



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, November 15, 2006

6:00 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## CLOSED SESSION

- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

## INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed faculty and staff:**

Lanny Arifin, Account Clerk III, Payroll

Mason Core, Computer Facilities Assistant, Information Technology

Max Hernandez, Receptionist/Clerical Assistant, Professional & Organizational Development  
Loralyn Isomura, Secretary, Humanities and Social Sciences  
Veronica Orozco, Clerical Specialist, Admissions & Records  
Hazel Ramos, Professor, History  
James Rulison, Network Administrator, Information Technology  
Nerissa Uiagalelei, Clerical Specialist, Human Resources  
Marisa Ziegenhohn, Account Clerk III, Fiscal Services

## **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of October 18, 2006 (See backup packet pages 1 through 10.)

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

### **REPORTS**

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – Christopher C. O’Hearn
5. Informational Report – International Students Program, prepared by Jim Ocampo, Interim Director, Admissions & Records, and Paty Montoya, Assistant Director, Admissions & Records (See backup packet pages 11 and 12.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

### HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated November 15, 2006. (See backup packet pages 13 through 21.)

### INSTRUCTION and STUDENT SERVICES

2. Consideration of approval of activities and contracts for the Family and Consumer Sciences Business/Industry Collaborative Grant. (See backup packet pages 22 and 23.)
3. Consideration of approval to accept funds for the Child Development Training Consortium Grant. (See backup packet page 24.)
4. Consideration of ratification of a contract with the California Department of Education for the Child Development Center. (See backup packet page 25.)
5. Consideration of approval of an extension of the LA Works Basic Skills Lab agreement. (See backup packet page 26.)
6. Consideration of approval of intent to apply for the California High School Exit Exam Preparation Program grant. (See backup packet page 27.)
7. Consideration of approval of Community Education programs and courses for Winter 2007. (See backup packet pages 28 through 31.)
8. Consideration of approval of additions and changes to Community Education programs. (See backup packet page 32.)
9. Consideration of approval of contract education agreements through The Training Source. (See backup packet page 33.)
10. Consideration of approval of additions and changes to the Regional Health Occupations Resource Center. (See backup packet page 34 and 35.)

## **ADMINISTRATIVE SERVICES**

11. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 36 through 39.)
12. Consideration of approval of the Quarterly Investment Report, for the period ending September 30, 2006. (See backup packet page 40.)
13. Consideration of approval of the Quarterly Financial Status Report, for the period ending September 30, 2006. (See backup packet pages 41 through 44.)
14. Consideration of approval of an Agreement with Wachovia Securities to invest the College's Bond funds. (See backup packet page 45.)
15. Consideration of approval of an Agreement with Mainland Best Security, Inc. to provide crowd management services for large public events held on campus. (See backup packet page 46.)
16. Consideration of approval of the donation of a Kreonite 30" Promate color paper processor to East Los Angeles College. (See backup packet page 47.)
17. Consideration of approval of a Contract with the Orthopaedic Medical Group, with Dr. Thomas Bryan designated as Team Physician for the College Athletic Department. (See backup packet page 48.)
18. Consideration of approval of Contracts to Dayle McIntosh Center, Inc., DEAFinitely Professional Interpreting Services, and Quick Caption, Inc. to provide temporary staffing services on an as-needed basis in support of Disabled Student Programs and Services (DSPS). (See backup packet page 49.)
19. Consideration of approval of contracts with numerous consultants for Professional Design and Consulting Services for various Bond-related projects. (See backup packet pages 50 through 52.)
20. Consideration of approval of the following Change Orders:
  - Bid No. 2559      Science Building (Plumbing) – Inland Mechanical Construction, Inc. (Contractor) – Change Order No. 14. (See backup packet page 53.)
  - Bid No. 2554      Science Building (Flooring) – Moore Flooring (Contractor) – Change Order No. 6. (See backup packet page 54.)
  - Bid No. 2626      Science Building (Electrical) – Sage Electric (Contractor) – Change Order No. 10. (See backup packet page 54.)
  - Bid No. 2576      Science Building (Telecom/Data) – Spectrum Communications (Contractor) – Change Order No. 3. (See backup packet page 55.)

- Bid No. 2552 Science Building (Structural Steel) – Columbia Steel (Contractor) – Change Order No. 10. (See backup packet page 55.)
- Bid No. 2551 Science Building (Landscaping) – Pierre Sprinkler (Contractor) – Change Order No. 3. (See backup packet page 55.)
- Bid No. 2550 Science Building (Concrete/Masonry) – KAR Construction, Inc. (Contractor) – Change Order No. 9. (See backup packet page 56.)
- Bid No. 2555 Science Building (Painting) – Bithell, Inc. (Contractor) – Change Order No. 6. (See backup packet page 56.)
- Bid No. 2628 Music Center Expansion – Paul C. Miller Construction (Contractor) – Change Order No. 8. (See backup packet pages 57 and 58.)
- Bid No. 2663 Remodel Temporary Building for Photography Program – Inland Building Companies (Contractor) – Change Order No. 6. (See backup packet page 59.)
- Bid No. 2664 Classroom Remodel (Demo/Abatement) – Karcher Environmental (Contractor) – Change Order No. 2. (See backup packet page 60.)
- Bid No. 2669 Classroom Remodel (HVAC) – Los Angeles Air Conditioning (Contractor) – Change Order No. 2. (See backup packet page 61.)
- Bid No. 2682 Student Services Temporary Buildings Site Work – Conengr Corporation (Contractor) – Change Order No. 2. (See backup packet page 62.)
- Bid No. 2685 Gym Floor Replacement – Nu/Age Development, Inc. (Contractor) – Change Order No. 3. (See backup packet page 63.)
- Bid No. 2686 Bonita/Walnut Intersection Improvement – Los Angeles Engineering (Contractor) – Change Order No. 2. (See backup packet page 64.)

21. Consideration of approval of the following Change Order and Contract Correction:

- Bid No. 2689 Founders Hall Audiovisual System – Western Audio Visual (Contractor) – Contract Amount Changed from \$165,852.00 to \$174,601.29, to include \$8,749.29 for sales tax. (See backup packet page 65.)

22. Consideration of approval of the following Contract Termination:

- Bid No. 2625 Planetarium Remodel – Nu/Age Development, Inc. (Contractor). (See backup packet pages 66 and 67.)

23. Consideration of approval of the following Contract Amendments:

- Contract Math/Science Classroom Building – Hill Partnership (Contractor) – Contract Amendment No. 2. (See backup packet page 68.)
- Contract Facilities Planning and Management Consulting Services – Hickling & Associates (Contractor) – Contract Amendment No. 1. (See backup packet page 69.)

24. Consideration of approval of the following Completion Notice:

- Bid No. 2677 Language Center/Health Careers Center (Exterior Painting) – Harry H. Joh Construction (Contractor)

## **ACTION ITEMS**

**All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.**

1. Consideration of approval of proposed revisions to Board Policies 2105, 2725, 3410, 3540, 3720, 6800, 6900, and 7335. (See backup packet pages 70 through 79.)
2. Consideration of approval of proposed Board Policy 2200 – Board Duties and Responsibilities. (See backup packet pages 80 and 81.)
3. Consideration of approval of Resolution No. 06-03 – Adoption of Automated Logic Corporation as Campus Energy Management System Standard. (See backup packet pages 82 and 83.)
4. Consideration of approval of the following Bid Placeholder:
  - Bid No. 2717 Site Work for Modular Buildings for Community Education. (See backup packet page 84.)

## **BOARD COMMUNICATION**

**At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.**

## ADJOURNMENT

Future Board Meetings: December 13, 2006 (second Wednesday)  
January 24, 2007  
February 28, 2007

### Upcoming Events:

November 16-December 7 **59<sup>th</sup> Annual Student Art Auction** (Reception November 16, 4:00 p.m., Art Gallery)

November 17, 2006 **Fall Jazz Band Concert** – 8:00 p.m., Clarke Theater

November 19, 2006 **Fall Chamber Winds Concert** – 4:00 p.m., Music Recital Hall

November 23-26, 2006 **Thanksgiving Recess** – Campus Closed

November 28, 2006 **Citizens Oversight Committee Meeting** – 6:00 p.m., Founders Hall

November 29, 2006 **Winter Percussion Concert** – 7:00 p.m., Music Recital Hall

November 29, 2006 **Registration Begins for Winter 2007 Intersession and Spring 2007**

November 30, 2006 **Associated Students Holiday Celebration** – 12:00 p.m., Student Life Center

**Annual Auxiliary Services Holiday Tea** – 2:00 p.m., SAC Book Rac

December 1, 2, 8, 9 **Are You Now or Have You Ever Been?** – 8:00 p.m., Studio Theater

December 2, 2006 **An Evening of Vocal Jazz** – 8:00 p.m., Clarke Theater

December 5-7, 2006 **Holiday Ceramics Sale** – Tuesday/Wednesday 9:00 a.m.-8:00 p.m., Thursday, 9:00 a.m.-2:00 p.m., Ceramics Studio

December 7, 2006 **Administration Building Holiday Tea** – 2:00 p.m., Administration Building, Atrium

December 8, 2006 **High School Counselors Luncheon and Conference** – 9:00 a.m., Student Life Center

December 8-10, 2006 **9<sup>th</sup> Annual Wassail Dinner and Concert** – 6:00 p.m., Performing Arts Center

December 11-17, 2006 **Final Exams for Fall 2006 Classes**

December 21-January 2 **Winter Recess** – Campus Closed

**Upcoming Sports Events:**

December 1, 2006                    **Men's Basketball vs. Los Angeles Harbor** – 7:30- p.m., Gym

December 22, 2006                    **Men's Basketball vs. El Camino** – 7:30 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.