

Mt. San Antonio College



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, December 14, 2005

5:30 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (5:30 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Public Employee Employment**
Vice President, Human Resources

RECEPTION FOR REELECTED BOARD MEMBERS (6:00 p.m., Atrium)

Judy Chen Haggerty
David K. Hall

PUBLIC SESSION (6:30 p.m. Flag Salute)

ADMINISTER OATH OF OFFICE

Judy Chen Haggerty
David K. Hall

ELECTION OF BOARD OF TRUSTEES OFFICERS

To comply with Education Code Section 35143, an annual organizational meeting must be held within 15 calendar days of the first Friday in December to elect officers of the Board. (See backup packet page 1.)

INTRODUCTIONS AND RECOGNITION

- **Introduction of new staff:**

Kathy Killiany, Coordinator, Health Careers Resource Center, Technology & Health Division

- **Recognition of Citizens Oversight Committee Members Serving January 2002 through December 2005:**

Lina Ledford
Edward Lo
Richard Malooly
Barbara Price
Mike Spence
Roy Test

- **Recognition of Citizens Oversight Committee Members Serving January 2004 through December 2005:**

Armando Macedo
Becky Meza

- **Presentation of Golden Bell Award by Dr. Edward Lee Vargas, Superintendent, Hacienda La Puente Unified School District**

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of November 16, 2005. (See backup packet pages 2 through 14.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – Christopher C. O'Hearn

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of annual approval of employees authorized to sign contracts or documents. (See backup packet page 15.)
2. Consideration of approval of Personnel Transactions, Reference No. 6, dated December 14, 2005. (See backup packet pages 16 through 22.)
3. Consideration of approval of Management and Vice Presidents' Contracts. (See backup packet pages 23 and 24.)

INSTRUCTION AND STUDENT SERVICES

4. Consideration of approval for Mt. SAC to issue high school diplomas to adult education students. (See backup packet pages 25 through 27).
5. Consideration of approval of additions to the Community Education Program. (See backup packet pages 28 and 29.)
6. Consideration of approval of changes and additions to Contract Education Agreements through The Training Source. (See backup packet page 30.)
7. Consideration of approval of an intent to apply for a grant entitled Welcome Back Program: International Health Worker Assistance Center from The California Endowment. (See backup packet page 31.)
8. Consideration of approval of activities: Integrating AmeriCorps into Teaching and Reading Development Partnerships. (See backup packet page 32.)
9. Consideration of approval of activities: Industry/Discipline Collaborative for Family and Consumer Sciences. (See backup packet page 33.)
10. Consideration of approval to accept funds and approval of activities: Establishing a Chemical Laboratory Technician Program at Mt. San Antonio College. (See backup packet page 34.)
11. Consideration of approval of a three-year agreement with the City of West Covina for the operation of West Covina's government cable television channel, WCCT. (See backup packet page 35.)
12. Consideration of approval of additional childcare site for CalWORKs students. (See backup packet page 36.)

ADMINISTRATIVE SERVICES

13. Consideration of approval of Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 37 through 39.)
14. Consideration of approval to renew the lease of College property to Thacker Berry Farms for the period February 1, 2006, through July 4, 2006. (See backup packet page 40.)
15. Consideration of approval of agreements with various consultants to provide professional design and consulting services for three Bond-related construction projects. (See backup packet pages 41 and 42.)
16. Consideration of approval to reduce the retention for Marcor Remediation, Inc. from 10% to 5% for successfully completing the Staff Center Hazardous Material Abatement project. (See backup packet page 43.)

17. Consideration of approval of the following Change Orders and/or Completion Notices:

- Bid No. 2655 Door-to-Door Delivery Service of Class Schedules for Spring 2006 – C.I.P.S. Marketing Group, Change Order No. 1. (See backup packet page 44.)
- Bid No. 2605 Art Center Renovation – Inland Empire Builders, Change Order No. 6. (See backup packet page 45.)
- Bid No. 2632 Staff Center Hazardous Materials Abatement – Marcor Remediation, Change Order Nos. 1, 2, and 3 and Completion Notice. (See backup packet pages 46 and 47.)
- Bid No. 2652 Campuswide Infrastructure Utilities, Phase F – Inland Empire Builders, Change Order No. 1. (See backup packet page 48.)
- Bid No. 2635 Fire Road – Alfa 26 Construction, Change Order No. 3. (See backup packet page 49.)
- Bid No. 2542 Language Center and Health Careers Center Construction, Change Order No. 11. (See backup packet page 50.)
- Bid No. 2628 Music Center Expansion, Change Order No. 3. (See backup packet page 51.)
- Bid No. 2648 Technology Building Computer Lab – Big West Construction, Change Order No. 2. (See backup packet page 52.)

18. Consideration of approval of the following Contract Amendments:

- Contract Professional Design and Consulting Services (Auxiliary Services Office Remodel) – tBP Architecture, Amendment No. 3. (See backup packet page 53.)
- Contract Professional Design and Consulting Services (Science Building) – Vantage Technology Consulting, Amendment No. 1. (See backup packet page 53.)
- Contract Professional Design and Consulting Services (2004-05 Air Quality Management District Annual Emissions Report), Winefield and Associates, Inc. (See backup packet page 54.)
- Contract Professional Design and Consulting Services (Technology Center Lecture Hall), H2 Environmental Consulting. (See backup packet page 54.)
- Contract Testing and Inspection Services (Language Center and Health Careers Center, Signet Testing Labs, Amendment No. 3. (See backup packet page 55.)

19. Consideration of approval and acceptance of the following donations/gifts to the College:
- CISCO Systems – CISCO various components of network security devices, valued by donor at \$71,350, to be used by the Computer Information Systems Department.
 - Advanced Critical Care and Internal Medicine – 2004 Sound Technologies Digital Radiography System, valued by donor at \$67,000, to be used by the Natural Sciences Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of appointments to the Citizens Oversight Committee. (See backup packet page 56.)
2. Consideration of approval to accept the audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2005, relating to books and records of the Mt. San Antonio Community College District, Financial Aid, and Mt. San Antonio College Auxiliary Services Corporation. (Distributed as a separate document.)
3. Consideration of approval of the development of a Vice Presidents Salary Schedule. (See backup packet page 57.)
4. Consideration of approval to use The Interchange Group, American Relocation & Logistics, or Cor-O-Van Moving & Storage for various permanent and temporary moves as a result of construction projects. (See backup packet page 58.)
5. Consideration of approval to rescind Mariposa Horticultural Enterprises’ Approval of Project Completion for the Athletic Fields Project. (See backup packet page 59.)
6. Consideration of approval of the following Bids:
 - Bid No. 2659 Asbestos Abatement/Renovation – Technology Building Lecture Hall. (See backup packet page 60.)
 - Bid No. 2660 Interior Renovations to the Foundation and Alumni Relations Office. (See backup packet page 61.)
7. Consideration of approval of the following Change Orders and/or Completion Notices:
 - Bid No. 2622 Science Building – Earl Corporation, Change Order No. 6. (See backup packet page 62.)
 - Bid No. 2626 Science Building – Sage Electric, Change Order Nos. 1 and 2. (See backup packet pages 62 and 63.)

- Bid No. 2550 Science Building – KAR Construction, Inc., Change Order No. 6. (See backup packet page 63.)
 - Bid No. 2559 Science Building – Inland Mechanical Corporation, Inc., Change Order No. 5. (See backup packet page 64.)
 - Bid No. 2589 Athletic Fields – Mariposa Horticultural Enterprises, Change Order No. 4 and Completion Notice. (See backup packet page 65.)
8. Consideration of approval of the following Contract Amendments:
- Contract Operational and Preventive Maintenance Agreement for the College's Central Plant, Chevron Energy Solutions. (See backup packet pages 66 and 67.)
9. Consideration of approval of a contract for professional design and consulting services for major infrastructure improvements on the east side of campus around the Bonita/Walnut intersection. (See backup packet page 68.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: January 25, 2006
February 22, 2006
March 22, 2006

Upcoming Events:

December 12-18, 2005	Final Exams for Fall 2005 Classes
December 23, 2005 - January 2, 2006	Winter Recess. Campus Closed
January 6, 2006	Professional Development Day – 8:00-10:30 a.m., Clarke Theater
January 9, 2006	Spring 2006 Semester Begins
January 16, 2006	Martin Luther King, Jr. Birthday Holiday – Campus Closed
January 18, 2006	Foundation Executive Committee Meeting – 11:00 a.m.-12:00 p.m., Administration Building, Room 205

January 18, 2065

Foundation Quarterly Board Meeting – 12:00-2:00 p.m.,
Administration Building, Room 205

Upcoming Sports Events:

December 16, 2005

Women's Basketball vs. San Bernardino Valley – 5:30 p.m., Gym

December 21, 2005

Women's Basketball vs. College of the Canyons – 5:30 p.m., Gym

Men's Basketball vs. Cerritos – 7:30 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.