



**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, July 27, 2005**

**MINUTES**

**CALL TO ORDER**

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:12 p.m. on Wednesday, July 27, 2005. Trustees Chen Haggerty, Chyr, and Hall were present. Trustee Baca arrived at 6:15 p.m. Trustee Bader arrived at 7:00 p.m.

**STAFF PRESENT**

Christopher C. O'Hearn, President; Michael D. Gregoryk, Vice President, Administrative Services; John S. Nixon, Vice President, Instruction; and Audrey Yamagata-Noji, Interim Vice President, Human Resources

**1. PUBLIC COMMUNICATION**

None.

**2. CLOSED SESSION**

The Board adjourned to Closed Session to discuss the following item:

- Conference with Labor Negotiator John S. Nixon, Vice President, Instruction, per California Government Code Section 54957.6  
Faculty Association

**3. PUBLIC SESSION**

The public meeting reconvened at 6:35 p.m.

**4. INTRODUCTIONS AND RECOGNITION**

- The following new staff were introduced to the Board:

Michael D. Gregoryk, Vice President, Administrative Services  
Wilton Tan, Help Desk/Network Support Technician, Information Technology  
Reynaldo Venegas, Warehouse Worker, Purchasing

- **Recognition**

- Trustee Hall awarded Certificates of Service to the following staff members who are retiring from the College:

**Linda Caffey**, Auxiliary Services Accounting Technician, 20 years of service  
**John Rizo**, Custodian, 25 years of service

## 5. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, to approve the minutes of the regular meeting of June 15, 2005. Motion unanimously carried. Student Trustee concurred.

## 6. ACTION TAKEN IN CLOSED SESSION

None.

## 7. PUBLIC COMMUNICATION

Community members Camie Poulos, Liz Sommerville, Vanessa Sapien, and Joe Carbonetia all addressed the Board regarding the Los Angeles County Transitional Program currently housed on the Mt. SAC campus.

According to those addressing the Board, the Transition Program has rented three classrooms from the College for the past 20 years. The program is designed to serve students with multiple disabilities and educational needs. Being on the Mt. SAC campus provides students with the opportunity to participate with age appropriate peers in college classes and activities. All speakers urged the Board to reconsider the decision to not renew the contract with the County.

The space being occupied by this program is going to be renovated and there is no space available for it on campus. The contract with the County ends in December.

Trustee Hall said he appreciated hearing from each speaker. He said the College would do its best within the constraints presented to address the speakers' concerns.

## 8. REPORTS

- A. Greg Justice, Associated Students President, shared some of his background, his goals, and why he selected Mt. San Antonio College as the place to begin his collegiate career.

Each Board member was given a copy of the Associated Students' administrative agenda entitled, "Advancing the Mounties: Pioneering a New Era for Mt. San Antonio College." In it are the many programs and initiatives students intend to institute this next academic year. Some highlights include the comprehensive Joint Transit Initiative, the campus beautification project known as "Mt. SAC Avenues," the formation of two Associated Student Collectives between various regional colleges, and the Institute of Political and Social Affairs.

Trustee Hall congratulated the student leaders on their organizational skills and an impressive beginning. He said the College has been proud of its student leaders in the past and he knows the current student leaders will continue to make the College proud.

B. Phillip Maynard, Academic Senate President, reported the following:

- The Academic Senate is looking forward to greeting the 33 new full-time faculty at the New Faculty Orientation being held on August 11.
- Beginning this fall, the Academic Senate will continue working with Human Resources to develop more of a definitive Equal Employment Opportunity Program. The Senate is also looking forward to assisting Human Resources in the implementation of the new faculty hiring procedures.
- Professor Maynard and Professor Grimes-Hillman attended the State Academic Senate Leadership Conference in San Jose last month. Both found it to be time well spent.
- Mt. SAC is participating in a study sponsored by the University of Southern California's Center for Urban Education. The purpose of this one-year study is to learn more about closing the equity gap in postsecondary educational outcomes among minority and low-income students.

C. Sandra Bollier, Classified Senate President, reported the following:

- The Classified Senate election has been completed. Members of the executive board are:
  - President – Sandra Bollier (Financial Aid)
  - President-Elect – Ana Uriarte (Assessment Center)
  - Past President – Bob Lee (Information Technology)
  - Director/Recorder – Kate Scott (Information Technology)
  - Director – Iulia Tudor (Physics and Engineering Division)
  - Director – Virginia Macias (Auxiliary Services)
  - Director – Randy Smith (Earth Sciences)
- In February 2005, the Mt. SAC Classified Senate, in conjunction with the State Classified Senate, began working with Fullerton College classified staff to help them start a Classified Senate on their campus. Ms. Bollier said she was notified today that Fullerton College now has a functioning Classified Senate.
- The Classified Senate has received six applications for the Classified Development Scholarship. Of the six applications, three are working on Master's degrees. All applicants have grade point averages between 3.1 and 3.9.
- The Classified Senate is working with Professional Development on the development of a Leadership Training program for Mt. SAC's classified staff – Building Tomorrow's Leaders Today!
- Ms. Bollier presented a plaque to former Classified Senate President Bob Lee in recognition of his leadership. Mr. Lee presented a plaque to Board President David Hall for his support of the College's classified staff.

D. Representing the Faculty Association, President Terri Smith Long reported the following:

- Negotiations continue to go well, although the target ending date of June 30 was not met. They are still hopeful that we will have a new successor contract to forward to faculty early in the fall semester.
- The program for “Puttin’ on the Hits” has been completed and all Board member requests will be accommodated.
- Dr. Long said that she and Faculty Association Vice President Jennifer Galbraith will be participating in the New Faculty Orientation.

E. President O'Hearn's report included the following:

- Board members were given a copy of the summer edition of the Community College League of California's *The News*. Dr. O'Hearn drew the Board's attention to an article on the front page about skyrocketing construction costs forcing districts to cut back on Proposition 39 campus projects. Dr. O'Hearn said the article will give the Board a sense of the difficulty the College is facing with bond dollars not stretching as far as we hoped. Colleges listed in the article facing this problem include Glendale, El Camino, Los Angeles, Los Rios, Merced, San Diego, San Francisco, San Mateo, and Santa Clarita.
- In lieu of a monthly Informational Report, Dr. O'Hearn asked Vice President Yamagata-Noji and Interim Vice President Raul Rodriguez to share a video with the Board about the “Kinder to College” partnership with the Hacienda La Puente Unified School District. For the past three years, over a three day period each year, the College has hosted about 900 kindergarteners from the Hacienda La Puente Unified School District. The program is based on the idea that exposing children to a college campus at a very young age will increase their chances of seeking higher education later in life.

## 9. RESOLUTION NO. 05-02 – Authorization to Issue Refunding Bonds

It was moved by Trustee Bader, seconded by Student Trustee McKay, to take this item out of order at this time. Motion unanimously carried. Student Trustee concurred.

Gary Nellesen, Director, Facilities Planning & Management, introduced David Francis, from Fullbright & Jaworski, L.L.P. (Bond Counsel), and Rod Carter and Ryan Vollmer from RBC Dain Rauscher (Bond Manager/Underwriter).

Mr. Carter informed the Board that due to lower interest rates and an increase in the total assessed valuation of property, the College currently has an opportunity to refinance its existing General Obligation Bonds to accomplish the following objectives:

- Provide long-term savings to the taxpayers by reducing the term of the prior bonds.
- Provide additional funds to the College, which will help to partially offset increases in construction costs of prior approved projects.

According to Mr. Carter, if the College were to refund (refinance) \$75 million in bonds at an all-inclusive cost of 3.940%, the taxpayers would save \$12,166,081, and the College would receive an additional \$8.5 million.

Trustee Chyr asked if the savings to taxpayers could be broken out into per-year savings rather than just gross savings between now and 2028. Mr. Carter said he can provide the Board with this information.

Trustee Hall asked about the implications of real estate values growing faster than projected. Mr. Carter said that as real estate values rise, the tax rate will be lower, or we will be able to shorten the term of the issues. Mr. Carter said that he had projected the district's growth at just over seven percent, but has since learned that the College grew ten percent in 2004-05. Trustee Hall asked if Mr. Carter could provide the Board with different scenarios, factoring in new assessed valuations. The Board wants to make sure it balances the institution's needs with the taxpayers needs.

Mr. Carter said that nearly a third of the community colleges with general obligation bonds are considering refunding them, and many have already done so. He said a lot depends on how much room they had between their tax rate and the \$25 maximum required under Proposition 39.

Dr. O'Hearn recommended that the Board consider pulling this item from tonight's agenda and putting it on next month's agenda. That would allow time for Board members to review the different scenarios to be provided by Mr. Carter.

It was moved by Trustee Baca, seconded by Trustee Chyr, to remove this item from the agenda and place it on next month's agenda. Motion unanimously carried. Student Trustee concurred.

## **10. CONSENT AGENDA**

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve or ratify the following items:

### **HUMAN RESOURCES**

1. Approval of Personnel Transactions, Reference No. 1, dated July 27, 2005.

### **INSTRUCTION AND STUDENT SERVICES**

2. Approval of Child Development Center expenditure funding for 2005-06.
3. Approval of the Cultural Arts Series for the 2005-06 season.
4. Approval of the annual agreement with the Hacienda La Puente Unified School District for Tech Prep Consortium Grant coordinator services.
5. Approval of additions and changes to the Community Education Program.
6. Approval of Community Education Programs/Courses for Fall 2005.
7. Approval of Regional Health Occupations Resource Center additions and changes.
8. Approval of acceptance of a California Department of Education Infant-Toddler Resource contract for \$2,000.

9. Approval of Child Development Center contracts in the amount of \$484,287.
10. Approval of Contract Education Agreements through The Training Source.
11. Approval of Small Business Development Center expenditure funding for 2005-06.
12. Approval of contract activity for the Small Business Development Center.
13. Approval of Center of Excellence expenditure funding for 2005-06.
14. Approval to accept an additional \$15,000 funding for the Center of Excellence.
15. Approval to accept funds from American Chemical Society for a Science and Technology workshop to be held on campus August 2–4, 2005.
16. Approval/ratification of activities related to the Regional Information Systems Security Center grant.
17. Approval of activities related to the Industry/Discipline Collaborative grant for Family and Consumer Sciences.
18. Approval for extension of the agreement with the County of Los Angeles Department of Public Social Services for 2005-06 year.
19. Approval of Workplace Skills Training through Professional and Organizational Development.

#### **ADMINISTRATIVE SERVICES**

20. Approval of Appropriation Transfers and Budget Revisions Summary.
21. Approval to renew the Fine Arts Insurance Coverage with Huntington T. Block Insurance Agency, Inc.
22. Approval to renew the Student Medical/Accident Insurance Coverage with Blue Cross Plan B.
23. Approval to renew the Aviation Insurance Policy with Falcon Insurance Agency of California, Inc.
24. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 11.
25. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 11.
26. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 12.
27. Approval of a Joint Venture Agreement with Thee Christmas Tree Company.

28. Approval to ratify the purchase of an airplane to be used by the Aeronautics Program.
29. Approval to donate chairs to the East San Gabriel Valley Japanese Community Center, Inc.
30. Approval to declassify and destroy documents that are classified as Class 2 or Class 3 records.
31. Approval to ratify the purchase of modular offices from Mobile Modular Management Corporation, to be used by the Business Division.
32. Approval of agreements with various consultants to provide professional design and consulting services for numerous Bond-related construction projects.
33. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 13.
34. Approval of the following Completion Notices:
  - Bid No. 2604 Renovate Drainage at Maintenance Yard, Nu Age Development, Inc., Contractor
  - Bid No. 2606 Repair/Replace Stemwall at Technology Building, Nu Age Development, Inc., Contractor
  - Bid No. 2531 Construction of Language Center/Health Careers Center, United Contractors Company, Inc., Contractor
35. Approval and acceptance of the following donations/gifts to the College:
  - Chris Quinlin – Triple-Two Defense Disinfectant, valued by donor at \$75, to be used by the Natural Sciences Division.
  - Carol Holum – VHS Video Set (Time/Life 'Trials of Life', 'Living Planet' and a few 'Predators' VHS Videos, all educational nature), valued by donor at \$100, to be used by the Natural Sciences Division.
  - Frederic Helbig – Hewlett-Packard Ipaq H6315 PDA/Cell Phone, valued by donor at \$280, to be used by the Information Technology Division.

## **11. AGREEMENTS WITH VERIZON WIRELESS AND AT&T WIRELESS**

Trustee Chen Haggerty asked if the proposed rates for Verizon and AT&T were current market rates. Margaret Young, Director of Purchasing, said the rates are current market rates. Ms. Young added that the College is in negotiations with T-Mobile, who is interested in putting a communications facility on campus. Ms. Young also noted that this market has been consolidating rapidly and some are eliminating cell sites if the landlords do not agree to lower rates.

It was moved by Trustee Chyr, seconded by Trustee Bader, to approve the agreements with Verizon Wireless (formerly AirTouch Cellular) and AT&T Wireless. Motion unanimously carried. Student Trustee concurred.

## **12. COURSE MANAGEMENT SYSTEM**

Trustee Bader pointed out that on page 71 of the backup information, the not-to-exceed figure in the Recommendation does not match the figure in the Analysis and Fiscal Impact section. Ms. Young said it is a typo and the correct figure should be \$718,130.

It was moved by Trustee Chyr, seconded by Trustee Bader, to approve the agreement with Blackboard, Inc., for a Course Management System, as corrected. Motion unanimously carried. Student Trustee concurred.

## **13. CHANGE ORDERS**

Trustee Bader questioned the Change Order for Bid No. 2580. It doesn't appear that the contractor and the work match. Mr. Nellesen explained that while Earl Corporation is a landscaping contractor, they are qualified to perform the work required.

It was moved by Trustee Chen Haggerty, seconded by Trustee Baca, to approve the following Change Orders:

- Bid No. 2532 Language Center and Health Careers Center Construction – (Concrete/Masonry) – LeMar Construction, Change Order No. 9.
- Bid No. 2550 Science Building – (Concrete/Masonry) – KAR Construction, Inc., Change Order No. 2.
- Bid No. 2580 AIRC/Welding Construction – Earl Corporation (Landscaping), Change Order No. 2.
- Bid No. 2595 Athletic Fields – Michael Anthony Companies (General), Change Order No. 6.
- Bid No. 2596 Seismic Retrofit Project – Inland Empire Builders, Change Order No. 6.
- Bid No. 2604 Maintenance Yard Drainage Project – Nu Age Development, Change Order No. 1.
- Bid No. 2606 Technology Building Stem Wall – Nu Age Development, Change Order No. 3.
- Bid No. 2608 Auxiliary Services Remodel – KAR Construction, Inc., Change Order No. 6.
- Bid No. 2637 Bursar Office Remodel – Facilities Operation Plus, Change Order No. 1.

Motion unanimously carried. Student Trustee concurred.

#### **14. REVISED CAMPUS MASTER PLAN**

President O'Hearn reminded Board members that they received a presentation from AC Martin on the revised Master Plan, as well as hard copies of the plan. Dr. O'Hearn said the proposed plan reflects the changes in direction for the College and includes a provision for two projects that we don't think we can afford with Prop 39 bond dollars – the Campus Center and the Business Center. Dr. O'Hearn said the College is still very interested in these projects and is looking at other avenues for funding.

Dr. O'Hearn reviewed the cost analysis spread sheet that had been requested by Board members. The sheet provides a status of each bond project. This information will be provided to members of the Citizens Oversight Committee at the August 16 meeting.

In reference to the inability to fund all projects, Student Trustee McKay commented that the article in the Community College League of California's *The News* says it perfectly, "there's a sense of disappointment, but also a strong sense of understanding of what's going on."

Trustee Chyr asked for an update on the Off-Campus Learning Centers. Dr. O'Hearn said the College isn't anticipating putting a lot of money in off-campus centers. The College is currently having discussions with both Baldwin Park and Pomona about having a presence in their communities, but it will not be at a great expense to the College.

Dr. O'Hearn said that, should the College move ahead with the bond refunding, he would like to see those dollars used for landscaping because funds are not available for landscaping most of the bond projects.

Trustee Bader thanked the administration for providing such a comprehensive spread sheet. She said it is concise and provides information on where we are and what's been done.

It was moved by Student Trustee McKay, seconded by Trustee Bader, to approve the Revised Campus Master Plan. Motion unanimously carried. Student Trustee concurred.

#### **15. CONTRACT AMENDMENTS**

It was moved by Trustee Baca, seconded by Trustee Bader, to approve the following Contract Amendments:

- Contract Agricultural Sciences Complex (Professional Design and Consulting Services) – AC Martin Partners, Inc., Amendment No. 1.
- Contract Language Center and Health Careers Center (Testing and Inspection Services) – Signet Testing Labs, Amendment No. 2.
- Contract Seismic Upgrades (Testing and Inspection Services) – The Vinewood Company, Amendment No. 3.

- Contract Science Laboratory Building (Testing and Inspection Services) – RMA Group, Amendment No. 1.

Motion unanimously carried. Student Trustee concurred.

#### **16. AGREEMENT WITH HMC ARCHITECTS**

Dr. O'Hearn reminded Board members that a few months ago they approved a contract to look at the feasibility of retrofitting the current gymnasium. While it can be done, the College has determined that it would be more cost effective to build a new gymnasium. It will be located on the southwest corner of Temple and Bonita and will round out the physical education complex.

Trustee Bader said it makes a lot of sense to have the gym across the street and, having been in the current gym, she thinks it is wise to build a new one.

It was moved by Trustee Chen Haggerty, seconded by Trustee Bader, to approve an agreement with HMC Architects to provide professional design and consulting services for the new Gymnasium project. Motion unanimously carried. Student Trustee concurred.

#### **17. RESOLUTION NO. 05-01**

It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, to approve Resolution No. 05-01 – Adoption of Standardized Structured Cabling System for Use in Public Works Improvement Projects. Motion unanimously carried. Student Trustee concurred.

#### **18. RESOLUTION NO. 05-02 – Authorization to Issue Refunding Bonds**

This item was previously taken out of order. See paragraph 9.

#### **19. BOARD COMMUNICATION**

- Student Trustee McKay said he was pleased to be the speaker at the Transfer Reception program. He has also met several times with the Associated Students' President's Cabinet and plans to continue working with them during the summer and fall. Student Trustee McKay said he has met with Gary Nellesen regarding the posting boards project, and hopes that will be well underway soon. Revisions to all the Associated Students documents, including job descriptions, directives, and the attendance policy have been completed. He also enjoyed being involved in his first parade – the Hacienda Heights 4<sup>th</sup> of July parade – with the other Board members.
- Trustee Chen Haggerty said Mt. SAC was very well represented in the Hacienda Heights 4<sup>th</sup> of July parade. She wished everyone a safe and enjoyable summer vacation.
- Trustee Baca commended Greg Justice and other Associated Students leaders for a great start to the year. He also said he was pleased to hear that negotiations continue to go well.
- Trustee Chyr commented on the new College catalog saying it is probably the finest College catalog in the State.

- Trustee Bader apologized for being late to the meeting. Because of a traffic accident, her normal ten-minute drive turned out to be almost two hours long. Trustee Bader said she recently attended the Pomona City Council meeting to talk about the College and she heard some great comments about College programs. Trustee Bader also commended Student Trustee McKay for being among 400 recipients nationwide being recognized for their academic achievements by the Coca-Cola Scholars Foundation. Finally, Trustee Bader said she had heard the Mt. SAC radio advertisement on KFWB and thought it sounded great. Dr. O'Hearn said he believes that the College's marketing program is the main reason the summer school enrollment is so healthy.
- Trustee Hall commented on an article in the *San Gabriel Valley Tribune* where Citrus College is demolishing its Planetarium. He said he couldn't help comparing the article with what we are doing on our campus, which is saving and renovating our Planetarium with the backing of the Foundation and very successful fund-raising efforts of President O'Hearn reaching out to Jim and Eleanor Randall and others. Trustee Hall noted that there was information in the newspaper recently about the unanimous passage of AB 835 (Huff). That is the bill which limits the amount of time to six months that anyone has to obtain signatures for a petition to establish or reorganize a community college board. Trustee Hall asked everyone to thank Assemblyman Huff for carrying that legislation and reducing the odds that Mt. SAC might have to spend a million dollars on a special election should our district be reorganized, or the trustee structure reorganized. Dr. O'Hearn thanked Trustee Hall for his efforts in writing this legislation and working with Assemblyman Huff to carry the bill.

## **20. ADJOURNMENT**

The meeting adjourned at 8:30 p.m.

CCO:dc