

**Minutes (approved)
Academic Senate Meeting
April 3, 2008**

Present: Kristina Allende, Dan Anderson, Jerry Austin, Stacy Bacigalupi, Terri Beam, John Blyzka, Glenda Bro, Holly Cannon, Kate Cannon, Yoon Choi, Kelly Correias, Will Daland, Kim Earhart, Tim Engle, Jennifer Galbraith, Casey Garcia, LeAnn Garrett, Jennifer Garwick, Barbara Gonzales, Michelle Grimes-Hillman, Scott Guth, Alina Hernandez, Paul Hischar, Luisa Howell, Bob Jastrab, Bonnie Jeffers, Dafna Kohn, Terri Long, Chris McDonald, David Medina, Naluce Morris, Amy Nakamura, Linda Rogus, Susie Rubenstein, Hector Sanchez, Michael Sanetrick, Joan Sholars, Dan Smith, Lina Soto, Rick Stepp-Bolling, Glenn Vice, John Vitullo, Rebecca Walker, Liz Ward, Emily Woolery, Steve Zicree

Absent: Joe Ammirato, Susana Cevallos-Castenada, Jason Chevalier, Eileen DiMauro, Tom Edson, Terri Faraone, Arleen Fiorito, Vicki Greco, Douglas Hughey, Carolyn Inmon, Phillip Maynard, Monique Neel, Jondea Orr, Rose Preciado, Lanny Richardson, David Schmidt, John Smith, Bob Stuard, Pauline Swartz, Sandra Weatherilt

- I. Confirmation of the Agenda: A motion to confirm the agenda was made, seconded, and carried.
- II. Consent Agenda: A motion to approve the consent agenda was made, seconded, and carried.
 - A. Approval of Minutes
 - B. Curriculum & Instruction Report – March 20, 2008
 - C. Student Preparation & Success Council – March 20, 2008
 - D. Equivalency: Basic Skills - Interdisciplinary
 - E. Appointments:
 1. Delegate for State Spring Plenary: Michelle Grimes-Hillman
 2. Scholarship Committee: Chris Graham, Mike Sullivan, Brenda Domico, Candice Kim, and Sherry Schmidt
 3. SLO Committee: Jeff Wilson (ESL)
 4. Budget Committee: Barbara Gonzalez
 5. SP&S: Lina Soto
- III. Public Comment
- IV. Guest: Joe Terreri: J. Terreri explained the work of the GEOC and provided a handout of FAQs and the draft of the GEOs.
- V. Officer Reports
 - A. President
 1. Basic Skills Action Plan: The Senate President will sign off on the 2008 Basic Skills Action Plan prior to May 1, 2008. Gary Enke explained the BSAP and distributed a handout. A comment from the floor is that we need to move to having full time faculty in all of the Basic Skills areas. Questions regarding the Action Plan should be directed to Gary Enke or Debbie Boroch.

2. Academic Senate for the California Community Colleges: The Area C meeting will be Saturday, April 5, 2008. President Grimes-Hillman, Vice President Vitullo, and Past President Phillip Maynard will attend. The Senate Plenary will be April 17-19, in San Francisco. President Grimes-Hillman and Director Joan Sholars will attend.
3. AMAC Update: We approved an Articulation Officer position (pending funding) and an Honors Director position (pending funding). It is doubtful that the District will agree to anymore growth positions. The district would like to see the Faculty Honors position flown right away. We discussed withdrawals, repeats and AA degrees. All resolutions passed at the March 20th meeting were presented at AMAC.
4. Banner Update: The district is expecting go live with fiscal accountability for A/P checks July 1, 2008; Banner payroll live date is January 2009; fiscal accountability for payroll checks in 2009. HR is still piloting People Admin with faculty positions and one IT position. A number of other CCCs are live with PeopleAdmin. The Senate President relayed continued concerns expressed by faculty. Campus employees can expect to see the first use of the Luminus portal in the fall. CTO Belinski will reconvene former members of ITAC to set priorities (outside of Banner implementation) for discussion and action. The group will also review membership and purpose and function statements.
5. Marketing Survey: Faculty may be asked to conduct a survey in their classrooms in the last part of April. The district is seeking 1000 student responses in 35 sections.

B. Vice President

1. Professional Development Council: PDC meets today. Basic Skills mini grant money has been distributed. The Council is reviewing and revising its Purpose and Function statement.
2. Closing Meeting: The Closing Faculty and Administration Recognition Ceremony will be on June 10, 2008 at 3:30PM in the Sophia B. Clarke Theatre.
3. Outstanding Awards: The Senate Secretary has sent out the form several times through all campus email. We have received one nomination. M. Grimes-Hillman encourages Senators to nominate worthy candidates.
4. General Education Outcomes Committee: GEOC needs to have a representative from Area D (Social Sciences) and Area B (Science and Math) ASAP. Please contact M. Grimes-Hillman if you are interested.

VI. Legislative Liaison

- A. Area C Meeting: The State Academic Area C meeting is scheduled for Saturday, April 5 from 10am -3pm at Mt. San Antonio College. Copies of the resolutions have been provided for you to review with your departments.
- B. Special Full Senate Meeting: The revised resolutions from the Area C meeting will be presented to the Senate and discussed on Thursday, April 10th from 11:30 – 12:55 in Founders Hall.
- C. State Academic Plenary: The Spring Plenary is scheduled for April 17- 19 at the Westin Hotel in San Francisco.

VII. Faculty Association

- A. CCA Spring Conference: CCA Spring Conference and WHO awards is scheduled for April 25-27th at the Doubletree Hotel in Anaheim. The FA will be honoring Paul Sharpe as our local W.H.O. award recipient at the Saturday evening ceremony.

- B. National Center for the Study of Collective Bargaining in Higher Education and the Professions: The FA negotiation team – Terri Long, Jennifer Galbraith, Paul Sharpe, and Eric Kaljumagi will attend the 35th Annual National Conference in New York City April 6-8th.
- C. Scholarship Awards Ceremony: The FA Scholarship Awards Ceremony is scheduled for Saturday, June 7th from 3-4:30 p.m. in Founders Hall. The FA Scholarship Committee consists of Liz Ward, Tom Palmeri, Misty Kolchakian, Renee Andrade, Phil Wolfe, and Ralph Spaulding.
- D. Representative Council Meeting: The next meeting of the Representative Council will be held on Tuesday, April 15th at 11:30 a.m. in Founders Hall. Representative Council members will be voting on the 2009-10 Academic Calendar.
- E. MSAC Relays VIP Tent: The FA will be hosting a VIP tent at the MSAC Relays on Sunday, April 20th from 3-5 p.m. If you plan to attend you must RSVP by April 14th (extension 5751) to get your name placed on a list.

VIII. Associated Students: Please encourage professors to take part in AS activities. Remind students that AS elections are coming up. Also, the Student Court is active again.

IX. Council/Committee Reports

A. Curriculum Report

1. EDUCATIONAL DESIGN COMMITTEE: *Consent:* New course approvals:

SIGN 225	Ethical Decision Making for Interpreters Development of ethical decision-making skills through the analytical construct of the Demand/Control Schema for interpreting work. Topics include professional work effectiveness and professional wellness. (Advisory board approval date: May 11, 2006)
SIGN 227	Cognitive Processing for Interpreters The development of cognitive processing skills necessary for interpreting between ASL and English. Constructing and deconstructing meaning, memory, listening and attending will be covered. Includes memory building, restating, cloze, and listening exercises. (Advisory board approval date: May 11, 2006)
SIGN 240	Vocabulary Building for Interpreters Vocabulary expansion in both ASL and English with the goal of improving interpretations between these two languages. The course will focus on context, semantics, and parts of speech in determining culturally appropriate vocabulary choices. Interpreting students will learn to apply their growing vocabularies to ASL-English interpretations. Students who repeat this course will improve skills through further instruction and practice. (Advisory board approval date: May 11, 2006)
SIGN 250	Interpreting with Classifiers An overview of the common forms of ASL classifier predicates. Developing skill in establishing figure/ground, visualization, and shifting perspectives. Applying classifier predicates within the context of interpreting from English into American Sign Language. (Advisory board approval date: May 11, 2006)
SIGN 260	Video Interpreting Video interpreting and skill development as a video interpreter. Includes video relay interpreting (VRS), video remote interpreting (VRI), technical components used in video interpreting, and ethical consideration of the video interpreter. Lab portion of the course will focus on skill development in video interpreting. (Advisory board approval date: May 11, 2006)
R-TV 100 A 100 B 100 C	Work Experience in Film and TV Provides students with on-the-job experience in the film or TV industry, related to classroom instruction, at an approved work site. A minimum of 60 unpaid or 75 paid hours of supervised work is required for each unit of credit. Students who repeat this course will improve skills through further experience. (Advisory board approval date: June 27, 2007)

SOC 5H	<p>Introduction to Criminology - Honors</p> <p>A scientific analysis of the nature, extent, and causes of violations of societal rules of behavior that are formally defined as crime and delinquency. Includes an analysis of the theoretical perspectives of the sociology of deviance on the criminal justice system and the impact of crime on society. An honors course designed to provide an enriched experience. Students may not receive credit for both Soc 5 and Soc 5H. (Department approval date: May 8, 2006)</p>
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New Certificate of Achievement: Public Works/Landscape Maintenance (12 units)

This program of study will prepare students who want to enter or seek promotion in the public landscaping field. Job opportunities include public works maintenance worker, arborist, landscape, and park maintenance worker. (Advisory board approval date: December 6, 2007). This is a shared certificate between Citrus and Mt. SAC. Students take two courses from Mt. SAC and two courses from Citrus. Degrees may be awarded by either college. *Information:* Focusing on courses that need 4-year review.

2. EDUCATIONAL DESIGN GENERAL EDUCATION SUB-COMMITTEE: No Report
3. CURRICULUM & INSTRUCTION COUNCIL: *Action:* Proposed Associate of Arts in Liberal Arts and Sciences with Emphasis in [AREA]; discussion item on AS agenda (a packet was distributed). Administrative Procedures (a handout was distributed). *Information:* All C&I committee members thought the proposed AA degrees were well-done and that all previously discussed concerns resolved. Per Resolution 2007-14 AA Transfer degrees are being changed to Certificates of Achievement. Catalog language is being revised.
4. DISTANCE LEARNING COMMITTEE: No report
5. COMMUNITY EDUCATION: No report
6. STUDENT LEARNING OUTCOMES COMMITTEE: No report
7. GENERAL EDUCATION OUTCOMES COMMITTEE: Joe Terreri reviewed GEO FAQs, proposed GEO topical groups, and plans to ensure faculty input (web-based discussion forum, AS presentation with handout, POD workshop). C&I recommended that the topical groups be changed to outcome statements. He will be presenting an overview of GEOs at the 3 April AS meeting.

B. Student Preparation & Success Report

1. Administrative Procedures (***ACTION**): AP 4231: Grade Change (*Referred to Curriculum and Instruction Council*; *AP 5100: Probation, and AP 5105: Disqualification and Dismissal; AP 5013: Students in the Military (*Tabled until the next meeting*).
2. Persistence Statement (**INFORMATION**): J. Vitullo revised a statement created by B. McNeice-Stallard to be sent to all Senate committees regarding persistence. The statement was approved and will be distributed by M. Grimes-Hillman (a handout was distributed).
3. AA Degrees/ AS New Degree Requirements (**INFORMATION**): VP Yamagata-Noji gave some history on the creation of the current degrees. Concerns were expressed about awarding "Certificates of Achievement" and about the A. A. revision process. J. Vitullo assured that positive feedback was coming

out of the workshops. M. Grimes-Hillman presented Resolutions 2008-03 Associate of Arts Degrees-Title 5 Compliance and 2008-05 Associate of Arts Degree-Liberal Arts and Science.

4. Minors Task Force **(INFORMATION)**: AP 5011: Admission and Concurrent Enrollment of High School and other Young Students. *VP Yamagata-Noji presented a separate set of possible revisions than was presented by the Minors Task Force. M. Grimes-Hillman suggested that she meet with the task force and share these ideas.*
5. Title 5 Changes to Course Repetition **(INFORMATION)**: VP Yamagata-Noji presented 9 pages of information regarding limitations on repeating courses. J. Vitullo reminded the Council that Resolutions 2008-01 Withdrawal and 2008-02 Substandard Grades will be voted on at the March 20 full Senate meeting. The Council expressed a need for policies regarding extenuating circumstances, early intervention, and time lapse.
6. Title 5 Changes in Math Requirement **(INFORMATION)**: R. Rodriguez expressed a concern that students who enroll in the 2008-2009 academic year may be disadvantaged by not having an alternative choice to Math 71. J. Vitullo and M. Grimes-Hillman reminded the Council that Resolution 2007-13 Intermediate Algebra-Title 5 Compliance passed the Senate unanimously on March 6.

X. Action

- A. Resolution 2008-05: Associate of Arts Degree – Liberal Arts & Sciences: A motion to approve this resolution was made and seconded. Discussion ensued. The Counseling Department issued a con statement: “The compliance issue with Title 5 requires us to modify, but this process feels more like we’re creating new degrees and the Counseling Department is not comfortable taking a yes position without knowing all of our options. We want to take a measured approach to this process and do what is in the best interest of our students and this institution.” A pro statement was made that all departments have had the opportunity to review these degrees and the content experts have weighed in. A vote was taken. 2 Senators opposed. The motion carried.
- B. Constitutional Changes: A motion to accept the changes was made, seconded, and carried.
- C. Election Committee and Timeline: Lina Soto, Louisa Howell, Bonnie Jeffers: A motion to approve the election committee was made, seconded, and carried.
- D. Open Senate Executive Board Nominations: Nominated for President: Michelle Grimes-Hillman; Nominated for Vice-President: John Vitullo; Nominated for Secretary: Kristina Allende; Nominated for Director (2 year term): Joan Sholars, Mike Sanetrick, Vicki Greco; Nominated for Director (1 year term): None; Nominated for Senator at Large: Barbara Gonzalez, Kimberly Earhart, Tom Edson, Kelly Coreas
- E. AP 4400: Community Services: A motion to approve this AP was made and seconded. Discussion ensued. A comment was made that in 2 instances “classes” was not changed to “offerings”. A motion to change all “classes” to “offerings” was made, seconded, and carried. A vote on the original motion was taken. The motion carried.

XI. Discussion

- A. Areas of Emphasis: L. Garrett explained the rationale behind these areas of emphasis. Questions were asked about input and intent, and comments were made about the process of the workshops and the inclusion of content area

faculty as well as counselors. A request was made to link this document to the Senate website. K. Allende will do this and notify all faculty.

XII. Information/Announcements

A. Committee Openings

B. Appointment Flyers

XIII. Adjournment