



ACADEMIC SENATE

Attended: Renee Andrade, Barry Andrews, Julie Bray-Ali, Glenda Bro, Cynthia Burnett, Anna Degtyareva, Jennifer Galbraith, Vicki Greco, Michelle Grimes-Hillman, Jean Hoffman, Robert Jastrab, Bonnie Jeffers, Jim Jenkins, Bill Jones, Eric Kaljumagi, Tamara Karn, Helen Lawrence, Angel Lujan, Rasool Masoomian, Phillip Maynard, Chris McDonald, David Mirman, Heidi Parra, Robert Perkins, Liesel Reinhart, Karol Ritz, Karen Schnurbusch, Terri Smith Long, Lina Soto, Cameron Troxell, Janet Truttman, Christine Tunstall, John Vitullo, Liz Ward, Robertson Wellen, Emily Woolery

Academic Senate Meeting Minutes #4 7 October 2004

- 1 Call to Order: 11:05am
 - a Consent Agenda
 - b Review Minutes: September 23 – approved with minor revisions
- 2 Reports:
 - a Associated Students: No report
 - b Faculty Association (Terri Smith Long)
 - i) Open Houses, please attend
 - ii) CCA representative on leave of absence. Mary Ellen Berumen will be taking Ramon's place temporarily
 - iii) Accreditation Visit: Closing meeting today in Music Recital Hall
 - iv) Compressed Calendar: Plan for calendar will be placed in all faculty, staff, managers' mailboxes.
 - v) STRS Medicare Split: Two informational meeting scheduled on Tuesday, December 14th (during finals week). Information letters will sent to affected faculty.
 - vi) Next Rep council meeting, Tuesday, Oct 26th 11am – 26A-110
 - vii) Re-opener Survey – Survey was distributed to all FA members. Please rank issues and return to FA office by November 5, 2004
 - viii) FA has established a political action fund. Information has been distributed. Moneys will be used BOT elections only. No moneys will be used for state or local elections. Moneys come from existing dues that are paid. No extra charge.
 - c Curriculum Liaison (Matthew Judd)
 - i) Discipline List Update: Seven courses remain in dispute
 - ii) Letter to Deans: Copy distributed to Senators, letter describes implementation and eligibility of Disciplines list.
- 3 President (Robertson Wellen)
 - a Changes To Equivalencies
 - i) Packet to change equivalencies is being distributed to all faculty today. It is important to your department: 1) If you don't have an equivalencies and you want one for your department, and 2) If you have one and you want to change it.
 - ii) You must have a min quals approved after fall 2003. If you changed quals prior to fall 2003, it no longer counts. You must reapply. Due by November 15.
 - iii) Check packet to review the min quals that apply to your discipline
 - b Election of new Director
 - i) Exec Board recommends that Director position be held until Spring to formal process.
 - c Compressed Calendar Plan coming Tuesday
 - i) Plan will be distributed to all faculty, staff, managers, student leaders
 - ii) Information will be given at the next senate meeting, Task force members and VP of Instruction will attend to answer questions.
 - d Faculty Appointments: (confirmed, 1 abstention, 0 no)
 - i) Angel Lujan, Rosa Preciado on Institutional Effectiveness Committee
 - ii) Karen Schnurbusch on Information Technology Advisory Council
 - iii) Barbara Vigano on Educational Design Committee
- 4 Action Items
 - a Supporting the Use of Counseling Documents Resolution 04-08 (passed, 1 no, 2 abstentions)
- 5 Unfinished Business
 - a Distribution of Approved Constitution

- 6 New Business: Documents for various awards from State senate were distributed.
 - a Exemplary Program Award
 - b Excellence in Education Award
 - c Stanback-Stroud Diversity Award
 - d All award proposals must be sent to R Wellen by November 1, 2004.

- 7 Guest: Jemma Blake-Judd, SLO Coordinator: Distributed handouts
 - a Update
 - i) In August, a letter/survey was sent to Dept chairs and unit managers (all faculty, deans, etc. were copied) as the initial step for the SLO process.
 - ii) The following the process used by the SLOs Team.
 - (a) SLO team members will give an initial presentation
 - (b) Team will offer to help with creation of outcomes/objectives
 - (c) Team will offer to help with collection of data
 - (d) Team will offer to help with use of results
 - iii) Objectives (not SLOs) are used by support services
 - iv) Some groups will be using both
 - v) SLOs presentations will be made at flex day
 - vi) SLOs will not be tied to evaluations.
 - (1) Courses will be examined, not people
 - (2) Results are for dept use, not punitive
 - b Deans/Managers will be updated regularly (1st letter went out on Oct 4)
 - c Information is also available at website: <http://www.mtsac.edu/outcomes>
 - d PAC will be creating institutional SLOs
 - e General education outcomes will be something to address in the future
 - f A concern was raised about the extra clerical work the data collection process may generate, Jemma will be requesting full-time clerical support
 - g A concern was raised about ongoing funding, Jemma stated that the President and VP Instructor have been supportive.
- 8 Announcements and Open Forum
 - a Accreditation Exit Meeting Today- Oct. 7, 1:30-2:30, Music Recital Hall
 - i) Positive meetings
 - ii) Team is impressed with the faculty input that occurs on this campus compared to seven years ago when we last had an accreditation team on campus.
 - b Reading Competency Ad hoc Team has made a recommendation, Members from team will be invited to present recommendations and answer questions. A resolution will be presented.
 - c Virtual Address for Academic Senate: <http://academicsenate.mtsac.edu/>
- 9 Adjournment: 12:15pm

Recorded: M Grimes-Hillman