

Mt. San Antonio College



REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 26, 2005

5:30 p.m. Closed Session

6:30 p.m. Public Session

1100 N. Grand Avenue
Language Center, Room 130
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than five minutes per person.*

AGENDA

CALL TO ORDER (5:30 p.m.)

CLOSED SESSION

- **Conference with Labor Negotiator John S. Nixon, Vice President, Instruction, per California Government Code Section 54957.6**
Faculty Association
- **Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957:** One position

RECEPTION FOR FORMER ASSEMBLYMAN ROBERT PACHECO (6:00 p.m., Language Center, Room 183)

PUBLIC SESSION (6:30 p.m. Flag Salute)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following new staff:**

Marc Beam, Educational Research Assessment Analyst, Research & Institutional Effectiveness

Leslie Kerr, Director of Development

- **Recognition**

Awarding of a Certificate of Appreciation to former Assemblyman Bob Pacheco for his support of community colleges, particularly Mt. San Antonio College, while serving in the State Assembly.

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of December 15, 2004. (See backup packet pages 1 through 12.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
4. Other Unrepresented Groups
 - A. Confidential
 - B. Management
5. President – Christopher C. O’Hearn
6. Informational Report – Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies Resources for Education (CARE), prepared by Irene Herrera, Director, EOPS (See backup packet page 13.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

PRESIDENT'S OFFICE and INSTITUTIONAL ADVANCEMENT

1. Consideration of approval of activities for the Family and Consumer Science grant (Mt. SAC #948). Permission is requested to award mini grants to colleges providing services for grant-related activities and to hire independent contractors as speakers for grant-sponsored events. (See backup packet page 14 and 15.)
2. Consideration of approval to accept funds from the Pomona Valley Hospital Medical Center. (\$34,000) (See backup packet page 16.)
3. Consideration of approval to apply for a grant from the National Science Foundation titled "A Regional Collaborative Cluster: Development, Dissemination and Adaptation of Information Assurance Survivability Curriculum." Mt. SAC will be a subcontractor to Cal Poly Pomona. The amount of the sub award will be \$133,114. (See backup packet page 17.)
4. Consideration of approval to enter into a contract with Walnut Valley Unified School District to pay a portion of student tutors salaries. (See backup packet page 18.)

HUMAN RESOURCES

5. Consideration of approval of Personnel Transactions, Reference No. 7, dated January 26, 2005. (See backup packet pages 19 through 32.)
6. Consideration of approval of collective bargaining re-openers with Faculty Association. (See backup packet page 33.)
7. Consideration of approval to amend the contract with Ewing Consulting Services for the 2004-05 fiscal year at an additional cost not to exceed \$6,200. (See backup packet page 34.)

INSTRUCTION and STUDENT SERVICES

8. Consideration of approval for Professor Jason Chevalier and student Jenny Ohrstrom, to attend the Band Directors' National Association National Conference in New York. (See backup packet page 35.)
9. Consideration of approval of the Work and Study in London program agreement for Spring 2005. (See backup packet page 36.)

10. Consideration of approval of Professional and Organizational Development workshops. (See backup packet page 37.)
11. Consideration of approval of new credit courses. (See backup packet page 38.)
12. Consideration of approval of additions and changes to the Community Education Program. (See backup packet page 39.)
13. Consideration of approval of grant and contract activities for Small Business Development Center and Regional Health Occupations Resource Center. (See backup packet pages 40 and 41.)
14. Consideration of approval of changes to the Regional Health Occupations Resource Center Programs. (See backup packet page 42.)
15. Consideration of approval of contract education agreements through the Training Source. (See backup packet page 43.)

ADMINISTRATIVE SERVICES

16. Consideration of approval of Appropriation Transfers and Budget Increases. (See backup packet pages 44 through 46.)
17. Consideration of approval of an agreement with Total Compensation Systems, Inc. to conduct a post-retirement benefits actuarial study for the College and Auxiliary Services for a base price of \$8,400. It is expected that the actuarial report will be presented to the Board of Trustees in May 2005. (See backup packet pages 47 and 48.)
18. Consideration of approval for Mt. San Antonio College to charge the allowable contiguous district fee of \$151 per unit nonresident fee and \$165 (\$151 +\$14 capital outlay) per unit charge for F-1 visa foreign students, effective Fall Semester 2005. (See backup packet pages 49 and 50.)
19. Consideration of approval to renew the Mainframe Maintenance Agreement with Infinite Computer Group, effective July 1, 2004 through June 30, 2006. (See backup packet page 51.)
20. Consideration of approval to renew the Agreement with Thacker Berry Farms, effective February 4, 2005 through June 4, 2005. (See backup packet page 52.)
21. Consideration of approval of the purchase of an Anasazi Nuclear Magnetic Resonance Spectrometer to be used in the College's teaching laboratories. (See backup packet page 53.)
22. Consideration of approval of the following Bid:
 - Bid No. 2618 Printing of Class Schedules – Summer 2005 Semester (See backup packet page 54.)

23. Consideration of approval of the following Completion Notices:

- Bid No. 2620 Asbestos Abatement at Planetarium, Environmental Concerns, Inc., dba Southwest Industries (Contractor)
- Energy Conservation Phase II Project, Chevron Energy Solutions (Contractor)

24. Consideration of approval of the following Change Orders:

- Bid No. 2596 Seismic Retrofit – Art Building - Inland Empire Builders, Change Order No. 2. (See backup packet page 55.)
- Bid No. 2583 AIRC/Welding Construction – Plumbing, Piping & Construction, Change Order No. 3. (See backup packet page 56.)
- Bid No. 2578 AIRC/Welding Construction – Doja, Inc., Change Order No. 3. (See backup packet page 57.)
- Bid No. 2579 AIRC/Welding Construction – LaMar Construction, Inc., Change Order No. 3. (See backup packet page 57.)
- Bid No. 2585 AIRC/Welding Construction – Shasta Electric, Change Order No. 4. (See backup packet page 58.)
- Bid No. 2584 AIRC/Welding Construction – Los Angeles Air Conditioning, Change Order No. 4. (See backup packet page 59.)
- Bid No. 2621 Administration Building Ceiling Project – Inland Empire Builders, Change Order No. 1. (See backup packet page 60.)
- Bid No. 2550 Science Building – KAR Construction, Inc., Change Order No. 1. (See backup packet page 61.)
- Bid No. 2531 Language Center and Health Careers Center Construction – United Contractors Company, Change Order No. 54. (See backup packet page 62.)
- Bid No. 2535 Language Center and Health Careers Center Construction – Earl Corporation, Change Order No. 12. (See backup packet page 63.)
- Bid No. 2532 Language Center and Health Careers Center Construction – LeMar Construction, Change Order No. 6. (See backup packet page 63.)
- Bid No. 2541 Language Center and Health Careers Center Construction – Air Flow Mechanical, Change Order No. 7. (See backup packet page 64.)
- Bid No. 2540 Language Center and Health Careers Center Construction – Inland Mechanical Construction (aka Herzig Corporation), Change Order No. 8. (See backup packet page 65.)

- Bid No. 2536 Language Center and Health Careers Center Construction – Moore Flooring, Change Order No. 4. (See backup packet page 65.)
- Bid No. 2608 Auxiliary Services Remodel – KAR Construction, Inc., Change Order No. 1. (See backup packet pages 66 and 67.)
- Bid No. 2595 Athletic Fields – Michael Anthony Companies, Change Order No. 3. (See backup packet pages 68 and 69.)

25. Consideration of approval and acceptance of the following donations/gifts to the College:

- Robertson Wellen – Plays and play collections currently on reserve in the Library (approximately 600 plays) and an additional 72 plays and 21 play collections, valued by donor at \$1,000, to be used by College Library and Theater Department.
- Robertson Wellen – Industrial drafting desk/table and drafting stool, valued by donor at \$500, to be used by the Theater Department.
- Robertson Wellen – Six new DVDs, valued by donor at \$120, to be used by the Theater Department.
- Darlene F. Vale – 2004 1.0-cubic-foot microwave, valued by donor at \$65, to be used by the Farm.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Receive for second reading and adoption proposed Board Policy 7510 – Domestic Partners. (See backup packet pages 70 and 71.)
2. Receive for second reading and adoption proposed revisions and corrections to Board Policy 2220 – Committees of the Board, Board Policy 4020 – Program and Curricular Development, and Board Policy 6550 – Disposal of Property. (See backup packet pages 72 through 74.)
3. Consideration of nominations for the 2005 CCCT Board of Directors. (See backup packet pages 75 through 77.)
4. Consideration of approval of Emergency Resolution No. 04-07 to hire American Electric Company to effect evaluation and restoration of power to the campus as a result of an outage caused by weather on the morning of January 11, 2005. (See backup packet page 78.)
5. Consideration of approval of agreements with various firms to provide professional design and consulting services for Bond-related construction projects. (See backup packet pages 79 and 80.)

6. Consideration of approval of the following Contract Amendments:

- Contract Professional Design and Consulting Services – Campus Classroom Improvement Project – Hill Partnership, Inc., Amendment No. 1. (See backup packet page 81.)
- Contract Testing and Inspection Services – Air Conditioning/Refrigeration/Welding Building – RMA Group, Amendment No. 2. (See backup packet page 82.)
- Contract Testing and Inspection Services – Air Conditioning/Refrigeration/Welding Building – Global Geo Engineering, Amendment No. 2. (See backup packet page 82.)
- Contract Testing and Inspection Services – Athletic Fields – Global Geo Engineering, Amendment No. 2. (See backup packet page 83.)

7. Consideration of approval to reschedule the April Board of Trustees meeting from April 27, 2005 to April 20, 2005.

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: February 5, 2005 (Board Retreat)
February 23, 2005
March 23, 2005
April 27, 2005

Upcoming Events:

February 4, 2005 **Last Day to Withdraw Without a “W”**

February 4, 5, 11, 12, 2005 **The Tempest** – 8:00 p.m., Clarke Theater

February 11, 2005 **Foundation Executive Committee** – 9:00 a.m., Staff Center

February 11, 2005 **Mountie Carlo Night (Foundation Fund-raiser)** – 6:00 p.m., Shilo Hilltop Suites

February 15, 2005 **Citizens Oversight Committee** – 6:00 p.m., Administration Building, Room 205

February 18, 2005	Lincoln's Birthday Holiday – Campus Closed
February 21, 2005	President's Day Holiday – Campus Closed
February 23 - March 21, 2005	Patrick Merrill, Artist and Master Printer – Art Gallery Tuesday-Thursday: 11:00 a.m. – 2:00 p.m., Tuesday Nights: 5:00 p.m.- 7:30 p.m. Closed Friday-Monday.
February 25 & 26, 2005	Backhaus Dance Company – 8:00 p.m., Clarke Theater

Upcoming Sports Events:

January 28, 2005	Women's Basketball vs. Pasadena – 5:30 p.m., Gym Men's Basketball vs. Pasadena – 7:30 p.m., Gym
February 4, 2005	Softball vs. College of the Sequoias – 3:00 p.m., Baseball Field
February 10, 2005	Mt. SAC Baseball Tourney – 2:00 p.m., Baseball Field
February 11, 2005	Men's Basketball vs. L.A. Trade Tech – 7:30 p.m., Gym
February 11 & 12, 2005	Mt. SAC Baseball Tourney – 6:00 p.m., Baseball Field
February 16, 2005	Women's Basketball vs. L.A. City College – 5:30 p.m., Gym Men's Basketball vs. L.A. City College – 7:30 p.m., Gym
February 18, 2005	Softball vs. Rio Hondo - 5:00 p.m., Baseball Field Softball vs. San Jacinto – 7:00 p.m., Baseball Field
February 19, 2005	Softball vs. College of the Desert – 3:00 p.m., Baseball Field Track & Field South Coast Conference Relays – 5:00 p.m., Hilmer Lodge Stadium Softball vs. Fullerton – 7:00 p.m., Baseball Field
February 22, 2005	Baseball vs. Irvine Valley – 2:00 p.m., Baseball Field

<p>It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.</p>
