

Minutes (approved)
Academic Senate Meeting
November 13, 2008

Present: Fawaz Al-Malood, Kristina Allende, Joe Ammirato, Alison Anderson, Stacy Bacigalupi, Terri Beam, Janna Brink, Holly Cannon, Kate Cannon, Kelly Coreas, Kim Earhart, Tim Engle, Jennifer Galbraith, LeAnn Garrett, Jennifer Garwick, Barbara Gonzales, Vicki Greco, Michelle Grimes-Hillman, Scott Guth, Luisa Howell, Bonnie Jeffers, Eric Kaljumagi, Ron Kamaka, Connie Kunkler, Darlene Landeros, Terri Long, Martin Mason, David Medina, Paul Medina, Amy Nakamura, Monique Neel, Loni Nguyen, Jondea Orr, Liesel Reinhart, Robert Rogus, Susie Rubenstein, Hector Sanchez, Michael Sanetrick, David Schmidt, Joan Sholars, Larry Silva, Dan Smith, Lina Soto, Crystal Lane Swift, Tyler Trull, Rebecca Walker, Liz Ward, Emily Woolery, Steve Zicree

Absent: Jerry Austin, John Blyzka, Glenda Bro, Ralph Eastman, Tom Edson, Jeff Ellwood, Edwin Estes, Terri Faraone, Alina Hernandez, Paul Hischar, Iraj Nejad, Lanny Richardson, John Smith, Bob Stuard, Pauline Swartz, Randy Wilson

Guests: Joan Tsuei, Associated Students

- I. Call to Order: A motion to add items B, AP 5055: Enrollment Priorities, and C, Academic Senate Reporting Structure, to Discussion was made, seconded, and carried.
- II. Consent Agenda: A motion to add items C, the October 30, 2008, Curriculum and Instruction Council Report, and D, the October 30, 2008, Student Preparation and Success Council Report, to the Consent Agenda was made, seconded, and carried. A motion to approve the Consent Agenda was made, seconded, and carried.
 - A. Approval of Minutes
 - B. Parliamentary Appointment: Jennifer Galbraith
- III. Public Comment
 - A. Joan Tsuei, Associated Students, spoke about the international non-profit organization Invisible Children. A student club at Mt. SAC is sponsoring this organization. A fundraising drive is upcoming.
 - B. Martin Mason, Professor of Physics, spoke about the intent to place transmission towers behind Mt. SAC. A meeting will be held on November 26 to discuss the repercussions of this decision. The Physics and Engineering Students will also address the Board of Trustees regarding this issue.
- IV. Officer Reports
 - A. President
 1. Banner Update: The district has hired a consultant to help facilitate the communication and progress with Banner implementation. The consultant has met with A&R, Counseling, Financial Aid, and Payroll. The need for modification to Banner was discussed. If modifications are necessary to meet an existing AP and the district determines that the modifications will not be considered to match the AP, then the district will provide the compelling reason in writing for not honoring any AP. Banner implementation will not be used as an excuse for changing APs. Training the "Banner trainers" will begin mid November. The district is moving forward with Blackboard integration with Banner. Noncredit students do not have access to Blackboard. Faculty who have noncredit students may want to look at the use of Course Studio which will be available once we implement Banner. Training for Course Studio will begin after the initial Banner training is complete.

2. Waitlist Taskforce Update: The Taskforce recommends that a new waitlist system should confirm eligibility. Waitlist maximums should be set per course, and placement into the course should be automatic. However, the task force recognizes there are some issues that will need clarification. These issues include the process for automatic enrollment, the time that wait lists will open, and the possibility for students to enroll in a different section of a course and be on a waitlist for the same course (the opening time for waitlists will affect this option). The taskforce will reconvene to evaluate the issues once there is more information on the function ability of Banner 8.0.
3. ITAC Taskforce – Clickers: Informational Technology Advisory Council is creating a taskforce to examine needed standards for the purchase of clickers to be used in the classroom. The Academic Senate is asked to provide a broad representation of faculty to participate in the task force. Faculty interested in serving on this task force should contact the Senate President at mhillman@mtsac.edu.

B. Vice President

1. Flex Day is February 20, and it will have 3 sessions and run until 3:00. Banner training will be available, and POD's reservation system will be used to sign up for these sessions.

V. Legislative Liaison

- A. ASCCC 2008 Fall Plenary Overview: 9.03 Defining the Associate of Arts and Associate of Science passed; although Legislative Liaison Cores voted against it on our behalf. The results of voting on all resolutions will soon be available electronically.
- B. Discipline List Hearings: Legislative Liaison Cores testified against the proposed changes to the Math discipline and the proposed new discipline of Statistics.
- C. ASCCC Awards: The Hayward Award for Excellence in Education applications are available at <http://www.asccc.org/LocalSenates/Awards/Hayward.htm> and are due in the Academic Senate office (4-206) by Friday, November 21st. The Stanback-Stroud Diversity Award applications are available at <http://www.asccc.org/localSenates/Awards/Diversity.htm> and are due in the Academic Senate office (4-206) by Friday, February 13th.
- D. Remember to register early for the ASCCC Institutes if you are interested in attending.

VI. Faculty Association

- A. Reopener Negotiations Survey: The deadline for submitting issues to be included on the reopener negotiation survey was last Friday. The survey will be reviewed by the FA Executive Board next week and mailed to all faculty. Surveys must be returned to the Faculty Association Office by Friday, December 5th.
- B. Flex Day BBQ: The Faculty Association Representative Council will vote at the December 2nd meeting on sponsoring a BBQ on flex day. The BBQ will be open to the entire campus. The Association encourages departments to plan on attending the BBQ. This event will provide an opportunity for faculty from various areas of campus to interact with one another.
- C. Representative Council Meeting: The last meeting of the Faculty Association Representative Council this semester will be held Tuesday, December 2nd at 11:30 a.m. in Founders Hall. Faculty from departments who currently do not participate are encouraged to send a representative. The Representative Council, in conjunction with the Executive Board, directs the FA in all areas including contract negotiations.
- D. Measure RR Celebration: Measure RR passed with a 70% approval rate. A celebration will be held next Tuesday, November 25th from 2-3:30p.m. in Founders Hall. The Association would like to thank all faculty who assisted with this campaign.

VII. Associated Students: No report.

VIII. Council/Committee Reports

- A. Curriculum & Instruction Council Report

1. EDUCATIONAL DESIGN COMMITTEE: *Information:* All submitted new and modified courses have been acted on by EDC. Authors of courses requiring additional action have been or will be notified concerning EDC recommendations. Timely responses are necessary for inclusion in the 2009-10 College Catalog. The 4-year review process begins 25 November 2008 and continues through the Spring 2008 semester. Submitted EDC 2008-2009 Goals.
2. EDUCATIONAL DESIGN GENERAL EDUCATION SUB-COMMITTEE: *Information:* Actions from 27 October 2008 (a handout was distributed).
3. DISTANCE LEARNING COMMITTEE: *Information:* 14 October 2008 minutes submitted.
4. CONTINUING EDUCATION: No Report.
5. STUDENT LEARNING OUTCOMES COMMITTEE: *Information:* 9 October 2008 minutes submitted.
6. GENERAL EDUCATION OUTCOMES COMMITTEE: *Information:* 7 October 2008 minutes submitted.
7. BASIC SKILLS COORDINATING COMMITTEE: No Report.
8. CURRICULUM & INSTRUCTION COUNCIL: *Information:* Submitted C&I 2008-2009 Goals. Academic Freedom statement for the College Catalog was drafted from AP 4030 Academic Freedom and BP 4030 Academic Freedom (a handout was distributed). *Action:* C&I reviewed, updated, and approved Academic Senate Reporting Structure on 28 October 2008 (a handout was distributed). C&I reviewed and approved proposed changes to the Council/Committee Reporting Structure on 28 October 2008 (a handout was distributed).

B. Student Preparation & Success Council Report

1. ACTION: SP&S proposes the adoption of changes to AP 5055 Enrollment Priorities. These recommendations are due to changes to the Education Code (66025.8) regarding military duty (a handout was distributed).
2. CONSENT: None.
3. INFORMATION: Maria Tsai and Jennifer Tucker from Research and Institutional Effectiveness presented survey data from two surveys. One survey is called the Cooperative Institutional Research Program (CIRP) Freshman Survey and the other is a persistence study from the Clarus Corporation. The survey summaries can be found at: <http://www.mtsac.edu/administration/research/survey.html>.

C. Professional Development Council Report: No report.

IX. Action

- A. SP&S: Minors Task Force Recommendations: A motion to approve these recommendations was made and seconded. Discussion ensued. A motion to add the Reading, Chemistry, and AMLA placement tests to the recommendation regarding taking placement tests was made and seconded. Discussion ensued. Con: A point was made that the DRP is tied to competency and that we may be doing students a disservice to have them take the exam while they are still in high school. Also, students are being advised by their high school as well as Mt. SAC. Pro: A quote from Title 5 was presented that stated that we cannot exempt students from taking placement tests. A response was made that Title 5 allows decisions about Special Admits to be made locally. Added was that we should not consider the competency issue. Con: We have to consider competency since at this time it is tied to the DRP, and we are not exempting students. We require them to take math and English placement tests, but they are free to take any of the other placement tests that we offer. We need to look at this document as it is and bring up separate issues at another time. A comment was added that perhaps we don't need special admit students to take any tests unless necessary. A point was made that current high school students tend to do better in physics classes, and they may not attend Mt. SAC after they graduate. A question was asked: how can we really know that the high school students are ready? A response was given that the high school principal must sign off for these students to take classes at Mt. SAC. A motion to call for the question was made, seconded, and carried. A vote was taken. The motion did not carry. A motion was made to change

the recommendation regarding students taking placement tests to read, "All students must take appropriate placement tests."

Con: This is not going to change the meaning of the statement. The original statement does not mean that a student cannot take other placement tests. A comment was made that in AP 5011 this issue is addressed. A question was asked: do the tests make them more prepared? A response was given that a counselor reviews the students' assessments and advises based on the scores. A motion to call for the question was made, seconded, and carried. A vote was taken. The motion did not carry. A motion to strike the recommendation regarding students taking placement tests was made and seconded. Pro: We shouldn't have students "jumping through hoops". A question was asked: are we getting more counselors to handle these students? A response was given that these students are already a part of the counselors' load. A motion to call the question was made, seconded, and carried. The motion did not carry. The question on the original motion was called. A vote was taken. The motion carried.

- B. SP&S: BP 5010 Admissions: A motion to approve this BP was made and seconded. Discussion ensued. A clarification question was asked regarding removing "special admits" from the BP. A comment was made that a BP is always more generic than an AP, and the AP clarifies this issue. The Taskforce consulted with CTE faculty and others before coming up with these recommendations. A vote was taken. The motion carried.
- C. SP&S: AP5011 Admission & Concurrent Enrollment: A motion to approve this AP was made and seconded. The same issue regarding removing "special admits" was brought up. It was clarified again that the high school principal must sign off on these students and there is a minimum GPA. A vote was taken. The motion carried.

X. Discussion

- A. Resolution 2008-11: ECHS

XI. Information/Announcements

- A. Senate Appointments
- B. Podcasting Project Presentations will be on November 25.

XII. Adjournment