

Mt. San Antonio College



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 27, 2005

6:00 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

CLOSED SESSION

- **Conference with Labor Negotiator John S. Nixon, Vice President, Instruction, per California Government Code Section 54957.6**
Faculty Association

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of new staff:**

Michael D. Gregoryk, Vice President, Administrative Services
Wilton Tan, Help Desk/Network Support Technician, Information Technology
Reynaldo Venegas, Warehouse Worker, Purchasing

- **Recognition**

- Awarding of a Certificates of Service to the following staff members retiring after ten or more years of service:

Linda Caffey, Auxiliary Services Accounting Technician, 20 years of service

John Rizo, Custodian, 25 years of service

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of June 15, 2005. (See backup packet pages 1 through 9.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – Christopher C. O'Hearn

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, Reference No. 1, dated July 27, 2005. (See backup packet pages 10 through 34.)

INSTRUCTION AND STUDENT SERVICES

2. Consideration of approval of Child Development Center expenditure funding for 2005-06. (See backup packet page 35.)
3. Consideration of approval of the Cultural Arts Series for the 2005-06 season. (See backup packet pages 36 and 37.)
4. Consideration of approval of the annual agreement with the Hacienda La Puente Unified School District for Tech Prep Consortium Grant coordinator services. (See backup packet page 38.)
5. Consideration of approval of additions and changes to the Community Education Program. (See backup packet pages 39 and 40.)
6. Consideration of approval of Community Education Programs/Courses for Fall 2005. (See backup packet page 41 through 46.)
7. Consideration of approval of Regional Health Occupations Resource Center additions and changes. (See backup packet page 47.)
8. Consideration of approval of acceptance of a California Department of Education Infant-Toddler Resource contract for \$2,000. (See backup packet page 48.)
9. Consideration of approval of Child Development Center contracts in the amount of \$484,287. (See backup packet page 49.)
10. Consideration of approval of Contract Education Agreements through The Training Source. (See backup packet page 50.)
11. Consideration of approval of Small Business Development Center expenditure funding for 2005-06. (See backup packet page 51.)

12. Consideration of approval of contract activity for the Small Business Development Center. (See backup packet page 52.)
13. Consideration of approval of Center of Excellence expenditure funding for 2005-06. (See backup packet page 53.)
14. Consideration of approval to accept an additional \$15,000 funding for the Center of Excellence. (See backup packet page 54.)
15. Consideration of approval to accept funds from American Chemical Society for a Science and Technology workshop to be held on campus August 2–4, 2005. (See backup packet page 55.)
16. Consideration of approval/ratification of activities related to the Regional Information Systems Security Center grant. (See backup packet page 56.)
17. Consideration of approval of activities related to the Industry/Discipline Collaborative grant for Family and Consumer Sciences. (See backup packet pages 57 and 58.)
18. Consideration of approval for extension of the agreement with the County of Los Angeles Department of Public Social Services for 2005-06 year. (See backup packet page 59.)
19. Consideration of approval of Workplace Skills Training through Professional and Organizational Development. (See backup packet page 60.)

ADMINISTRATIVE SERVICES

20. Consideration of approval of Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 61 through 63.)
21. Consideration of approval to renew the Fine Arts Insurance Coverage with Huntington T. Block Insurance Agency, Inc. (See backup packet page 64.)
22. Consideration of approval to renew the Student Medical/Accident Insurance Coverage with Blue Cross Plan B. (See backup packet page 65.)
23. Consideration of approval to renew the Aviation Insurance Policy with Falcon Insurance Agency of California, Inc. (See backup packet pages 66 and 67.)
24. Consideration of approval to renew the agreement with Verizon Wireless (formerly AirTouch Cellular). (See backup packet page 68.)
25. Consideration of approval to renew the agreement with AT&T Wireless. (See backup packet page 69.)
26. Consideration of approval of an agreement with Blackboard, Inc. for a Course Management System. (See backup packet pages 70 and 71.)
27. Consideration of approval of a Joint Venture Agreement with Thee Christmas Tree Company. (See backup packet page 72.)

28. Consideration of approval to ratify the purchase of an airplane to be used by the Aeronautics Program. (See backup packet page 73.)
29. Consideration of approval to donate chairs to the East San Gabriel Valley Japanese Community Center, Inc. (See backup packet page 74.)
30. Consideration of approval to declassify and destroy documents that are classified as Class 2 or Class 3 records. (See backup packet page 75.)
31. Consideration of approval to ratify the purchase of modular offices from Mobile Modular Management Corporation, to be used by the Business Division. (See backup packet page 76.)
32. Consideration of approval of agreements with various consultants to provide professional design and consulting services for numerous Bond-related construction projects. (See backup packet pages 77 through 80.)
33. Consideration of approval of the following Change Orders:
 - Bid No. 2532 Language Center and Health Careers Center Construction – (Concrete/Masonry) – LeMar Construction, Change Order No. 9. (See backup packet pages 81 through 83.)
 - Bid No. 2550 Science Building – (Concrete/Masonry) – KAR Construction, Inc., Change Order No. 2. (See backup packet pages 84 through 86.)
 - Bid No. 2580 AIRC/Welding Construction – Earl Corporation (Landscaping), Change Order No. 2. (See backup packet page 87.)
 - Bid No. 2595 Athletic Fields – Michael Anthony Companies (General), Change Order No. 6. (See backup packet page 88.)
 - Bid No. 2596 Seismic Retrofit Project – Inland Empire Builders, Change Order No. 6. (See backup packet page 89.)
 - Bid No. 2604 Maintenance Yard Drainage Project – Nu Age Development, Change Order No. 1. (See backup packet page 90.)
 - Bid No. 2606 Technology Building Stem Wall – Nu Age Development, Change Order No. 3. (See backup packet page 91.)
 - Bid No. 2608 Auxiliary Services Remodel – KAR Construction, Inc., Change Order No. 6. (See backup packet pages 92.)
 - Bid No. 2637 Bursar Office Remodel – Facilities Operation Plus, Change Order No. 1. (See backup packet page 93.)

34. Consideration of approval of the following Completion Notices:

- Bid No. 2604 Renovate Drainage at Maintenance Yard, Nu Age Development, Inc., Contractor
- Bid No. 2606 Repair/Replace Stemwall at Technology Building, Nu Age Development, Inc., Contractor
- Bid No. 2531 Construction of Language Center/Health Careers Center, United Contractors Company, Inc., Contractor

35. Consideration of approval and acceptance of the following donations/gifts to the College:

- Chris Quinlin – Triple-Two Defense Disinfectant, valued by donor at \$75, to be used by the Natural Sciences Division.
- Carol Holum – VHS Video Set (Time/Life ‘Trials of Life’, ‘Living Planet’ and a few ‘Predators’ VHS Videos, all educational nature), valued by donor at \$100, to be used by the Natural Sciences Division.
- Frederic Helbig – Hewlett-Packard Ipaq H6315 PDA/Cell Phone, valued by donor at \$280, to be used by the Information Technology Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval of the Revised Campus Master Plan. (See backup packet page 94.)
2. Consideration of approval of the following Contract Amendments:
 - Contract Agricultural Sciences Complex (Professional Design and Consulting Services) – AC Martin Partners, Inc., Amendment No. 1. (See backup packet page 95.)
 - Contract Language Center and Health Careers Center (Testing and Inspection Services) – Signet Testing Labs, Amendment No. 2. (See backup packet page 96.)
 - Contract Seismic Upgrades (Testing and Inspection Services) – The Vinewood Company, Amendment No. 3. (See backup packet page 96.)
 - Contract Science Laboratory Building (Testing and Inspection Services) – RMA Group, Amendment No. 1. (See backup packet page 97.)

3. Consideration of approval of an agreement with HMC Architects to provide professional design and consulting services for the new Gymnasium project. (See backup packet page 98.)
4. Consideration of approval of Resolution No. 05-01 – Adoption of Standardized Structured Cabling System for Use in Public Works Improvement Projects. (See backup packet pages 99 through 101.)
5. Consideration of approval of Resolution No. 05-02 – Authorization to Issue Refunding Bonds. (See backup packet pages 102 through 128.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: August 24, 2005
 September 28, 2005
 October 26, 2005

Upcoming Events:

August 11, 2005	New Faculty Orientation , Learning Technology Center
August 12, 2005	Foundation Executive Committee Meeting -9:00 a.m., Administration Building, Room 205
August 15, 2005	Fall Semester Begins
August 16, 2005	Citizens Oversight Committee Meeting – 6:00 p.m., Administration Building, Room 205
August 20, 2005	Hot Blues, Cool Jazz 8 – 5:00 p.m., Herb Hafif Estate, Claremont
August 22, 2005	Fall Opening Meeting – 3:00 p.m., Clarke Theater

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.