

OUTSTANDING AWARDS

Dear colleagues,

The Academic Senate is now accepting nominations to honor some of Mt. SAC's finest. Simply being nominated is a meaningful recognition for a colleague you deeply respect and admire. It is an opportunity to share the outstanding attributes of this special person with the entire Mt. SAC community.

Please read the guidelines carefully and note that some of the requirements have changed. **Nominations must be made by part-time or full-time faculty members only. PREVIOUS RECIPIENTS ARE NOT ELIGIBLE!** It is the responsibility of the nominator to request recommendation letters and to assemble a packet with the following items:

OUTSTANDING FACULTY (FULL OR PART-TIME)	OUTSTANDING CLASSIFIED
<ul style="list-style-type: none"> ▪ Completed nomination form (see attached) ▪ Three (3) Letters of Recommendation: 1 from a student, 2 from Mt. SAC Faculty 	<ul style="list-style-type: none"> ▪ Completed nomination form (see attached) ▪ Three (3) Letters of Recommendation: at least 2 from Mt. SAC Faculty
OUTSTANDING ADMINISTRATOR/MANAGER	OUTSTANDING RETIREE
<ul style="list-style-type: none"> ▪ Completed nomination form (see attached) ▪ Three (3) Letters of Recommendation: at least 2 from Mt. SAC Faculty 	<ul style="list-style-type: none"> ▪ Completed nomination form (see attached) ▪ Three (3) Letters of Recommendation: at least 2 from Mt. SAC Faculty

Award recipients will be selected by the Outstanding Awards Committee and approved by the Academic Senate Executive Board. No member of the Executive Board is eligible for this award while still serving on the Board. The Outstanding Faculty, Outstanding Classified, and the Outstanding Administrator will receive personal parking places for the following academic year. The Outstanding Faculty and Outstanding Administrator's names will be forwarded as NISOD Excellence Award recipients. The faculty may attend the NISOD conference or a discipline specific conference of their choice. Classified employees are not eligible to become NISOD recipients. If you have any questions, please contact the Academic Senate office at X5434 or mhillman@mtsac.edu.

Thank you,

Michelle Grimes-Hillman
Academic Senate President

**All nomination packets must be completed and returned to the Academic Senate Office
(Administration Building Room 206) by April 4, 2008.**

OUTSTANDING AWARDS
Nomination Form

Type of Award (circle one)			
Faculty	Administrator/ Manager	Classified	Retiree

The Nominee:

Name	Department	Phone Number
Previous winner?	Email	Number of years at Mt. SAC
YES / NO		
Home Address		

The Nominator:

Name	Phone Number	Email

Criteria for Letters of Recommendation:

The Outstanding Awards Committee will pay close attention to the content of the letters of recommendation. Remember, the nominee must really stand out among the rest. There should be clear rationale as to why this person deserves to be the recipient of the award. Provide examples of how this person truly excels in his/her area of expertise. Include any campus involvement the person has done such as committee work or campus-wide activities. Have they shown a commitment to professional development? Do they have a great deal of community involvement? What are some examples of their hobbies or interests? Anything else that makes your nominee truly remarkable?

Thank you!

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ACADEMIC SENATE
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