



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 24, 2007

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**
CSEA Chapters 262 and 651

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified

Priyadarshini Chapot, Educational Research Assessment Analyst, Research and Institutional Effectiveness

Leticia Hernandez, Human Resources Technician, Human Resources

Michael Kwiatkowski, Project/Program Specialist, Tutorial Services

Desiree Marquez, Scholarship Program Specialist, Financial Aid

Manny Rivera, Custodian, Custodial Services

Obdulia Reynoso, Receptionist/Clerical Assistant, Small Business Development Center

Gabriela Ulloa, Caseworker, CalWORKS

Denise Van Tiburg, Secretary, Basic Skills

Management

Christian Alvarado, Assistant Director, Financial Aid, Financial Aid (already District employee/promoted to manager)

- **Recognition**
 - Awarding of Certificate of Service to Mary Kelly, Custodian, who is retiring following 16 years of service to the College.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of December 13, 2006 (See backup packet pages 1 through __.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – Christopher C. O’Hearn
5. Informational Report – Leadership Education and Development (LEAD) Program, prepared by Dyrell Foster, Director, Student Life (See backup packet page ___.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated January 24, 2007. (See backup packet pages ___ through ___.)
2. Consideration of approval of Human Resources Equal Employment Opportunity Expenditures, which are related to outreach and recruitment costs. (See backup packet page ___.)
3. Consideration of approval of renewal of Management Contract. (See backup packet page ___.)

INSTRUCTION and STUDENT SERVICES

4. Consideration of approval for 12 theater students and one faculty member to attend the Kennedy Center/American College Theater Festival/Irene Ryan Acting competition in Cedar City, Utah from February 12 through February 18, 2007. (See backup packet page ___.)

5. Consideration of approval for eight forensics students and two faculty members to attend the Kansas State/Hastings Swing Forensics tournament from February 22 through February 27, 2007. (See backup packet page __.)
6. Consideration of approval of a Developmental Education Spring conference "Parachutes & Ladders VI" to be held on April 20, 2007. (See backup packet page __.)
7. Consideration of approval of activities for the Addressing Acute Student Needs at Mt. San Antonio College – Title V grant. (See backup packet page __.)
8. Consideration of approval of a contract with The Orpheum Theater for a Fashion Symposium and a contract with Drue Lawlor Interior Design Career Day through the Family and Consumer Sciences Business/Industry Collaborative grant. (See backup packet page __.)
9. Consideration of approval of contracts and activities through the Industry-Driven Regional Collaborative grant titled "Logistics Training Consortium of Southern California." (See backup packet pages __ and __.)
10. Consideration of approval to accept a Letter of Intent from Long Beach Community College District for the Small Business Development Center. (See backup packet page __.)
11. Consideration of approval of additions to the Community Education program. (See backup packet page __ and __.)
12. Consideration of approval of programs and courses through the Community Education program for Spring 2007. (See backup packet page __ through __.)
13. Consideration of approval of contract education agreements through The Training Source. (See backup packet page __.)

ADMINISTRATIVE SERVICES

- __. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages __ through __.)
- __. Consideration of approval of Nonresident and Nonresident F-1 Visa Tuition Fees. (See backup packet pages __ and __.)
- __. Consideration of approval of contracts with Accountemps and Ajilon Consulting to provide temporary staffing services on an as-needed basis in support of Fiscal Services operations. (See backup packet page __.)
- __. Consideration of approval to renew the lease of College property to Thacker Berry Farms for the period February 1, 2007, through June 30, 2007. (See backup packet page __.)
- __. Consideration of approval to reduce to 5% the retention for Nu/Age Development, Inc. on their contract for the Art Complex Exterior Renovation, Bid No. 2701. (See backup packet page __.)

- ___ Consideration of approval to reduce to 5% the retention for Nu/Age Development, Inc. on their contract for the Gym Floor Replacement, Bid No. 2685. (See backup packet page ___.)
- ___ Consideration of approval of an agreement with Bovis Lend Lease to provide Construction Management services on the State-funded Design Technology Center project. (See backup packet page ___.)
- ___ Consideration of approval of a contract with Lerch, Bates & Associates to provide professional Elevator Design and Consulting services for elevators in the Humanities, Learning Technology, and Administration buildings, and of a contract with P2S Engineering to provide professional Engineering services for the Communication Portable Building Improvements project. (See backup packet page ___.)
- ___ Consideration of approval of agreements with Leighton Consulting, Inc. and Converse Consultants to provide continuing materials and geotechnical soils testing Engineer of Record services for the College. (See backup packet page ___.)
- ___ Consideration of approval of the following Bids:
 - Bid No. 2718 Science Building (Roller Shades) – Royal Window Films, Inc. (Contractor). (See backup packet page ___.)
 - Bid No. 2730 Agricultural Sciences Complex (Backbone Infrastructure) – Miramontes Construction Co., Inc. (Contractor). (See backup packet page ___.)
- ___ Consideration of approval of the following Change Orders:
 - Bid No. 2551 Science Building (Landscaping) – Pierre Sprinkler (Contractor) – Change Order No. 4. (See backup packet page ___.)
 - Bid No. 2555 Science Building (Painting) – Bithell, Inc. (Contractor) – Change Order No. 7. (See backup packet page ___.)
 - Bid No. 2622 Science Building (General) – Earl Corporation (Contractor) – Change Order No. 15. (See backup packet page ___.)
 - Bid No. 2560 Science Building (Mechanical/HVAC) – Westco Service Co. (Contractor) – Change Order No. 9. (See backup packet page ___.)
 - Bid No. 2628 Music Center Expansion – Paul C. Miller Construction (Contractor) – Change Order No. 10. (See backup packet pages ___ and ___.)
 - Bid No. 2689 Founders Hall Audiovisual System – Western Audio Visual (Contractor) – Change Order No. 3. (See backup packet page ___.)
 - Bid No. 2634 Founders Hall Renovation – Paul C. Miller Construction (Contractor) – Change Order No. 11. (See backup packet page ___.)

- Bid No. 2664 Classroom Remodel (Demo/Abatement) – Karcher Environmental (Contractor) – Change Order No. 3. (See backup packet page __.)
- Bid No. 2665 Classroom Remodel (General Construction) – PW Construction (Contractor) – Change Order No. 2. (See backup packet page __.)
- Bid No. 2668 Classroom Remodel (Plumbing) – Inland Mechanical (Contractor) – Change Order No. 2. (See backup packet page __.)
- Bid No. 2686 Bonita/Walnut Intersection Improvement – Los Angeles Engineering (Contractor) – Change Order No. 4. (See backup packet page __.)
- Bid No. 2702 Emergency Generator Replacement – M. Wilson Co. Contractors Inc. (Contractor) – Change Order No. 1. (See backup packet page __.)
- Bid No. 2533 Language Center and Health Careers Center Construction – Mariposa Horticultural Enterprises, Inc. (Contractor) – Change Order No. 6. (See backup packet page __.)
- Bid No. 2708 Row Buildings Interior Re-paint – Harry H. Joh Construction Inc. (Contractor) – Change Order No. 1. (See backup packet page __.)
- Bid No. 2710 Stadium Electrical Improvements – Diamond Electrical Inc. (Contractor) – Change Order No. 1. (See backup packet page __.)

__. Consideration of approval of the following Contract Amendments:

- Contract Building 45 Renovation – Kishimoto Architects (Contractor) – Contract Amendment No. 4. (See backup packet page __.)
- Contract Staff Parking Lot – Tatsumi and Partners, Inc. (Contractor) – Contract Amendment No. 2. (See backup packet page __.)

__. Consideration of approval of the following Completion Notices:

- Bid No. 2698 Pavement Rehabilitation (Parking Lots A1, A5 and G) – Ben's Asphalt, Inc. (Contractor)
- Bid No. 2712 Parking Lot Improvements – Wheeler Paving, Inc. (Contractor)
- Bid No. 2576 Science Building (Telecom/Data) – Spectrum Communications Cabling, Inc. (Contractor)
- Bid No. 2549 Science Building (Site Work) – A. O. MacIntosh Company (Contractor)

- Bid No. 2559 Science Building (Plumbing) – Inland Mechanical Construction, Inc. (Contractor)
- Bid No. 2550 Science Building (Concrete/Masonry) – K.A.R. Construction, Inc. (Contractor)
- Bid No. 2551 Science Building (Landscaping) – Pierre Sprinkler & Landscape (Contractor)
- Bid No. 2555 Science Building (Painting and Wall Coverings) – Bithell, Inc. (Contractor)
- Bid No. 2533 ESL Building and Health Careers Center (Landscaping) – Mariposa Horticultural Enterprises (Contractor)

___ Consideration of approval of the following Proposed Gift and Donation to the College:

- Mike Kim – Air Safe Edge System Smoke Evacuator, valued by donor at \$2,600, to be used by the Natural Sciences Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of nominations for the 2007 CCCT Board of Directors. (See backup packet pages ___ through ___.)
2. Consideration of approval of proposed Board Policy 6530 – Closed Circuit Television Surveillance Systems. (See backup packet pages ___ and ___.)
3. Consideration of approval of revisions to Board Policies 3255 – Participation in Local Decision Making; BP 4020 – Program and Curriculum Development; BP 4025 – Philosophy and Criteria for Associate Degree and General Education; BP 4050 – Articulation; BP 4100 – Graduation Requirements for Degrees and Certificates; BP 4220 – Standards of Scholarship, Satisfactory Progress, & Probation and Dismissal; BP 4225 – Course Repetition; BP 4235 – Credit by Examination; BP 4240 – Academic Renewal Without Course Repetition; BP 5050 – Matriculation; and BP 5100 – Probation, Dismissal, and Readmission. (See backup packet pages ___ through ___.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: February 28, 2007
March 28, 2007
April 25, 2007

Upcoming Events:

February 2, 2007 **Foundation Executive Committee Meeting** – 9:00 a.m., Administration Building, Room 205

February 9, 2007 **Mountie Carlo Night** – 6:00-11:00 p.m., Diamond Bar Center

February 15-28, 2007 **Woke Up In America** (Theater production) – Thursday-Saturday 8:00 p.m., Sunday 2:00 p.m., Clarke Theater

February 16-19, 2007 **President’s Day Holiday** – Campus Closed

February 18, 2007 **Winter Intersession Ends**

February 23, 2007 **FLEX/Professional Development Day** – 7:45 a.m., Clarke Theater

February 23, 2007 **Spring Opening Meeting** – 8:15 a.m., Clarke Theater

February 26, 2007 **Spring Semester Begins**

Upcoming Sports Events:

January 26-28, 2007 **Mt. SAC Baseball Tourney**, Mt. SAC Baseball Field

January 27, 2007 **Women’s Softball vs. San Joaquin Delta** – 12:00 p.m., Mt. SAC Softball Field

Women’s Softball vs. Citrus – 4:00 p.m., Mt. SAC Softball Field

January 28, 2007 **Women’s Softball vs. San Joaquin Delta** – 12:00 p.m., Mt. SAC Softball Field

Women’s Softball vs. Citrus – 4:00 p.m., Mt. SAC Softball Field

February 2, 2007 **Women’s Softball vs. Santa Barbara** – 3:00 p.m., Mt. SAC Softball Field

Women’s Basketball vs. Pasadena – 5:30 p.m., Mt. SAC Gym

Women’s Softball vs. Fullerton – 7:00 p.m., Mt. SAC Softball Field

Men’s Basketball vs. Santa Barbara – 7:30 p.m., Mt. SAC Gym

February 6, 2007 **Women’s Softball vs. College of the Canyons** – 5:00 p.m., Mt. SAC Softball Field

Men’s Baseball vs. Riverside – 6:00 p.m., Mt. SAC Baseball Field

February 8-10, 2007	Mt. SAC Baseball Tourney , Mt. SAC Baseball Field
February 9, 2007	Women's Basketball vs. El Camino – 5:30 p.m., Mt. SAC Gym Men's Basketball vs. L.A. Trade Tech – 7:30 p.m., Mt. SAC Gym
February 15, 2007	Mt. SAC Baseball Tourney – 2:00 p.m., Mt. SAC Baseball Field
February 16, 2007	Women's Basketball vs. L.A. City – 5:30 p.m., Mt. SAC Gym Men's Basketball vs. L.A. City – 7:30 p.m., Mt. SAC Gym
February 20, 2007	Women's Tennis vs. El Camino – 2:00 p.m., Mt. SAC Tennis Courts Men's Baseball vs. Mt. San Jacinto – 6:00 p.m., Mt. SAC Baseball Field
February 22, 2007	Men's Tennis vs. Marymount – 2:00 p.m., Mt. SAC Tennis Courts
February 24, 2007	Men's Baseball vs. Chaffey – 6:00 p.m., Mt. SAC Baseball Field
February 27, 2007	Men's Tennis vs. Cerritos – 2:00 p.m., Mt. SAC Tennis Courts

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.