



ACADEMIC SENATE

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ACADEMICSENATE@MTSAC.EDU

Attended: Renee Andrade, Barry Andrews, Julie Bray-Ali, Glenda Bro, Holly Cannon, Jennifer Galbraith, Vicki Greco, Michelle Grimes-Hillman, Gina Hogan, Luisa Howell, Carolyn Inmon, Robert Jastrab, Bonnie Jeffers, Jim Jenkins, Matt Judd, Eric Kaljumagi, Tamara Karn, Helen Lawrence, Angel Lujan, Jennifer MacDonald, Rasool Masoomian, Phillip Maynard, Chris McDonald, David Medina, Heidi Parra, Liesel Reinhart, Lanny Richardson, Terri Smith Long, Lina Soto, Richard Strand, Cameron Troxell, Janet Truttmann, Christine Tunstall, John Vitullo, Liz Ward, Emily Woolery, Jean York.

Absent: Linda Allen-Kodama, Jerry Austin, Jason Chevalier, Karen Curran, Anna Degtyareva, Gary Enke, George Garcia, Jean Hoffman, Bill Jones, Josh Knapp, Laurie Koukol, Troy Majeska, Richard McGowan, David Mirman, Joy Olayiwola, Julie Perez-Garcia, Robert Perkins, Karol Ritz, David Schmidt, Karen Schurnbusch, John Smith, Bob Stuard, Tyler Trull, Robertson Wellen.

Academic Senate Meeting Minutes #15 21 April 2005

- 1 Call to Order: Meeting called to order at 11:07 a.m.
 - a Consent Agenda:
 - b Review Minutes: April 7th minutes approved with no changes.
- 2 Reports:
 - a Associated Student (Troy Majeska):
 - i) Elections will end tonight at 10:00 pm. Voting is being done on-line for the first time.
 - b Faculty Association (Terri Smith Long):
 - i) Retirement/Tenure Tea was a huge success. Next year's tea is scheduled for April 18th from 12:00 – 1:30 pm in the Faculty Association conference room.
 - ii) The CCA Spring Conference and WHO awards were held April 15-17 in Newport Beach. Mt. SAC sent 16 faculty members. The fall conference is scheduled for October 14th-16th in Burlingame (San Francisco Airport).
 - iii) American Arbitration Association training workshop for Mt. SAC faculty and administrators will be held April 22nd and 23rd in the FA conference Room. Space is still available; contact President Long if interested.
 - iv) The next representative Council Meeting is scheduled for Tuesday, April 26th 11:00 am – 12:30 pm in building 26A, room 110.
 - v) FA will host a letter writing party on Monday, May 9th at 5:00 pm. Letters will be written to legislators about the Governor's initiatives. Pizza will be provided.
 - vi) Two demonstration marches have been scheduled to express opposition to the Governor's proposed initiatives. Both marches are on May 25th from 4:30 – 6:30 pm. One will be in Los Angeles at Pershing Square and the other will be at the State Capitol in Sacramento. Faculty Association will participate in both marches. Contact Jennifer Galbraith at extension 5752 for more information.
 - vii) Next year's Puttin' on the Hits scholarship fundraiser is scheduled for Friday, February 3rd and Saturday, February 4th.
 - c Curriculum Liaison (Matthew Judd):
 - i) Curriculum process update

- (1) Four year review cycle: State regulations require that all courses be reviewed at least every four years. Mt. SAC will bring all courses into compliance during the upcoming year. Departments will be notified which courses need to be reviewed. Matt stressed that courses do not necessarily need to be changed, just reviewed.
- (2) WebCMS: The new course management system will be up and running for fall. Training sessions will be offered for faculty.

d President

- i) Outstanding faculty, manager, and classified: Phil Maynard led a round of applause to congratulate both the nominees and award recipients and reminded everyone to attend the faculty recognition ceremony on May 18th.
- ii) Full-time Hiring Procedures: The hiring procedures have been finalized, approved, and will be in effect for next year's faculty hiring.
- iii) State Academic Senate Spring Plenary: Phil Maynard described Estela Bensimon's keynote address on the Equity Scorecard Project administered by the USC Center for Urban Education. Jean York and Tamara Karn shared their experiences at the meeting.
- iv) Search for Honors Program Director: The search flier has been distributed to all faculty. The deadline to apply is April 29th.
- v) Student Equity Committee announcement: A letter with the executive summary of Mt. SAC's Student Equity Plan enclosed will be sent to all faculty. Faculty can request the full document if desired.
- vi) Center for Urban Education (CUE): Mt. SAC will participate in the Institutional Responsibility for Student Success project administered by the USC Center for Urban Education. The project focuses on closing the gap in higher education among minority and low-income students and is modeled on the Equity Scorecard project. Mt. SAC is honored to be one of ten institutions invited to participate. The Mt. SAC team will consist of Barbara McNiece-Stallard, Angel Lujan, Phillip Maynard, Carolyn Keys, and Mark Beam.

3 Action Items

- a Senator-at-Large position (request for vote by acclamation): Jean York moved to vote by acclamation to elect a new Senator-at-large. The motion was seconded by Michelle Grimes-Hillman and carried. Terri Smith moved to elect Gina Hogan as senator-at-Large. The motion was seconded by Michelle Grimes-Hillman and carried (36 in favor, 0 opposed, 1 abstention)

4 Unfinished Business:

- a Resolution 2005-03 Repeat Policy (tabled): Resolution remains tabled.

5 New Business:

- a Resolution 2005-04: Topics Courses (first reading): Faculty were urged to take this resolution back to their departments for approval at the next full senate meeting. Eric Kaljumagi suggested using a special course number to designate a Topics Course. Matt Judd agreed this is a good idea and Angel Lujan gave an example of a school that is already doing that. Matt Judd explained that individual topics courses will not be listed in the catalog, only in the schedule of classes.
 - i) Liesel Reinhart made a motion to amend the resolution to include language setting the class size for all topics courses at 25. The motion was seconded by David Medina. After discussion, Liesel Reinhart withdrew the motion.
 - ii) David Medina made a motion to amend the resolution by adding the word "individual" in the 2nd resolved. Matt Judd accepted the friendly amendment.

- iii) Bonnie Jeffers made a motion to amend the resolution by moving the word “only” in the 2nd resolved. Matt Judd accepted the friendly amendment.
 - b Governance Recommendation: New Board Policy Re-enrollment after Withdrawal (first reading): Faculty were urged to take this Governance Recommendation back to their departments for approval at the next full senate meeting.
 - i) Jean York made a motion to amend the Governance Recommendation by changing the Board Policy to read: “Students have a limited opportunity to re-enroll in a course from which they have previously withdrawn at the College. The College President/CEO shall establish administrative procedures to implement this policy.” Angel Lujan accepted the friendly amendment.
 - c Governance Recommendation: New Administrative Procedure Re-enrollment after Withdrawal (first reading): Faculty were urged to take this Governance Recommendation back to their departments for approval at the next full senate meeting.
 - i) Eric Kaljumagi made a motion to amend the Governance Recommendation by removing “four weeks or” and “the eleventh week or” from the Administrative Procedure. Angle Lujan accepted the friendly amendment.
- 6 Announcements and Open Forum
- a Lina Soto distributed a list of teachers who were nominated by EOPS students.
 - b Faculty Association will host a reception in the Faculty Association offices after graduation.
 - c Next Full Senate will be May 5, 2005.
- 7 Adjournment