, 2007

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:02 p.m. on Wednesday, February 28, 2007. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

Christopher C. O'Hearn, President; John Nixon, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Jack Miyamoto, Interim Vice President, Human Resources

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following item:

- Conference with Labor Negotiator John Nixon, Vice President, Instruction, per California Government Code Section 54957.6
CSEA Chapters 262 and 651

3. PUBLIC SESSION

The public meeting reconvened at 6:32 p.m.

4. MOMENT OF SILENCE

A moment of silence was observed in memory of three members of the Mt. SAC family who recently passed away.

- George Rodriguez, a Grounds Equipment Operator, was a member of the Mt. SAC family since 1998. He passed away February 9, 2007.

- Hector Perez worked as a mechanic with the College from 1993 until his retirement in 2003. He passed away February 21, 2007.
- Carol Ford, one of the College's original faculty members, passed away February 21, 2007. She started teaching business education in 1946 and retired 29 years later because, at that time, retirement at age 65 was mandatory. While teaching at Mt. SAC, she helped establish both the Faculty Association and the Academic Senate. In addition, Professor Ford was active in the Mt. SAC Foundation for 25 years and served on its Board of Directors for 22 years. During those years, she served on the Scholarship Committee and as Assistant Treasurer and Secretary.

5. INTRODUCTIONS/RECOGNITION

- **Introductions**

- The following newly appointed staff members were introduced to the Board:

Classified

Leslie Hennings, Receptionist/Clerical Assistant, Physical Education
 Evie Loadjaja, Account Clerk II, EOPS/CalWORKs
 John Nunez, Custodian, Custodial Services

Management

Heidi Lockhart, Director, Career and Transfer Services, Counseling

- **Recognition**

- Marvin Milton, a retiring Custodian, was recognized for his 39 years of service to the College.

6. APPROVAL OF MINUTES

It was moved by Trustee Chen Haggerty, seconded by Trustee Chyr, to approve the minutes of the regular meeting of January 24, 2007. Motion unanimously carried. Student Trustee concurred.

7. ACTION TAKEN IN CLOSED SESSION

None.

8. PUBLIC COMMUNICATION

None.

9. REPORTS

A. Miguel Del Mundo, Associated Students President, reported the following:

- Student Life held its “Welcome Day” event yesterday. During this event, information was disseminated regarding student involvement opportunities, the new compressed calendar of upcoming events, and nomination information for the Educators of Distinction and Inspiring Women of Mt. SAC events.
- The Associated Students Visibility and Spring Kick-Off event will be held February 28 and March 1. This will give AS Officers a chance to meet new students and welcome them to the College.

B. Michelle Grimes-Hillman, Academic Senate President, reported the following:

- The Academic Senate hosted Flex Day on February 23. The Spring Opening Meeting was followed by a series of professional development workshops. Feedback from the event has been extremely positive. Board members Baca, Bader, and Chen Haggerty were thanked for attending. Special thanks was given to John Vitullo, Academic Senate Vice President, for arranging the day’s activities.
- The Academic Senate office has moved to room 206 in the Administration Building.
- On behalf of Professional and Organizational Development and the Professional Development Council, Professor Grimes-Hillman invited Board members to the following two events:
 - A presentation by Ira Chaleff entitled, “The Courageous Follower,” being held on Friday, March 16, 8:45 a.m. to 12:30 p.m., in the Music Recital Hall.
 - A presentation by Mt. SAC alumnus and Olympic Gold Medalist Rev. Dr. Mark Crear on being “in the zone,” focusing on motivation, empowerment, finding a purpose, and taking responsibility and action.

C. Ana Uriarte, Classified Senate President, reported the following:

- The United Way campaign will begin in March.
- Board members were asked to calendar the annual Classified Recognition Ceremony for Wednesday, May 23, 9:30 a.m., in the Clarke Theater. This annual event is being held in conjunction with Classified Employees Week.
- To support the Great Staff Retreat, the Senate, along with the classified unions, will be selling raffle tickets for three unique gift baskets – a fun basket, a power basket, and a gift card basket.

D. Terri Long, Faculty Association President, reported the following:

- Dr. Long said that this year’s Spring Opening Meeting and workshops that followed were one of the best Flex Day events ever. She thanked Professor John Vitullo for all his work.
- Dr. Long thanked Vice President Miyamoto and his staff for the great work they are doing in Human Resources. Dr. Long said she is serving on the Community

College League of California's Faculty Equity Committee and the committee is currently reviewing faculty hiring. Dr. Long gave committee members information provided by Dr. Miyamoto regarding where Mt. SAC advertises, the diversity of pools, and the diversity of our hires. She heard many positive remarks about the College's hiring process and how well we are doing in recruiting diverse pools of faculty. Dr. Long said she believes the College is going to be highlighted in one of CCA's (California Community Colleges Association) upcoming newsletters as a College that is doing a good job in respect to recruiting and hiring a diverse faculty.

- Professor Long asked Board members to calendar this year's Retirement-Tenure Tea scheduled for May 22, 12:00-2:00 p.m., in Founders Hall.
 - Rehearsals are well under way for what promises to be the best Puttin' on the Hits show ever. Performances are scheduled for Friday, March 23, at 7:00 p.m., and Saturday, March 24, at 2:00 and 7:00 p.m. On behalf of the Faculty Association, Dr. Long thanked the T.V. Production and Broadcasting staff, particularly Bill Eastham, for facilitating the distribution of a mailer that was sent this week to 3,000 potential ticket buyers. Dr. Long also thanked Professor Joe Ammirato, from the Photographics Department, for designing the mailer and flyer for this year's show.
 - The Faculty Association negotiations team has begun planning for spring 2007 reopener negotiations. The faculty identified the following issues to be considered in the negotiating process: salary, benefits (for both full- and part-time faculty), staff development, hiring of full-time faculty, part-time faculty office hours, and reassigned time. The College and the Association will begin meeting on March 30.
 - Dr. Long said that next week a letter will be sent to all credit part-time faculty informing them of the opportunity to submit verification to the Office of Human Resources of appropriate education/experience that will allow them to be placed at a higher column on the salary schedule. This new step and column pay structure was negotiated during the spring 2006 reopener negotiations.
 - The Faculty Association Representative Council will be accepting nominations at its April 10 and May 8 meetings for the following positions: President, Vice President, Treasurer, Secretary, four Directors, and a State Council of Education representative.
- E. Representing CSEA, Chapter 262, Vice President Bill Rawlings reported the following:
- Mr. Rawlings commended Vice President Yamagata-Noji and her staff for all their work related to the Financial Aid workshop held on campus last Saturday.
 - Mr. Rawlings thanked those Board members who were able to attend the CSEA Installation Luncheon on January 26. It was a wonderful event with nearly 500 people in attendance.
 - CSEA 262 is preparing for reopener negotiations. Mr. Rawlings noted that this group has been behind schedule for the past few years and they hope to change that this year. Mr. Rawlings will be serving as the negotiations chairperson.

- Mr. Rawlings commended the work of Interim Vice President Miyamoto. Because of his willingness to work with CSEA on tough issues, there have been no grievances filed with the district during the nearly two years that he and Odette Richardson have served as leaders of CSEA.
 - Mr. Rawlings announced that he had been appointed to the Chancellor's Technology and Telecommunications Advisory Committee for the systems office. He said it is an honor for him to serve on this committee and also believes it reflects positively on Mt. SAC.
- F. President O'Hearn's report included the following:
- Dr. O'Hearn reported that Mountie Carlo Night, the fund-raiser sponsored by the Alumni Association and the Foundation, raised \$26,000 this year, which is \$11,000 more than they netted last year. This is just one of the many events that the Foundation is supporting as it continues to raise more and more money. Dr. O'Hearn thanked Leslie Kerr, Director of Development, for all her hard work to bring significant dollars to the College.
 - Representatives from the College made a presentation at the ACCCA conference in San Francisco earlier this month entitled, "Redefining Development at the Community College." The panel discussed how a Foundation emerges from a "Mom-and-Pop" organization to something far more sophisticated. Participating were Trustee Baca; Ted Miller, Foundation Board President-elect; Mario Marin, Chairperson, Mt. San Antonio College Alumni Relations Advisory Council; CB Brown; Leslie Kerr; and Dr. O'Hearn. Dr. O'Hearn said the goal of our College Foundation is to become the best in the state, and we are well on our way.
 - Vice President Yamagata-Noji presented an enrollment report as of the second day of the Spring Semester. Dr. Yamagata-Noji said the figures still need to level out, but it appears enrollment will be strong this semester. Comparing the second day enrollment figures to those of last year's spring semester, the unduplicated credit enrollment is up 2,030 students, or 8.59%. When looking at how students are registering for class, 69% are registering on the web, 27% are registering via the telephone, and only 4% are registering on campus. Because students were able to register very early this year, mailers were sent out to students "reminding" them they had registered and letting them know when classes started. Dr. Yamagata-Noji said the College also did in-depth marketing which included ads in and outside of busses, in the newspapers, and on the radio.

10. INFORMATIONAL REPORT

Board members were provided with a written briefing of the Pomona Unified School District Village Academy Partnership, prepared by David Schmidt, Professor, Electronics and Computer Technology.

In the Fall of 2003, in an effort to make college classes more accessible to the communities at the extreme boundaries of the district, the college leased classroom space in Baldwin Park and Pomona. Professor Schmidt's report highlights one successful outcome of that outreach effort: the college early starter program offered by

the Mt. SAC Electronics and Computer Technology Department to students in the Pomona School District and the Baldy View Regional Occupational Program (ROP).

The Pomona Unified School District and Baldy View ROP contracted with Mt. SAC in Fall 2004, to offer the Department's Electronic Cabling and Wiring Technology (ECWT) program to technology students at Village Academy High School beginning the second semester of their junior year. In addition to providing participants with a career path, the two-level ECWT certificate program exposes students to the trades and to college-level course work.

This outreach has been an overwhelming success. Students exposed to the community college environment are aware both of the programs offered and of the career opportunities a college education makes possible. Most program completers have continued their education at Mt. SAC.

Vice President Nixon said that currently the San Antonio ROP pays for the classes and receives the FTES; however, that structure is being changed so that it is a straight delivery of our course, and the College will receive the apportionment. Due to the success of this program, the College has been approached by the Hacienda La Puente Unified School District to develop a similar program in their district.

Trustee Hall asked that the Board be provided with a summary of offerings at the Village Academy and across the district so he has a better understanding of how active the College is throughout the district.

11. CONSENT AGENDA

Dr. O'Hearn asked that the following corrections be made to the Consent Agenda:

- Consent item #1 – Personnel Transactions (see backup packet page 17). Under *Changes to the Professional Expert Salary Schedule*, under New titles and rates, please delete Interpreter VI - \$40.
- Consent item #5 – Contract to provide temporary staffing services (see backup packet page 37). Throughout the item, wherever Kelly Direct is listed, please change that to Kelly Services.
- Consent item #6 – Sabbatical Leave Applications (see backup packet page 40). Please change the department name for Cynthia Prochaska from Geography to English.

It was moved by Trustee Baca, seconded by Trustee Hall, to approve or ratify the following items.

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated February 28, 2007, as corrected.
2. Approval to employ the following faculty under a second contract (2007-08):

Toni Albertson, Journalism
Gene Ano, Psychology
Rocio Avila, English

Stacy Bacigalupi, Psychology
Melinda Bowen, Physical Education
Robert Bowen, Music
Ronald Brown, Art
Timothy Castellano, Astronomy
Alison Chamberlain, Biological Sciences
Denise Condra, Nursing
Elisabeth Eatman, Family & Consumer Sciences
Thomas Edson, English
Jeffrey Ellwood, Music
Timothy Engle, DSP&S
Sun Ezzell, Learning Assistance
Anne Fleischer, Speech Communication
Casey Garcia, Speech Communication
Christina Garloff, Registered Veterinary Technology
Jennifer Garwick, Agriculture/Horticulture
Paul Hischar, Accounting & Management
Kenneth Huang, Chemistry
Ron Kamaka, Physical Education
Constance Kunkler, Nursing
Jennifer Leader, American Language
Lisa Ledebor, Family & Consumer Sciences
Eddie Lee, Counseling
Jenny Leung, Chemistry
Richard Mackey, Administration of Justice
Monique Neel, Radiologic Technology
Barbara Quinn, DSP&S
Hazel Ramos, History
Carolyn Robinson, Learning Assistance
Hector Sanchez, Counseling
Stephen Shull, Fire Technology
Pauline Swartz, Library & Learning Resources
Antoine Thomas, Counseling
Rebecca Walker, Earth Sciences
Tina Ziolowski, Emergency Medical Services

3. Approval to employ the following faculty under a third contract (2007-09):

Alina Birca, Mathematics
Julie Bradley, DSP&S
Kathleen Cannon, History
Susana Cevallos-Castaneda, Learning Assistance
Micol Christopher, Astronomy
William Daland, Counseling
Maria Davis, Family & Consumer Sciences
Michael Dowdle, Psychology
Kimberly Earhart, History
Williams Edwards, Mathematics
Harlan Hoffman, History
Jonathan Hymer, Electronics
Carol Impara, Nutrition
Christopher Jackson, Physical Education

Janine Kido, Biological Sciences
Misty Kolchakian, Psychology
Laura Muniz, EOPS
Amy Nakamura, Dance
Akira Nitta, Mathematics
Carmen Rexach, Biological Sciences
Tony Rivas, EOPS
Linda Rogus, Aeronautics
Susan Rubenstein, Art
Juan Sanchez, Physical Education
Lawrence Silva, Learning Assistance
Melody Summers, Mathematics
Chan Ton, Counseling
David West, Aeronautics
Lance Wilcher, Nursing
Joan Susan Wright, Counseling
Steven Zicree, Mathematics

4. Approval to grant tenure to the following faculty:

Fawaz Al-Malood, Restaurant & Hospitality
Jerry Austin, Fire Technology
Susie Chen, Nursing
Paulette Engisch, Radiologic Technology
Jondea Orr, Nursing

5. Approval of contract with Kelly Services to provide temporary staffing services on an as-needed basis.

INSTRUCTION and STUDENT SERVICES

6. Approval of the following sabbatical leave applications for 2007-08:

Maya Alvarez-Galván (full year) American Language Department - project. Dr. Alvarez-Galván's writing project consists of three parts connected through the common theme of creative writing. They include: 1) taking creative writing classes; 2) applying what she learns to a writing project; and 3) incorporating what she learns into several one-to-two hour teaching modules that can be used as independent lessons for the American Language program.

Jeff Archibald (full year) Communication Department – project. Professor Archibald will study current communication scholarship on hip-hop culture – identifying issues related to cultural identity, diversity, racism, and cross-cultural relations – and synthesize this information into teaching units and activities for the SPCH 7 Intercultural Communication course and other courses in the Communication department.

Terri Beam (one semester - Fall 2007) Chemistry Department – travel and project. Professor Beam will create a minimum of 20 contextual learning units regarding chemistry concepts relating to viticulture and enology for potential incorporation into five different Mt. SAC chemistry courses. She will also create a visual display and

educational flyer for the Science Building which highlights the chemistry concepts currently applied in the Viticulture and Enology industries.

Katherine Calkins (full year) Music Department – project. Professor Calkins's project will help our faculty members to incorporate more music by women composers in the classes they teach. She will prepare biographies of women from western cultures that will include some analysis of their compositions and will also write about roles of women in the performance of traditional music in selected non-western cultures. The material she prepares can be reproduced for students and Mt. SAC instructors.

Andrea Diem (full year) Philosophy Department – Project. Dr. Diem will write two monographs: “Evolutionary Philosophy: An Introduction” and “Einstein vs. Bohr: The Great Physics Debate of the 20th Century.” They will be published on their own distinct websites, freely available to anyone, with the copyright assigned to Mt. SAC. She will also have print editions available.

Tamra Horton (full year) English Department - Project. Dr. Horton's project will reinvigorate LIT 40 – Children's Literature. She will produce an updated curriculum model; a collection of critical thinking tasks and a model for a service learning component. In addition, she will create an annotated bibliography of select children's literature anthologies, a catalog of select educational web sites featuring children's literature and a catalog of select academic conferences, publishers' conventions, and local annual events focusing on children's literature.

Elizabeth Lobb (full year) Geography Department - Study. Professor Lobb's goals will build an academic background in urban studies as well as taking coursework in regional studies that will benefit the World Regional course she currently teaches and allow for the future development of a new course, Geography of Latin America.

Matt Munro (one semester - Fall 2007) Math Department – Study and Project. Professor Munro will combine nine units of study in high level mathematics with a project of interviewing former learning community participants to assess the long term impact of the program on their lives.

Charlie Newman (one semester - Spring 2008) Chemistry Department - Project. Dr. Newman's project will concentrate on understanding the professional and technical roles of Chemical Laboratory Technicians. It will be a combination of first hand knowledge gained by working as a laboratory technician and by surveys collected from both faculty and employers. Professor Newman will use his findings to build learning modules to improve professional skills and to write an article to be submitted in a peer-reviewed journal.

Kim-Leiloni Nguyen (full year) Biology Department - Project. To assist human anatomy students, Dr. Nguyen's first project includes assembling a list of memory strategies to help students retain the Latin-derived names of body structures. Her second project involves creating an electronic lab tutorial to allow students more access to information outside of regular laboratory time.

Cynthia Prochaska (full year) English Department – Project. Professor Prochaska's project will investigate the emerging field of Disabled Studies, culminating in a comprehensive overview of the Disabled Studies discipline, and an analysis of the

literature and films with some biographical and critical research attached. She also plans to provide a list of resources available to assist interested faculty and students in understanding the disabled student.

Karol Ritz (full year) Dance Department – Project. Professor Ritz’s project includes researching certification standards of the Pilates industry and the development of a student study guide to be used in a potential certification program. The information gained will assist Mt. SAC in providing a marketable certification in one of the fastest growing segments of the Fitness/Dance industry. This will result in excellent job opportunities for students completing the projected Pilates certification. Mt. SAC will benefit by being the first community college in California to provide comprehensive Pilates certification.

Tammy Trujillo (one semester – Spring 2008) Broadcasting Department – Project. Professor Trujillo’s project seeks to improve the Radio/Television Internship program, resolving some observed difficulties to make the experience more valuable to students. Support for students will be provided through peer counseling, professional mentoring and a seminar with internship coordinators from the industry.

7. Approval for Phi Theta Kappa students and advisor to attend the Phi Theta Kappa International Convention in Nashville, Tennessee from April 12 -18, 2007.
8. Approval for Chamber Singers Tour to Austria, England and Wales from July 2 - 15, 2007.
9. Approval for Fashion Program students to travel to Europe from June 27 - July 16, 2007 as part of their class FASH 92: Field Studies – Fashion Capitals.
10. Approval of the program agreement for Work and Study in London from March 26 through June 18, 2007.
11. Approval of an application for the Child Development Permit Verification program through the California Commission on Teacher Credentialing.
12. Approval of a contract with Starlight Education of Newport Beach for Microsoft Office 2007 training for the Office Technology and Computer Information Systems department.
13. Approval of a contract with CC Benefits for Community College Strategic Planner with sub-county data and the career pathways module.
14. Approval of a conference, Online @ Mt. SAC 2007, to be held on Friday, May 4, 2007 at Kellogg West at Cal Poly.
15. Approval of a Basic Skills conference, Strengthening Opportunities for Success, to be held on Friday, May 11, 2007 at Kellogg West at Cal Poly.
16. Approval of activities and acceptance of \$34,000 in grant funds from the Pomona Valley Hospital Medical Center to support program costs for the Associate Degree Nursing program.

17. Approval of activities and acceptance of \$140,607 in grant funds from the California Community Colleges Chancellor's Office for the Teacher Preparation Pipeline grant.
18. Acceptance of \$424,040 in grant funds from the California Community Colleges Chancellor's Office for the California High School Exit Examination Preparation grant.
19. Acceptance of \$699,096 in grant funds from the Federal Workforce Investment Act, Title II: Adult Education and Family Literacy Act, Section 224/231 for supplementary education services.
20. Approval of a contract with the Pomona Unified School District for the Early College High School grant.
21. Approval of a contract with Jet Propulsion Laboratory for the Research Apprenticeship Program.
22. Approval of contracts for the Family and Consumer Sciences Business/Industry Collaborative grant.
23. Approval of contracts and activities for the Integrating AmeriCorps into Teacher and Reading Partnerships grant.
24. Approval of an extension for the Regional Health Occupations Resource Center grant through the California Community Colleges Chancellor's Office.
25. Approval of contract education agreements through The Training Source.
26. Approval of Community Education program additions and changes.
27. Approval of Regional Health Occupations Resource Center additions and changes.
28. Approval to ratify expenditures for a Student Success Workshop held by Business Administration faculty on November 18, 2006.
29. Approval for thirteen Mt. SAC Choral students to attend the American Choral Directors' Association Convention March 7 - 10, 2007 and perform as part of the Two-Year College National Honor Choir in Miami, Florida.
30. Approval of additional childcare sites for CalWORKs students.

ADMINISTRATIVE SERVICES

31. Approval of the Appropriation Transfers and Budget Revisions Summary.
32. Approval of the Quarterly Financial Status Report for the period ending December 31, 2006.
33. Approval of the Quarterly Investment Report for the period ending December 31, 2006.
34. Approval of an agreement with Total Compensation Systems, Inc. to perform a Post-Retirement Benefits Actuarial Study.

35. Approval of a copier consulting services agreement with Pro Buyers LLC to create a consolidated and unified copier program for the College.
36. Approval of the purchase of on-line informational databases from the Community College League of California Library Consortium.
37. Approval of the donation of seven computers and peripherals to the Mosaic Inland Church located in Chino, CA.
38. Approval of agreements with Marlene Imirzian & Associates Architects Ltd. (for the Administration Building Remodel Programming Services project), Quantum Power (for the Warehouse Indoor Environmental Improvements project), and Bovis Lend Lease (for the Community Education Modular Building Improvements project) to perform professional design and consulting services.
39. Approval of an agreement with Interchange Group, Inc. to perform additional relocation services related to the move-in of the new Science Laboratories.
40. Approval of the renewal of transportation agreements with Durham School Services and Coach USA.
41. Approval to reduce to 5% the retention for Inland Building Companies on their contract for the Remodel Temporary Building for the Photography Program.
42. Approval of the following Change Orders:
 - Bid No. 2634 Founders Hall Renovation – Paul C. Miller Construction (Contractor) – Change Order No. 12.
 - Bid No. 2686 Bonita/Walnut Intersection Improvement – Los Angeles Engineering (Contractor) – Change Order No. 5.
43. Approval of the following Contract Amendments:
 - Contract Student Services Renovation – tBP/Architecture (Contractor) – Contract Amendment No. 3.
 - Contract Brackett Field Improvements – Travis Companies Inc. (Contractor) – Contract Amendment No. 1.
 - Contract Science Laboratories – NTD/Stichler (Contractor) – Contract Amendment No. 2.
44. Approval of the following donation to the College:
 - Bear Paw Ranch (Glenn and Cindi Foster) – One Steer Calf and one Heifer Calf, valued by donor at \$3,000, to be used by the Natural Sciences Division.

12. AB 1417/ACCOUNTABILITY REPORTING FOR THE COMMUNITY COLLEGES

Trustee Hall asked if more information could be provided on the peer groupings used in the AB 1417/Accountability Reporting for the Community Colleges report. Barbara McNeice-Stallard, Director of Research and Institutional Effectiveness, explained that the peer grouping structure is very complicated and was different for each indicator. The Chancellor's Office wants the College to use this information as a benchmark rather than trying to compare ourselves to other colleges. Trustee Bader shared information with her fellow Board members on peer groupings that she received at a recent CCCT meeting.

Trustee Chyr asked if there is an action plan to increase our ranking in the two categories where we are not above the group average. Ms. McNeice-Stallard said there are a number of initiatives on campus right now geared to improving Basic Skills outcomes for our students. Vice President Yamagata-Noji said her staff is working on an extensive transfer effort to increase our ranking.

It was moved by Trustee Chen Haggerty, seconded by Trustee Chyr, to approve the AB 1417/Accountability Reporting for the Community Colleges report. Motion unanimously carried. Student Trustee concurred.

13. APPROVAL OF BIDS

It was moved by Trustee Baca, seconded by Trustee Chyr, to reject Bid No. 2723, the general construction package for the Math/Science Building, and to approve Bid No. 2720-2722 and 2725-2729, and 2711, as presented:

- Construction of the Math/Science Building:

<u>Bid No.</u>	<u>Project Description</u>	<u>Company Name</u>	<u>Bid Amount</u>
2720	Demolition, Earthwork & Site Improvements	Doja, Inc.	\$975,000
2721	Caissons & Concrete	K.A.R. Construction, Inc.	\$2,809,342
2722	Structural Steel & Miscellaneous Metals	Columbia Steel, Inc.	\$2,776,400
2725	Floor Coverings	Moore Flooring, Inc.	\$338,896
2726	Fire Sprinklers	Daart Engineering Co., Inc.	\$287,211
2727	Plumbing	Inland Mechanical Construction, Inc.	\$712,000
2728	Mechanical/HVAC	PPC Air Conditioning, Inc.	\$1,561,761
2729	Electrical	CSI Electrical Contractors, Inc.	\$2,707,000

- Bid No. 2711 Printing of Class Schedules for 2007-08 Academic Year – Awarded to Trend Offset Printing, in the amount of \$346,947.

Trustee Hall asked about the general construction package and the glass and glazing

package. Vice President Gregoryk responded that, by accepting eight of the ten bids, construction on the building can begin. The College will begin recruiting companies to bid on the general construction package which will include the glass and glazing package. It is believed that we can obtain a bid that will be approximately \$800,000 over budget.

Motion unanimously carried. Student Trustee concurred.

14. PURCHASE OF FLIGHT SIMULATOR

Trustee Chyr invited Robert and/or Linda Rogus to share information with the Board on how the purchase of a flight simulator will enhance the aeronautics program. Mr. Rogus said this new flight simulator will supplement the three ground trainers that the College currently possesses. Two of these trainers are PC-based and offer limited training. The new flight simulator is state-of-the-art and will help move the College into the modern age.

It was moved by Trustee Chen Haggerty, seconded by Trustee Hall, to approve the purchase of a flight simulator from Precision Flight Controls, Inc. Motion unanimously carried. Student Trustee concurred.

15. PURCHASE OF A FIBERGLASS BULKHEAD

Vice President Nixon reported that the College has a very popular and successful Aquatics program not only serving credit students but also the community. In fact, Mt. SAC's Aquatics Program was recently named the best community college program in the nation. The bulkhead will allow the College to make better use of the pool by allowing multiple teaching stations. Because the bulkhead is wide enough to walk on, it allows the instructor to get closer to the students and athletes.

Vice President Nixon reminded Board members that this year is a very good year for community colleges for one-time funds. As a result, the College is able to make recommendations for some of these high-cost items, such as the flight simulator and fiberglass bulkhead.

It was moved by Trustee Hall, seconded by Trustee Baca, to approve the purchase of a fiberglass bulkhead from Stark Bulkheads for the Aquatics Program. Motion unanimously carried. Student Trustee concurred.

16. PURCHASE OF THREE EMERGENCY CARE SIMULATORS

Trustee Hall noted that this is the third item on tonight's agenda where we are making a single-source procurement. Vice President Gregoryk said the Purchasing Department does an excellent job of researching that these actually are single-source items. While there are several items on tonight's agenda, Mr. Gregoryk said the percentage of single-source items purchased by the College is fewer than five percent.

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve the purchase of three Emergency Care Simulators™ from Medical Education Technologies, Inc. for the Regional Health Occupations Resource Center. Motion unanimously carried. Student Trustee concurred.

17. PLANETARIUM REMODEL

Trustee Hall asked about the timeline for completion of the Planetarium remodel. Vice President Gregoryk said he is optimistic that the project will be completed by the end of July.

It was moved by Student Trustee Regalado, seconded by Trustee Baca, to approve the following Bid:

- Bid No. 2714 Planetarium Remodel – The Inland Empire Co. dba Inland Empire Builders (Contractor). Awarded to The Inland Empire Co. dba Inland Empire Builders, in the amount of \$550,920.

Motion unanimously carried. Student Trustee concurred.

18. BOARD COMMUNICATION

- All Board members welcomed the new employees and offered special congratulations to Custodian Marvin Milton upon his retirement after 39 years with the College.
- Student Trustee Regalado said her project regarding the cost of textbooks is coming along. She is still hopeful of holding a student forum in April to discuss this issue.
- Trustee Baca said he enjoyed the experience of serving on the ACCCA panel mentioned earlier in the evening. He also enjoyed the College's flex day activities and the wonderful sequence of presentations.
- Trustee Chyr said he plans to tour the College's radio station with his son's Boy Scout troop on March 23.

Trustee Chyr also commented on the survey being prepared by the College's Bond feasibility consultants. The purpose of the survey is to give the College an indication of how local voters will view a potential Bond election. Over the last few weeks, Trustee Chyr said the Board and College administration have been discussing various elements of the survey and how to best structure it so it is a fair survey and will provide accurate results. Trustee Chyr said past College surveys, with the exception of one done by College employees in 1999, did not provide accurate results, being off by as much as 16 percent. Trustee Chyr believes that part of the reason the surveys don't provide accurate data is because of the way they are structured and the group being surveyed. He is hopeful that the survey will be straight forward and provide an honest review of voters' views, although he stated that he was not optimistic at this point because we are not targeting high propensity voters.

- Trustee Hall commented on the loss of Carol Ford. He first met Ms. Ford when he joined the Foundation in 1991. She was serving as the Foundation secretary at that time and, at about 80 years old, she was still sharp as a tack. Dr. Hall said Ms. Ford had been invaluable to him during his two terms as Foundation Board President, and he commented on the amount of time she contributed as the Foundation's representative to the Scholarship Committee. Trustee Hall said the College is indebted to this wonderful woman who actively supported the College for over 55 years.

Trustee Hall said the CSEA Installation Luncheon was a great event and he appreciated being invited. The College's Mountie Carlo Night was a great success, and the Diamond Bar Center was a very nice venue for the event. Trustee Hall noted that the College's Women's Basketball Team continues to excel as they move on to the State Championship. He commended the efforts of Basketball Coach Laura Beeman, who is leading the greatest basketball program in the state.

Regarding the survey mentioned by Trustee Chyr, Dr. Hall echoed Trustee Chyr's comments that clearly we want a survey that does the best possible job in providing accurate feedback on what the community is thinking in terms of all the Bond projects and the different levels of funding. He hopes the Trustees will have a few more days to provide input into the survey. Dr. Hall said he would certainly not insist on any particular format, but would appreciate the opportunity to provide input.

- Trustee Chen Haggerty said she enjoyed the CSEA Installation Luncheon. She also likes the philosophy and environment on campus right now. She is very pleased that no grievances have been filed for such a long period. Flex Day activities were very nice. Trustee Chen Haggerty wished everyone a Happy Chinese New Year, noting that many trustees are representing the College at Chinese New Year activities.
- Trustee Bader attended the Diamond Bar Chinese Association's New Year activity and was able to say a few words about Mt. SAC. She was pleased to see that the College had a booth at this year's event.

Trustee Bader said she attended her first meeting as a member of the California Community College Trustees (CCCT) Board. Three members were sworn in – Andre Quintero, from Rio Hondo College; Hector Rivera, a student trustee; and herself. Trustee Bader reviewed items discussed at the CCCT meeting. Ms. Bader will be running for re-election to the CCCT Board this year and noted that the only change to the election process is that trustees are given an opportunity to do a video. Trustee Bader thanked CB Brown and his department for making the production of the video fun and exciting.

On February 22, Trustee Bader represented the College at a dinner hosted by the City of West Covina and the West Covina Chamber of Commerce to honor local businesses. Mt. SAC received the most important award – the 2006 Mayor's Award. In presenting the award, Mayor Touhey mentioned all the partnerships that West Covina and the College have, including restoration of Heritage House, the city's cable access channel, training of city staff through the College's Training Source, and providing services to the Senior Center. She noted that Mayor Touhey is a Mt. SAC alumnus. All awardees received certificates from Assemblyman Ed Hernandez, Supervisor Michael Antonovich, and representatives from Representative Hilda Solis and State Senator Gloria Romero.

19. ADJOURNMENT

The meeting adjourned at 8:00 p.m.

CCO:dc