## **Steps For A New Student**

As a "new student", Mt. San Antonio College Disabled Student Programs & Services (DSPS) welcomes you! This information is intended to guide you through the steps of first becoming a Mt. SAC student and then to establish services with DSPS.

## Steps to become a Mt. San Antonio College Student

| Ч | Complete an Application for Admission to Mt. San Antonio College on line at <a href="https://www.cccapply.org">www.cccapply.org</a>   |
|---|---|
|   | Schedule an appointment for English and/or Math placement test(s) If accommodations are needed contact DSPS.  |
|   | Complete the College Orientation  To schedule an orientation, please contact the Counseling Center by calling (909) 274-5913 or in person at the Student Services Center. Completion of orientation is required before registering for classes. |

## Steps to establish yourself as a DSPS Student

| Complete an application for DSPS services and attach documentation of your disability. Submit these items to the DSPS Office. Required for DSPS Participation.   |
|--|
| <b>Schedule an appointment with a DSPS Educational Advisor</b> to discuss placement test scores and appropriate classes. <i>Highly Recommended but not Required for DSPS Participation</i> .   |
| <b>Schedule an appointment with a DSPS Counselor</b> to officially establish yourself as a DSPS student. During this appointment we will discuss your disability and any needed accommodations. <i>Required for DSPS Participation</i> . |

DSPS provides year round services to registered students in the program. Due to limited appointment availability during peak times, DSPS cannot guarantee that appointments will be available for new students prior to the start of the registration period.

Disabled Student Programs & Services (DSPS)
Student Services Building (9B)
Voice: (909) 274-4290; Video Phone: (909) 895-6634

Students requesting services from DSPS should complete the following steps after establishing themselves as a Mt. SAC Student:



Continue to see DSPS staff or counselor for additional services

Annual appointments with a DSPS Counselor are required to renew your services for the upcoming year

Refer to reverse side for more detailed explanation of steps.