

**Minutes (approved)
Academic Senate Meeting
October 18, 2007**

Present: Kristina Allende, Stacy Bacigalupi, John Blyzka, Glenda Bro, Holly Cannon, Kate Cannon, Bryan Carey, Jason Chevalier, Will Daland, Kim Earhart, Tom Edson, Tim Engle, Arleen Fiorito, Jennifer Galbraith, LeAnn Garrett, Jennifer Garwick, Barbara Gonzales, Vicki Greco, Michelle Grimes-Hillman, Scott Guth, Alina Hernandez, Paul Hischar, Luisa Howell, M. Zahir Khan, Dafna Kohn, Terri Long, Chris McDonald, Jondea Orr, Susie Rubenstein, Hector Sanchez, Michael Sanetrick, David Schmidt, Joan Sholars, Larry Silva, Dan Smith, John Smith, Lina Soto, Pauline Swartz, Janet Truttman, Glenn Vice, John Vitullo, Rebecca Walker, Liz Ward, Kathy Watanabe, Sandra Weatherilt, Emily Woolery

Absent: Jerry Austin, Laura Beeman, Neil Chapman, Kelly Coreas, Terri Faraone, Casey Garcia, Carolyn Inmon, Bonnie Jeffers, Phillip Maynard, David Medina, Beta Meyer, Amy Nakamura, Monique Neel, Virginia Pascoe, Rose Preciado, Lanny Richardson, Linda Rogus, Robert Rogus, Rick Stepp-Bolling, Bob Stuard, Steve Zicree

- I. Confirmation of the Agenda: A motion to confirm the agenda was made, seconded, and carried after one addition: Cynthia Burnett to the Minors Task Force.
- II. Consent Agenda: A motion to approve the Consent Agenda was made, seconded, and carried.
 - A. Approval of Minutes
 - B. Curriculum & Instruction Report – October 4, 2007
 - C. Student Preparation & Success Report – October 4, 2007
 - D. Committee Appointments
 1. President’s Advisory Council-Deb Distant
 2. General Education Outcomes Committee-Melinda Bowen
 3. Educational Design Committee-Vic Zamora
 4. Minors Task Force-Lina Soto (chair), Vicki Greco, Terri Long, Susie Rubenstein
- III. Public Comment
- IV. Officer Reports
 - A. President
 1. Hiring Update: The district has reaffirmed that the addition of growth positions is the decision of the College President. Using current budget assumptions, the district maintains that it would be unwise to add growth positions in the 2007-08 hiring process. However, the district will remain committed to replacing retired or resigned faculty if the departments completed the request to fill forms and their needs are justified. Listed are replacements left over from the 2006-07 academic year that will need to be filled for 2007-08. The district expects several additional retirements this year. If notification is given before the end of the fall semester, faculty may be able to fill those replacements in this year’s process. The Senate Executive Board will proceed with prioritization of requested growth positions and has directed the Senate President to dialogue with the District and the Board regarding the negative impact of maintaining only the current number of faculty serving our students. Replacements are: Electronics-Tech & Health- replacing Harsany; Administration of Justice-Tech & Health-replacing Mackey;

Chemistry-Natural Science-growth; Economics/Real Estate-Business-replacing Ford; Political Science-Humanities-replacing Rice; Agricultural Sciences-Natural Science- replacing Pettey; Interior Design-Business-replacing Kammerer; Basketball-PE-resignation; History-Humanities-resignation.

2. Presidential Search: The Board of Trustees had decided to begin the search for a College President. The job announcement will go out this month. The position is expected to close in December with paper screening taking place in January. Interviews will take place in February. The Academic Senate President makes three faculty appointments, and the Association President has two faculty appointments to the hiring committee. The BOT hopes to appoint a College President at the February Board meeting.
3. Learning Communities: The Senate President received the following report from the team that attended the Learning Communities Conference. The Learning Communities Team would like to be invited to department meetings to present to the faculty. The Learning Communities Team would like to attend a future Senate meeting.

B. Vice President

1. Early College High School: At the CCA Fall Conference, J. Vitullo attended a workshop regarding Middle College High School. Two main implications for Mt. SAC are 1) as soon as possible, we need to have ECHS classes taught here, on our campus; and 2) classes should NOT be made up entirely of high school students. The Foundation for California Community Colleges is sponsoring a statewide workshop called the ECHS Professional Development Institute, November 2-3 at the Village Academy in Pomona.
2. Professional Development Council: PDC met on Oct 4th. PDC and POD will now be reporting to Human Resources. T. Hoxie will co-chair PDC with J. Vitullo. An email announcement will go out reminding people that PDC does not fund memberships. PDC meets again today at 1:30PM.
3. CCA Conference: Thanks to the Faculty Association and CCA, J. Vitullo was able to attend the Fall CCA Conference in Sacramento Oct 5-7. J. Vitullo attended four workshops including: Middle College High School Program, Working Together & Building Relationships, Treatment of Minors in the Classroom Through the Eyes of Faculty, and Campus Safety Issues Through the Eyes of Faculty. For more details on any of these workshops, contact J. Vitullo at jvitullo@mtsac.edu.

V. Legislative Liaison

- A. Resolutions: The Resolutions and Appendices are now available at the Academic Senate for California Community Colleges website <http://www.asccc.org/Events/sessions/fall2007/materials.html>
- B. Area C Meeting: Saturday, October 20, 2007 at the Pasadena Hilton. The meeting is scheduled to run from 9 a.m. to 3 p.m.
- C. Special Full Senate Meeting: Thursday, October 25, 2007 from 11:30 a.m. to 12:55 p.m. in LTC-160. The resolutions will be presented and considered at this meeting.
- D. Fall Plenary 2007: November 1-3, 2007 at the Anaheim Marriott. Last day to pre-register at the lower rate of \$295 is October 22, 2007. Please visit www.asccc.org for more information and to register online. You can make your own reservations with the Marriott by calling 714-750-8000. Ask for the Academic Senate Fall Session Meeting group rate no later than October 15, 2007. The room rate is \$129 single/double.

VI. Faculty Association

- A. Board of Trustees Election Campaign: The Faculty Association Representative Council voted to support the three incumbents, Manuel Baca, Rosanne Bader, and Fred Chyr, in the upcoming Board of Trustees election. If you live in the District, the Association urges you to support these individuals.

- B. Puttin' on the Hits Marketing Committee: The Association would like to establish a Marketing Committee for Puttin' on the Hits 2008. If you are interested, please contact President Long.
- C. Negotiations Survey: The Association will be sending out a survey to all faculty asking them to rank issues according to importance for full contract negotiations in Spring 2008. If you have issues/ideas that you would like to have placed on the survey, please forward them to President Long by October 31st.

VII. Associated Students: The AS will go to Cal POLY next Monday to observe its campus recycling program.

VIII. Council/Committee Reports

A. Curriculum Report

1. EDUCATIONAL DESIGN COMMITTEE : THERE ARE NO NEW COURSES AND NO NEW PROGRAMS FOR THE CONSENT AGENDA.
Information: EDC has representatives from all divisions. All EDC members have had Stand Alone Course Approval training. Discussed and agreed on procedures for simultaneously reviewing distance learning weekly topics along with the 4-year review of the course. Discussed and agreed that criteria on the WebCMS coversheet are appropriate for evaluating courses overlap. Established protocol for department input concerning overlap.
2. EDUCATIONAL DESIGN GENERAL EDUCATION SUB-COMMITTEE: *Information:* Next meeting is 24 October 2007.
3. CURRICULUM & INSTRUCTION COUNCIL: *Information:* Darrow Soares requested and the council agreed that a resolution be submitted to the Academic Senate that a C&I SLO subcommittee be created. Discussed and agreed on EDC's procedures for simultaneously reviewing distance learning weekly topics along with the 4-year course review.
4. DISTANCE LEARNING COMMITTEE : *Information:* Discussed the relationship of 4-year course review and DL. SPOT Certification is being integrated into BlackBoard.
5. COMMUNITY EDUCATION: No Report.
6. GENERAL EDUCATION OUTCOMES COMMITTEE: *Information:* Establishing committee membership, determining term lengths of members, and researching specific function of the committee.

B. Student Preparation & Success Report

1. Assessment & Matriculation (Information only): Assessment & Matriculation is discussing the preparation for the site visit. They are also looking at multiple measurements of placement. Jim Ocampo has recommended that non math courses that have math pre-requisites need to have those pre-requisites validated. This recommendation will be going to C&I for discussion, and communication with the faculty regarding these courses should be expected. The Senate President will be asked to sign off on the Matriculation Expenditure Plan for credit and non-credit.
2. African American Success Initiative Project (Information only): A draft of the African American Success Initiative Project was distributed. Dyrell Foster reports that the project coordinators applied for and received basic skills funding. This initiative is in response to forums such as the Equity for All Project and the Student Equity Plan. The Senate President recommended that project coordinators work with the Student Equity Committee to ensure that concerns from the Student Equity Plan are addressed.
3. Minors on Campus (Information only): Raul Rodriguez presented information on the Special Admit Program. Dean Rodriguez would like to see changes to the AP on special admissions implemented by spring. The Senate President expressed that it was unlikely that changes in the AP will be passed by the end of the semester given that the Minors Task Force will need to be involved in any policy changes. Dean Rodriguez requested that he communicate with Lina Soto in her role as the chair of the Minors Task Force.

IX. Action

- A. Constitution Amendments: The following amendments were noted: Page 3: Change Family and Consumer Sciences to 2 departments—Child Development and Consumer Science and Design Technology—, add Agricultural Sciences, and change Business Administration to Accounting and Management in the List of Departments section; Page 10: Remove Educational Delivery Committee from Appointed Position Duties; Page 12: Remove Educational Delivery Committee from Academic Senate Committees. Regarding Term Limits, S. Guth moved to pull Term Limits and deal with it as a separate proposal. The motion was seconded and carried. Discussion ensued. The departments that asked their Senators to articulate clear opposition to the removal of term limits were Math, English, and AMLA. Pro arguments included that the term limits were only added in a few years ago, so their elimination is not a problem now, and that the continuity of not having term limits is very positive and that we should allow a good leader to serve if he/she is willing to serve. Con arguments included that eliminating term limits can result in the Senate Officers no longer serving as faculty, which is not acceptable for the Senate, and that new people, not just currently involved people, are needed for these positions. One suggestion for amendment to the current language of Term Limits included having both the President and the Vice President serve two 2 year terms. A con to this suggestion was that having both the President and the Vice President serve two year terms would mean that at the end of 4 years there may be no one with experience to step into the positions. Other suggestions were to continue with a 1 year term for the Vice President but have that position have a four term limit while the President remains a two term limit position with each term being 2 years, to allow the officers to serve 3 terms with the President being able to serve three 2 year terms and the Vice President six 1 year terms. K. Cannon moved to set aside term limits and vote at the next Full Senate Meeting. The motion was seconded and carried. The Senators will take the options back to their departments and the issue will be voted on at the next Full Senate Meeting. T. Edson reported that the English Department is opposed to the Executive Board acting as the voice of the Senate in the Fall and Winter Intersessions and suggested amending the language to send the issues to the Full Senate when it meets again. President Grimes-Hillman articulated that that language has always been in the constitution and that the language is there to protect the Senate from administrative decisions without the consultation of the Executive Board and the Full Senate. It was also stated that this is a protective issue rather than a power issue. T. Edson moved to remove this issue for further consideration. There was no second. The question was called, seconded, and carried. A motion to approve the changes with the exception of the Term Limit changes was made, seconded, and carried with a 2/3 vote.
- B. 2007-10 Outstanding Award Procedures: A motion to approve was made, seconded, and carried.
- C. AP 4021: At Risk Programs and Program Discontinuance: A motion to approve AP 4021 was made, seconded, and carried.

X. Discussion

- A. Resolution 2007-11: Faculty Professional Development Coordinator: Senators will take this back to their departments for discussion.
- B. Resolution 2007-12: SLO Committee: Senators will take this back to their departments for discussion.

XI. Information/Announcements

- A. College President's Office Hours: October 31, 11:00 AM
- B. Special Senate Meeting, October 25th : LTC-160

XII. Adjournment