

# Mt. San Antonio College



## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 24, 2005

6:00 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

**CALL TO ORDER** (6:00 p.m.)

### CLOSED SESSION

- **Conference with Labor Negotiator John S. Nixon, Vice President, Instruction, per California Government Code Section 54957.6**  
Faculty Association

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

### INTRODUCTIONS AND RECOGNITION

- **Introduction of new faculty and staff:**

#### Faculty

Alina Birca, Professor, Mathematics

Julie K. Bradley, Professor, Counseling – Disabled Student Programs & Services

Kathleen Cannon, Professor, History

Susana Cevallos-Castaneda, Professor, Reading

Micol Christopher, Professor, Astronomy

Peter J. Churchill, Professor, English

William J. Daland, Professor, Counseling  
Maria Davis, Professor, Fashion Design  
Michael Dowdle, Professor, Psychology  
Kimberly Earhart, Professor, History  
Charles L. Eastman, Professor, English  
William Edwards, Professor, Mathematics  
Harlan Hoffman, Professor, History  
Jonathan Hymer, Professor, Electronics  
Carol Impara, Professor, Nutrition  
Christopher Jackson, Professor, P.E./Coach – Women's Aquatics  
Janine Kido, Professor, Biological Sciences  
Misty Kolchakian, Professor, Psychology  
Julie Mallard, Professor, Communication  
Laura Muniz, Professor, Counseling – EOPS  
Amy Bates Nakamura, Professor, Dance  
Carmen Rexach, Professor Anatomy/Physiology  
Liza Rios-Rietveld, Professor, Communication  
Tony Rivas, Professor, Counseling – EOPS  
Linda Rogus, Professor, Aeronautics  
Susie Rubenstein, Professor, Art-Ceramics  
Juan Sanchez, Professor, P.E./Coach – Men's Soccer  
Lawrence Silva, Professor, Reading  
Chan Ton, Professor, Counseling  
David West, Professor, Aeronautics  
Lance Wilcher, Professor, Nursing  
Joan Susan Wright, Professor, Counseling – Basic Skills  
Colin Young, Professor, Political Science

#### Classified Staff

Martin Escarcega, Admissions & Records Clerk II  
Gregory Monteith, Data Communications Technician, Information Technology

#### Manager

Juan Carlos Astorga, Director, Upward Bound Program

### **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of July 27, 2005. (See backup packet pages 1 through 11.)

### **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – Christopher C. O'Hearn
5. Informational Report – Mt. San Antonio College Older Adult Program, prepared by Barbara Crane, Assistant Vice President, Community and Noncredit Education (See backup packet page 12.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

## HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, Reference No. 2, dated August 24, 2005. (See backup packet pages 13 through 33.)

## INSTRUCTION AND STUDENT SERVICES

2. Consideration of approval of additional childcare sites for CalWORKs students. (See backup packet page 34.)
3. Consideration of approval of intent to apply for a U.S. Department of Education Child Development grant to expand the number of subsidized childcare spaces for low income Pell grant eligible students. (See backup packet page 35.)
4. Consideration of approval of a proposed agreement with LA Works to establish a basic skills lab on-site at their facility in Irwindale. (See backup packet page 36.)
5. Consideration of approval of activities for the Chemical Laboratory Technician Program. (See backup packet page 37.)
6. Consideration of approval to accept a contract with the California Department of Education Child Development Division to provide \$4,746 for the infant and toddler program. (See backup packet page 38.)
7. Consideration of approval to accept the following grants from the California Community College Chancellor's office: (See backup packet page 39.)
  - Small Business Development Center - \$140,550
  - Regional Health Occupations Resource Center - \$178,875
  - Centers for Excellence - \$89,438
  - Contract Education South – Statewide Leadership - \$152,500
8. Consideration of approval to accept \$4,500 for foster parent training from the San Gabriel Consortium Foster/Kinship Care Education Program. (See backup packet page 40.)
9. Consideration of approval to accept \$38,000 and related activities for RNs and LVNs individualized self-paced courses program. (See backup packet page 41.)
10. Consideration of approval of Community Education Parent Education program activities for 2005-06. (See backup packet page 42.)
11. Consideration of approval of Tech Prep Grant activities for 2005-06. (See backup packet page 43.)
12. Consideration of approval of additions and changes to the Community Education Program. (See backup packet page 44.)
13. Consideration of approval of additions and changes to the Regional Health Occupations Resource Center. (See backup packet page 45.)
14. Consideration of approval of Contract Education Agreements through The Training Source. (See backup packet page 46.)

15. Consideration of approval to extend the agreement with the County of Los Angeles Department of Social Services Careers in Child Care program for the period July 1, 2005–June 30, 2006. (See backup packet page 47.)
16. Consideration of approval of LA Works agreement and consultant services. (See backup packet page 48.)
17. Consideration of approval to continue the contract with the Ontario-Montclair Unified School District which funds paraprofessional teacher aides to take courses at Mt. San Antonio College as part of the *No Child Left Behind* legislation. (See backup packet page 49.)

## **ADMINISTRATIVE SERVICES**

18. Consideration of approval of the Quarterly Investment Report for the period ending June 30, 2005. (See backup packet page 50.)
19. Consideration of approval of the Annual Investment Policy Statement. (See backup packet pages 51 through 57.)
20. Consideration of approval of the Quarterly Financial Status Report for the period ending June 30, 2005. (See backup packet pages 58 through 60.)
21. Consideration of approval of Resolution No. 05-03 – Appropriations Limit for 2005-06. (See backup packet pages 61 through 63.)
22. Consideration of approval of an agreement with All Aspects Security Professionals, LLC to provide crowd management services for large public events held on campus. (See backup packet page 64.)
23. Consideration of approval to reduce to 5% the retention for Premier Industrial Painting Co. on their contract for the Language Center/Health Careers Project for Painting and Wall Covering, Bid No. 2537. (See backup packet page 65.)
24. Consideration of approval of agreements with various consultants to provide professional design and consulting services for numerous Bond-related construction projects. (See backup packet pages 66 and 67.)
25. Consideration of approval of the following Change Orders:
  - Bid No. 2585     AIRC/Welding Construction – Shasta Electric, Change Order No. 6. (See backup packet page 68.)
  - Bid No. 2580     AIRC/Welding Construction – Earl Corporation (Landscaping), Change Order No. 3. (See backup packet page 69.)
  - Bid No. 2547     Language Center and Health Careers Center Construction – Mitsubishi Electric & Electronics, Change Order No. 2. (See backup packet page 70.)

- Bid No. 2536 Language Center and Health Careers Center Construction – Moore Flooring, Change Order No. 9. (See backup packet page 71.)
- Bid No. 2534 Language Center and Health Careers Center Construction – Columbia Steel, Change Order No. 9. (See backup packet page 71.)
- Bid No. 2595 Athletic Fields – Michael Anthony Companies, Change Order No. 7. (See backup packet page 73.)
- Bid No. 2596 Seismic Retrofit Project – Inland Empire Builders, Change Order No. 7. (See backup packet page 74.)
- Bid No. 2628 Music Expansion – Paul C. Miller Construction, Change Order No. 1. (See backup packet page 75.)
- Bid No. 2633 Printing of Fall 2005 Class Schedule – Ran Graphics, Inc., Change Order No. 1. (See backup packet page 76.)
- Bid No. 2637 Bursar Office Remodel – Facilities Operation Plus, Change Order No. 2. (See backup packet page 77.)

26. Consideration of approval of the following Completion Notices:

- Bid No. 2579 Construction of Air Conditioning/Refrigeration/Welding Building (Concrete/Masonry), Plumbing, Piping & Construction, Inc., Contractor
- Bid No. 2580 Construction of Air Conditioning/Refrigeration/Welding Building (Landscaping), The O. K. Earl Corporation dba Earl Corporation, Contractor
- Bid No. 2583 Construction of Air Conditioning/Refrigeration/Welding Building (Plumbing), Plumbing, Piping & Construction, Inc., Contractor
- Bid No. 2584 Construction of Air Conditioning/Refrigeration/Welding Building (HVAC), Los Angeles Air Conditioning, Inc., Contractor
- Bid No. 2644 Site Improvements – Temple Avenue and Bonita Drive, Nu/Age Development, Inc., Contractor

27. Consideration of approval and acceptance of the following donations/gifts to the College:

- Denise Lindholm – Dining Table and Four Chairs, valued by donor at \$125, to be used by the Administrative Services Division.

## **ACTION ITEMS**

All items listed under "Action" will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing on Proposed Budget to be Adopted for the Fiscal Year 2005-06.
2. Consideration of approval of the Budget for Fiscal Year 2005-06. (See backup packet pages 78 and 79.) (Separate document.)
3. Consideration of approval of Resolution No. 05-02 – Authorization to Issue Refunding Bonds. (See backup packet pages 80 through 104.)
4. Consideration of approval of the lease of modular buildings for the Mathematics program during the Classroom Improvements Project, slated for early 2006. (See backup packet page 105.)
5. Consideration of approval of the lease of modular buildings for Computer Labs during the Classroom Improvements Project, slated for early 2006. (See backup packet page 106.)
6. Consideration of approval of the following Change Order:
  - Bid No. 2635 Fire Road – Alfa 26 Construction, Change Order No. 1. (See backup packet pages 107 and 108.)
7. Consideration of approval of the following Contract Amendment:
  - Contract Seismic Upgrades (Testing and Inspection Services) – The Vinewood Company, Amendment No. 4. (See backup packet page 109.)
8. Consideration of approval of Bid No. 2647 – Recital Hall Adjustable Acoustics. (See backup packet page 110.)
9. Consideration of approval of Bid No. 2648 – Renovation of Computer Lab in the Technology Building. (See backup packet page 111.)

## **BOARD COMMUNICATION**

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

# ADJOURNMENT

**Future Board Meetings:** September 28, 2005  
October 26, 2005  
November 16, 2005

## **Upcoming Events:**

September 5, 2005           **Labor Day Holiday** (Campus Closed)

September 10, 2005       **The Fab Four** – The first event of the 2005-06 Cultural Arts Series –  
8:00 p.m., Clarke Theater

September 15, 2005       **Mt. SAC Foundation Retreat** – 12:00-4:30 p.m., Shilo Hilltop Suites

September 16-18, 2005   **Associated Students Fall Leadership Institute** – UCLA Conference  
Center, Lake Arrowhead

September 20, 2005       **Norman Rockwell in the 1940s** – Art Gallery Show – Opening  
Reception 4:00-6:00 p.m.

## **Upcoming Sports Events:**

August 27, 2005           **Men's Water Polo vs. Grossmont/Los Angeles Valley** – All Day

August 31, 2005           **Women's Soccer vs. Orange Coast** – 4:00 p.m., Mt. SAC Soccer Field

**Women's Volleyball vs. Chaffey** – 6:00 p.m., Mt. SAC Gym

September 7, 2005       **Women's Water Polo vs. Riverside** – 3:00 p.m., Mt. SAC Pool

**Men's Soccer vs. Glendale** – 4:00 p.m., Mt. SAC Soccer Field

**Women's Soccer vs. Rio Hondo** – 4:00 p.m., Mt. SAC Soccer Field

September 9, 2005       **Women's Volleyball vs. Riverside** – 6:00 p.m., Mt. SAC Gym

September 10, 2005       **Women's Soccer vs. Santa Barbara** – 1:00 p.m., Mt. SAC Soccer  
Field

**Football vs. Citrus** – 6:00 p.m., Hilmer Lodge Stadium

September 13, 2005       **Women's Soccer vs. Chaffey** – 1:00 p.m., Mt. SAC Soccer Field

September 14, 2005       **Women's Water Polo vs. Rio Hondo** – 3:00 p.m., Mt. SAC Pool

**Men's Water Polo vs. Rio Hondo** – 4:00 p.m., Mt. SAC Pool

**Women's Volleyball vs. Antelope Valley** – 6:00 p.m., Mt. SAC Gym

September 15, 2005       **Men's Soccer vs. Orange Coast** – 6:00 p.m., Mt. SAC Soccer Field

September 16, 2005	<b>Women's Soccer vs. Solano</b> – 1:00 p.m., Mt. SAC Soccer Field
September 16-27, 2005	<b>Men's Water Polo Tournament</b> – All Day
September 17, 2005	<b>Football vs. Cerritos</b> – 1:00 p.m., Hilmer Lodge Stadium
	<b>Men's Soccer vs. Rio Hondo</b> – 6:00 p.m., Mt. SAC Soccer Field
September 20, 2005	<b>Women's Soccer vs. San Diego Mesa</b> – 1:00 p.m., Mt. SAC Soccer Field
	<b>Men's Soccer vs. Hancock</b> – 6:00 p.m., Mt. SAC Soccer Field
September 23-24, 2005	<b>Women's Water Polo Tournament</b> – All Day

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.