



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 30, 2006

6:00 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

## CLOSED SESSION

- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapter 262

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

## INTRODUCTIONS AND RECOGNITION

- **Recognition**
  - Awarding of Certificate of Service to the following retiring staff member:  
Margie Chitwood, Dean, Business & Economic Development, 37 years of service

- **Introduction of the following newly appointed staff:**

Faculty

Toni Albertson, Professor, Journalism  
Dr. Gene Ano, Professor, Psychology  
Rocio Avila, Professor, English  
Stacy Bacigalupi, Professor, Psychology  
Melinda Bowen, Professor, Physical Education/Head Coach - Women's Soccer  
Dr. Robert Bowen, Professor, Music  
Ronald Brown, Professor, Art  
Dr. Timothy Castellano, Professor, Astronomy  
Alison Chamberlain, Professor, Anatomy/Physiology  
Peter Churchill, Professor, English  
Denise Condra, Professor, Nursing  
Elisabeth Eatman, Professor, Interior Design  
Thomas Edson, Professor, English  
Jeffrey Ellwood, Professor, Music/Jazz Band  
Dr. Timothy Engle, Counselor  
Sun Ezzell, Professor, Learning Assistance – Writing  
Anne Fleischer, Professor, Speech - Communication  
Casey Garcia, Professor, Speech - Communication  
Jennifer Garwick, Professor, Agriculture/Horticulture  
Paul Hischar, Professor, Accounting & Management  
Dr. Kenneth Huang, Professor Chemistry  
Ron Kamaka, Professor, Physical Education/Assistant Coach - Cross Country/Track & Field  
James Kuk, Professor, Physical Education/Assistant Coach - Football  
Constance Kunkler, Professor, Nursing  
Dr. Jennifer Leader, Professor, American Language  
Lisa Ledebor, Professor, Family & Consumer Science  
Eddie Lee, Counselor  
Jenny Leung, Professor, Chemistry  
Billie Lynes, Professor, Nursing  
Richard Mackey, Professor, Administration of Justice  
Monique Neel, Professor, Radiologic Technology  
Barbara Quinn, Counselor  
Carolyn Robinson, Professor, Learning Assistance – Mathematics  
Oscar Romero, Professor, Nursing  
Hector Sanchez, Counselor  
Stephen Shull, Professor, Fire Technology  
Antoine Thomas, Counselor  
Soledad Vidal, Professor, History  
Rebecca Walker, Professor, Earth Sciences  
Tina Ziolkowski, Professor, Emergency Medical Services – Paramedic

Management

Victor Belinski, Chief Technology Officer, Information Technology

## **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of July 26, 2006 (See backup packet pages 1 through 12.)

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

### **REPORTS**

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – Christopher C. O'Hearn

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

### PRESIDENT'S OFFICE

1. Consideration of approval of revisions to the College's conflict of interest code. (See backup packet pages 13 through 17.)

### HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated August 30, 2006. (See backup packet pages 18 through 45.)

### INSTRUCTION and STUDENT SERVICES

3. Consideration of approval of additional childcare sites for CalWORKs students. (See backup packet page 46.)
4. Consideration of approval of Classified Staff Conference on Friday, October 20, 2006. (See backup packet page 47.)
5. Consideration of approval of additional testing for health science faculty with clinical assignments. (See backup packet page 48.)
6. Consideration of approval of Small Business Development Center contracts. (See backup packet page 49.)
7. Consideration of approval of Community Education Programs/Courses for the fall semester. (See backup packet pages 50 through 55.)
8. Consideration of approval of additions and changes to the Community Education program. (See backup packet pages 56 through 58.)
9. Consideration of approval of Temporary Aid for Needy Families Child Development Careers program activities for June 1, 2006 through May 31, 2008. (See backup packet page 59.)
10. Consideration of approval of Parent Education program for 2006-07. (See backup packet page 60.)

11. Consideration of approval of Careers in Childcare Program for July 1, 2006 through June 30, 2009. (See backup packet page 61.)
12. Consideration of approval to accept second year funding for the Early College High School Program at Village Academy in the amount of \$112,051. (See backup packet page 62.)
13. Consideration of approval to accept second year funding for the Capacity Building for Nursing Program Expansion – Associate Degree Nursing-Registered Nurse Programs grant in the amount of \$66,591. (See backup packet page 63.)
14. Consideration of approval to accept second year funding for the Renovation for Capacity Building for Nursing Program Expansion grant in the amount of \$311,080. (See backup packet page 64.)
15. Consideration of approval of contract education agreements through The Training Source. (See backup packet page 65.)

### **ADMINISTRATIVE SERVICES**

16. Consideration of approval of the Quarterly Financial Status Report for the period ending June 30, 2006. (See backup packet pages 66 through 68.)
17. Consideration of approval of the Quarterly Investment Report for the period ending June 30, 2006. (See backup packet page 69.)
18. Consideration of approval of Resolution No. 06-02 – Appropriations Limit for 2006-07. (See backup packet pages 70 through 72.)
19. Consideration of approval of the Chancellor's Office Tax Offset Program (COTOP) for 2007. (See backup packet pages 73 and 74.)
20. Consideration of approval of the Seventeenth Amendment to the Master Agreement By and Between Mt. San Antonio College and Mt. SAC Auxiliary Services. (See backup packet pages 75 through 77.)
21. Consideration of approval of a contract for legal services with Currier & Hudson, A Professional Law Corporation. (See backup packet page 78.)
22. Consideration of approval of an agreement with Bovis Lend Lease, Inc. to provide staff services for clerical, accounting, and special projects related to the Bond for the Facilities Management, Purchasing, and Fiscal Services departments. (See backup packet page 79.)
23. Consideration of approval to reduce to 5% the retention for Macerich Construction, Inc. on their contract for the Temporary Space Remodel project, Bid No. 2651. (See backup packet page 80.)

24. Consideration of approval of a Memoranda of Understanding to provide nursing instructors with Pomona Valley Hospital Medical Center, Citrus Valley Health Partners, Presbyterian Intercommunity Hospital, and San Antonio Community Hospital. (See backup packet page 81.)
25. Consideration of approval of the following Bid:
- Bid No. 2702 Student Services Emergency Generator Replacement – M. Wilson Co. Contractors, Inc. (Contractor). (See backup packet page 82.)
26. Consideration of approval of the following Change Orders:
- Bid No. 2626 Science Building (Electrical) – Sage Electric, Contractor – Change Order No. 7. (See backup packet page 83.)
  - Bid No. 2555 Science Building (Painting) – Bithell, Inc., Contractor – Change Order No. 4. (See backup packet page 83.)
  - Bid No. 2622 Science Building (General) – Earl Corporation, Contractor – Change Order No. 12. (See backup packet page 84.)
  - Bid No. 2559 Science Building (Plumbing) – Inland Mechanical Construction, Inc., Contractor – Change Order No. 11. (See backup packet page 84.)
  - Bid No. 2576 Science Building (Telecom/Data) – Spectrum Communications, Contractor – Change Order No. 1. (See backup packet page 85.)
  - Bid No. 2554 Science Building (Flooring) – Moore Flooring, Contractor – Change Order No. 3. (See backup packet page 85.)
  - Bid No. 2646 Welding Building Demolition – American Wrecking, Inc., Contractor – Change Order No. 1. (See backup packet page 86.)
  - Bid No. 2663 Remodel Building for Photography Program – Inland Building Companies, Contractor – Change Order No. 3. (See backup packet page 87.)
  - Bid No. 2681 Grading/Drainage Improvements and Concrete Slab at Hay Barn – Gonzalez, Suarez & Associates, Contractor – Change Order No. 2. (See backup packet page 88.)
  - Bid No. 2685 Gym Floor Replacement – Nu/Age Development, Inc., Contractor – Change Order No. 2. (See backup packet page 89.)
  - Bid No. 2687 Staff Parking Lot D-3 – EC Construction, Contractor – Change Order No. 1. (See backup packet page 90.)

27. Consideration of approval of the following Contract Amendment:

- Contract Professional Design and Consulting Services (Agricultural Sciences Complex) – AC Martin Partners, Inc., Contractor – Contract Amendment No. 4. (See backup packet page 91.)

28. Consideration of approval of the following Completion Notices:

- Bid No. 2646 Welding Building Demolition – American Wrecking, Inc., Contractor
- Bid No. 2653 Infrastructure for Trailers in Lot D-2 – American Electric Company, Contractor
- Bid No. 2681 Grading/Drainage Improvements and Concrete Slab at Hay Barn – Gonzales, Suarez & Associates, Inc., Contractor

## ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing on Proposed Plan and Budget to be Adopted for the Fiscal Year 2006-07.
2. Consideration of approval of the Budget for Fiscal Year 2006-07. (See backup packet pages 92 and 93.) (Separate document.)

## BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

## ADJOURNMENT

Future Board Meetings: August 30, 2006  
September 27, 2006  
October 18, 2006 (third Wednesday)

### Upcoming Events:

September 1, 2006 **Mt. SAC Foundation Executive Committee Meeting** – 9:00 a.m., Administration Building, Room 205

September 4, 2006 **Labor Day Holiday** (Campus Closed)

September 5, 2006 **Associated Students Open House** – 3:00-5:00 p.m.

- September 6, 2006      **Fall Opening Faculty Meeting** – 3:00 p.m., Clarke Theater
- September 13, 2006      **Mt. SAC Foundation Board of Directors Meeting** – 4:00-5:30 p.m.,  
Location TBA
- September 20, 2006      **60<sup>th</sup> Anniversary Birthday Party and Cake Cutting** – 12:00 noon,  
Student Life Center Courtyard
- September 29-October 1      **Associated Students Fall Leadership Retreat** – Lake Arrowhead  
Conference Center
- September 30, 2006      **9<sup>th</sup> Annual Hot Blues & Cool Jazz** – 5:00 p.m., The Meadows

**Upcoming Sports Events:**

- September 2, 2006      **Football vs. Grossmont** – 1:00 p.m., Hilmer Lodge Stadium
- September 6, 2006      **Women’s Water Polo vs. Riverside** – 3:00 p.m., Mt. SAC Pool  
**Women’s Volleyball vs. Santa Ana** – 6:00 p.m., Mt. SAC Gym
- September 8, 2006      **Men’s Soccer vs. Fresno** – 6:00 p.m., Soccer Field
- September 9, 2006      **Men’s Soccer vs. Santa Ana** – 12:00 noon, Soccer Field
- September 13, 2006      **Women’s Soccer vs. Grossmont** – 4:00 p.m., Soccer Field
- September 19, 2006      **Women’s Soccer vs. Palomar** – 4:00 p.m., Soccer Field
- September 20, 2006      **Men’s Water Polo vs. Rio Hondo** – 3:00 p.m., Mt. SAC Pool  
**Women’s Volleyball vs. Fullerton** – 6:00 p.m., Mt. SAC Gym
- September 23, 2006      **Women’s Soccer vs. Solano** – 10:30 a.m., Soccer Field  
**Football vs. El Camino** – 1:00 p.m., Hilmer Lodge Stadium
- September 26, 2006      **Women’s Soccer vs. L.A. Harbor** – 4:00 p.m., Soccer Field  
**Men’s Soccer vs. L.A. Harbor** – 6:00 p.m., Soccer Field
- September 27, 2006      **Men’s Water Polo vs. L.A. Trade Tech** – 3:00 p.m., Mt. SAC Gym  
**Women’s Water Polo vs. L.A. Trade Tech** – 4:15 p.m., Mt. SAC Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

