

Mt. San Antonio College



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, November 16, 2005

6:00 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- Conference with Labor Negotiator John S. Nixon, Vice President, Instruction, per California Government Code Section 54957.6
Faculty Association
- Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957: Two Positions

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- Introduction of new staff:

Mary Ann Tolano-Leveque, Student Activities Coordinator, Student Life

- **Recognition:**

Professors Lane Braver, Clarence Edwards, and Julie Hughes Lederer, and Interim Vice President of Student Services Raul Rodriguez who went to the Gulf States after Hurricanes Katrina, Rita, and Wilma to help relief efforts.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of October 26, 2005. (See backup packet pages 1 through 11.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – Christopher C. O’Hearn
5. Informational Report – Disaster Preparedness Program, prepared by Mike Gregoryk, Vice President, Administrative Services, and Karen Saldana, Director, Safety & Risk Management (See backup packet page 12.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, Reference No. 5, dated November 16, 2005. (See backup packet pages 13 through 18.)
2. Consideration of approval of a one-day Human Resources Professional Development and Planning Retreat, at a cost not to exceed \$600. (See backup packet page 19.)

INSTRUCTION AND STUDENT SERVICES

3. Consideration of approval for selected faculty and the Mt. SAC Chamber Singers to participate in the 2006 Western Division American Choral Directors Association Convention and Tour to San Francisco, CA and Salt Lake City, UT February 25 through March 4, 2006. (See backup packet page 20.)
4. Consideration of approval of a contract with Western University of Health Sciences for Histotechnology program. (See backup packet page 21.)
5. Consideration of approval of an affiliation agreement with the City of Angels–Ingleside Campus for the Nursing Program. (See backup packet page 22.)
6. Consideration of approval to renew the annual Production Music Agreement. (See backup packet page 23.)
7. Consideration of approval of Community Education Programs/Courses for Spring 2006. (See backup packet pages 24 through 29.)
8. Consideration of approval of an addition to the Community Education Program. (See backup packet page 30.)
9. Consideration of approval to accept additional funding for the TANF (Temporary Assistance for Needy Families) – CDC (Child Development Careers) grant. (See backup packet page 31.)
10. Consideration of approval of additions and changes to the Regional Health Occupations Resource Center. (See backup packet page 32.)

11. Consideration of approval of changes and additions to Contract Education Agreements through The Training Source. (See backup packet page 33.)
12. Consideration of approval of contract modifications through the Small Business Development Center. (See backup packet page 34.)
13. Consideration of approval of activities: Industry/Discipline Collaborative for Family and Consumer Sciences. (See backup packet pages 35 and 36.)
14. Consideration of approval of a contract with Dowden Associates, Inc. (See backup packet pages 37 and 38.)
15. Consideration of approval to accept funds and approve the Child Development Training Consortium contract with the Yosemite Community College District. (See backup packet page 39.)
16. Consideration of approval of an agreement with the San Francisco Community College District's California Early Childhood Mentor Program, which will provide Mt. SAC with implementation resources; training guides; technical assistance; travel expenses; and materials to assist the appointed coordinator with the Childhood Mentor Program. (See backup packet page 40.)
17. Consideration of approval to accept funds and approval of activities for Upward Bound Program. (See backup packet page 41.)

ADMINISTRATIVE SERVICES

18. Consideration of approval of Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 42 through 44.)
19. Consideration of approval of the Quarterly Financial Status Report for the period ending September 30, 2005. (See backup packet pages 45 through 47.)
20. Consideration of approval of the Quarterly Investment Report for the period ending September 30, 2005. (See backup packet page 48.)
21. Consideration of approval of agreements with various consultants to provide professional design and consulting services for two Bond-related construction projects. (See backup packet pages 49 through 51.)
22. Consideration of approval of the following Change Orders:
 - Bid No. 2605 Art Center Renovation – Inland Empire Builders, Change Order No. 5. (See backup packet page 52.)
 - Bid No. 2562 Science Roadway Project – Excel Paving, Change Order No. 1. (See backup packet pages 53 and 54.)
 - Bid No. 2596 Seismic Retrofit (Four Buildings) – Inland Empire Builders, Change Order No. 10. (See backup packet page 55.)

- Bid No. 2634 Staff Center Renovation – Paul C. Miller Construction, Change Order No. 2. (See backup packet page 56.)
- Bid No. 2648 Technology Building Computer Lab – Big West Construction, Change Order No. 2. (See backup packet page 57.)

23. Consideration of approval of the following Contract Amendments:

- Contract Professional Design and Consulting Services (Language Center/Health Careers Center) – HMC Architects, Amendment No. 2. (See backup packet page 58.)
- Contract Professional Design and Consulting Services (Oden House Improvements) – Steven Fader Architect, Amendment No. 1. (See backup packet pages 58 and 59.)

24. Consideration of approval of the following projects as complete and approval of the release of all retention for these projects:

- Bid No. 2585 Construction of Air Conditioning/Refrigeration/Welding Building (Electrical), Shasta Electric LP, Contractor
- Bid No. 2589 Construction of Athletic Fields (Landscaping), Mariposa Horticultural Enterprises, Contractor
- Emergency Resolution No. 05-05B Renovate Public Information Office, Nu/Age Development Inc., Contractor

25. Consideration of approval and acceptance of the following donations/gifts to the College:

- Jeffrey Ying – Hickey SE-5a Replica 1975 Aircraft, valued by donor at \$25,000, to be used by the Aeronautical Program of the Technology and Health Division.
- Jeffrey Ying – PITTS S1C 1971 Aircraft, valued by donor at \$45,000, to be used by the Aeronautical Program of the Technology and Health Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of ratification of the 2005-08 negotiated agreement between the Mt. San Antonio Community College District and the Faculty Association. (See backup packet pages 60 through 66.)
2. Consideration of approval of salary and benefit adjustments for Management and Confidential employees effective July 1, 2005. (See backup packet page 67.)

3. Consideration of approval of proposed revisions to Policy 2360 – Board Minutes, Policy 2715 – Board Code of Ethics, and Policy 4220 – Standards of Scholarship. (See backup packet pages 68 through 72.)
4. Consideration of approval of Resolution Nos. 05-08, 05-09, and 05-10 electing to establish a Health Benefit Vesting Requirement for future retirees under the Public Employees' Medical and Hospital Care Act. (See backup packet pages 73 through 76.)
5. Consideration of approval for the District to discontinue salary deductions for all employees contributing a percentage of their salary for retiree medical benefits, and issue a refund to all employees who have contributed. (See backup packet page 77.)
6. Consideration of approval of the development of a Vice Presidents Salary Schedule. (See backup packet page 78.)
7. Consideration of approval of an Operational and Preventive Maintenance Agreement for the Central Plant with Chevron Energy Solutions. (See backup packet pages 79 and 80.)
8. Consideration of approval of Resolution No. 05-07 for the Federal Surplus Property Program. (See backup packet page 81.)
9. Consideration of approval of the following Change Orders:
 - Bid No. 2554 Science Building – Moore Flooring, Change Order Nos. 1 and 2. (See backup packet page 82.)
 - Bid No. 2558 Science Building – Daart Engineering, Change Order Nos. 1 and 2. (See backup packet page 83.)
 - Bid No. 2550 Science Building – KAR Construction, Inc., Change Order No. 5. (See backup packet page 83.)
 - Bid No. 2622 Science Building – Earl Corporation, Change Order No. 5. (See backup packet pages 84.)
 - Bid No. 2555 Science Building – Bithell, Inc., Change Order No. 2. (See backup packet page 84.)
 - Bid No. 2560 Science Building – Westco Service Co., Change Order No. 4. (See backup packet page 85.)
 - Bid No. 2552 Science Building – Columbia Steel, Change Order No. 4. (See backup packet page 85.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: December 14, 2005 (second Wednesday)
January 25, 2006
February 22, 2006

Upcoming Events:

November 18, 2005	Synergy of Jazz – 8:00 p.m., Music Recital Hall
November 20, 2005	An Elegant Evening of Chamber Music – 4:00 p.m., Music Recital Hall
November 24-27, 2005	Thanksgiving Recess. Campus Closed.
November 30- December 4, 2005	All Talking! All Singing! All Murder! – 8:00 p.m., Studio Theater
November 30, 2005	Registration Begins for Spring 2006
December 1, 2005	Auxiliary Services Holiday Tea – 2:00-3:30 p.m., SAC Book Rac
December 3, 2005	An Evening of Vocal Jazz – 8:00 p.m., Clarke Theater
December 5, 2005	Administration Building Holiday Tea – 2:00-3:30 p.m., Atrium
December 5-9, 2005	Horticulture Holiday Plant Sale – 8:00 a.m.-4:00 p.m., Horticulture Unit
December 6-8, 2005	Ceramic Sale – Tuesday & Wednesday – 9:00 a.m.-8:00 p.m., Thursday – 9:00 a.m.-2:00 p.m., Art Center
December 7, 2005	Associated Students Holiday Celebration – 12:00-2:00 p.m., Student Life Center
December 8-10, 2005	8th Annual Wassail Dinner & Concert – 6:00 p.m., Performing Arts Center
December 12-18, 2005	Final Exams for Fall 2005 Classes
December 23, 2005 - January 2, 2006	Winter Recess. Campus Closed

Upcoming Sports Events:

November 19, 2005	Women's Basketball vs. Citrus – 7:30 p.m., Gymnasium
November 20, 2005	Women's Basketball vs. Chaffey – 7:30 p.m., Gymnasium
December 3, 2005	Footlocker West Regional Cross Country Championships – 7:25 a.m.-2:00 p.m., Hilmer Lodge Stadium
December 14, 2005	Men's Basketball vs. Los Angeles Southwest – 7:30 p.m., Gym
December 16, 2005	Women's Basketball vs. San Bernardino Valley – 5:30 p.m., Gym
December 21, 2005	Women's Basketball vs. College of the Canyons – 5:30 p.m., Gym Men's Basketball vs. Cerritos – 7:30 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.