

Mt. San Antonio College



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, June 15, 2005

6:00 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue, Administration Building, Room 235
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

CALL TO ORDER (6:00 p.m.)

CLOSED SESSION

- **Conference with Labor Negotiator John S. Nixon, Vice President, Instruction, per California Government Code Section 54957.6**
Faculty Association
- **Public Employee Employment**
Vice President, Administrative Services

PUBLIC SESSION (6:30 p.m. Flag Salute)

ADMINISTER OATH OF OFFICE TO STUDENT TRUSTEE

Christopher McKay

INTRODUCTIONS AND RECOGNITION

- **Introduction of new staff:**
Jeffrey George, Web Designer, Marketing & Public Information

Ivan Meza, Grounds Equipment Operator, Facilities Planning & Management

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of May 25, 2005. (See backup packet pages 1 through 15.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – Christopher C. O’Hearn
5. Informational Report – The Library at Mt. San Antonio College, prepared by Kerry Stern, Dean, Library & Learning Resources (See backup packet page 16.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE

1. Consideration of approval of Resolution No. 04-14, Order of Election of the Mt. San Antonio Community College District of Los Angeles County. (See backup packet page 17.)

HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, Reference No. 12 dated June 15, 2005. (See backup packet pages 18 through 27.)
3. Consideration of approval to declare all management, confidential and other non-represented employee salaries *indefinite* for the fiscal year 2005-06, effective July 1, 2005. (See backup packet page 28.)

INSTRUCTION AND STUDENT SERVICES

4. Consideration of approval of additional childcare sites for CalWORKs students. (See backup packet page 29.)
5. Consideration of approval of acceptance of Tech Prep Grant Award of \$75,250 for the 2005-06 fiscal year. (See backup packet pages 30 and 31.)
6. Consideration of approval of annual acceptance of Carl D. Perkins Vocational and Technical Education Act of 1998 (VTEA) funds. (See backup packet pages 32 and 33.)
7. Consideration of approval of 12th month department chairs and directors. (See backup packet page 34.)
8. Consideration of approval of program additions/changes through the Community Education Division. (See backup packet page 35.)
9. Consideration of approval of additions and changes through the Regional Health Occupations Resource Center. (See backup packet pages 36 and 37.)
10. Consideration of approval of submittal of four California Community College Chancellor's Office grants for 2005-06. (See backup packet pages 38 and 39.)

11. Consideration of approval of amendment to Industry/Discipline Collaborative for Family and Consumer Sciences. (See backup packet page 40.)
12. Consideration of approval of acceptance of the Nurses Pathway for Licensure 2005 Contract for the RHORC. (See backup packet page 41.)
13. Consideration of approval of acceptance of California State university Northridge contract for Small Business Development Center. (See backup packet page 42.)
14. Consideration of approval of acceptance of funds for the third year of "Establishing a Chemical Laboratory Technician Program at Mt. San Antonio College" grant. (See backup packet pages 43 and 44.)
15. Consideration of approval of contract education agreement through The Training Source. (See backup packet page 45.)
16. Consideration of approval of medical directors for the health services programs for 2005-06. (See backup pages 46 and 47.)
17. Consideration of approval of to enter into a contract with the Walnut Medical Group to serve as the clinical site for faculty physicals for the 2005-06 academic year. (See backup page 48.)

ADMINISTRATIVE SERVICES

18. Consideration of approval of Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 49 through 52.)
19. Consideration of approval of Year-End Appropriation Transfers for Fiscal Year 2004-05. (See backup packet page 53.)
20. Consideration of approval of the Tentative Budget for Fiscal Year 2005-06. (See backup packet pages 54 and 55.)
21. Consideration of approval to deny the Claim for Damages to Person or Property by Clifford Stewart. It is recommended that the Board of Trustees denies the claim and that Administrative Services be instructed to notify the claimant of the denial according to Government Code Sections 910 through 915.4, and that the claim be referred to our claims administrators. (See backup packet page 56.)
22. Consideration of approval of annual advertisements for goods and services for fiscal year 2005-06. (See backup packet page 57.)
23. Consideration of approval of the sale of scrap metal, paper and miscellaneous salvage items. (See backup packet page 58.)
24. Consideration of approval to renew the agreement with Dr. Grant Peek to provide monitoring services of the Automatic Early Defibrillation Program, at a cost of \$3,000, commencing July 1, 2005 through June 30, 2006. (See backup packet page 59.)

25. Consideration of approval of an agreement with HMC Architects to provide professional design and consulting services for the Tennis Courts project. (See backup packet page 60.)
26. Consideration of approval of the following Bid termination:
 - Bid No. 2636 Door-to-Door Delivery of Class Schedules for the Spring 2006 and Summer 2006 Semesters – American Solutions for Business (Contractor). (See backup packet pages 61 and 62.)
27. Consideration of approval of the following Change Orders:
 - Bid No. 2542 Language Center and Health Careers Center Construction – (Electrical) – Fidelity Deposit of Maryland (Morrow Meadows Corp.), Change Order No. 10. (See backup packet pages 63 and 64.)
 - Bid No. 2608 Auxiliary Services Remodel – KAR Construction, Inc., Change Order No. 5. (See backup packet pages 65 and 66.)

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Consideration of approval of the Associated Students Proposed Budget for Fiscal Year 2005-06. (See backup packet pages 67 through 69.)
2. Consideration of approval of Revision to Resolution No. 04-08 – Adoption of a Labor Compliance Program. (See backup packet pages 70 through 72.)
3. Consideration of approval of the following Bid:
 - Bid No. 2644 Site Improvements at Temple Avenue and Bonita Drive – (Contractor). (See backup packet page 73.)
4. Public Hearing and consideration of approval of the collective bargaining initial proposal submitted by the District for the CSEA, Chapter 262 Successor Agreement. (See backup packet pages 74 through 76.)
5. Public Hearing and consideration of approval of the collective bargaining initial proposal submitted by CSEA, Chapter 262. (See backup packet pages 77 through 80.)
6. Public Hearing and consideration of approval of the collective bargaining initial proposal submitted by the District for the CSEA, Chapter 651 Successor Agreement. (See backup packet pages 81 through 83.)
7. Public Hearing and consideration of approval of the collective bargaining initial proposal submitted by CSEA, Chapter 651. (See backup packet pages 84 through 87.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: July 27, 2005
August 24, 2005
September 28, 2005

Upcoming Events:

June 18, 2005 **Bridge “Summer Academy” Orientation** – 8:30 a.m., Social Sciences Lecture Hall

June 23, 2005 **GED-Adult High School Graduation Ceremony** – 6:00 p.m., Clarke Theater

July 4, 2005 **Independence Day Holiday** – Campus Closed

July 5, 2005 **Summer Session II Begins**

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.