**ACCESS Check-In Meeting Notes**

**3/2/22**

**Shout Outs**

* Thank you to front desk staff for help with student drop-in appointments.
* Thank you to the faculty who offered same day and drop-in appointments.
* Thank you to DHH team for scheduling and finding interpreters.
* Thank you to ATC for all the alternate media work.
* Thank you to KG who has been calling all of our COVID noncompliant students.

**Beginning of the Semester Updates**

* ACCESS Tables feedback: reported nice to interact with students. Nice to provide this personal touch. A lot of students stopped by to ask questions. Think it is important to have a counselor at the table, as students had questions about classes. Students liked free stuff. Students happy to see us. Need to have flyers about other programs at table.
* Appointments and Front Desk: Offered in-person drop-in appointments. Lots of students showed up on the first day; not as many the next day. Would like to offer virtual drop-in appointments for the fall semester, along with in-person drop-in appointments. For registration period, we will offer a combination of virtual and in-person drop-in appointments. Faculty are calling about accommodations – seem to think that we are back to pre-COIVD where ACCESS delivered accommodations. Need to help faculty understand that we have permanently changed our accommodation process. Faculty will send out an All Faculty email.
* Classes: The linked math class has good enrollment. Need more students in the unlinked math class. Please refer students. Writing classes linked to Eng 68 and Eng 1A are full. Please refer students to linked Eng 1C class.
* COVID Requirements: Students will be dropped for COVID noncompliance (2nd dose) on March 25 at 7:59 pm. If students need assistance with uploading their vaccination record, they can contact [vaxortest@mtsac.edu](mailto:vaxortest@mtsac.edu) or call 909.274.5122. They can also check out the [Student COVID page](https://www.mtsac.edu/covid19/student-resources.html)  on the Mt SAC website.

**Spring Activities**

* ACCESS Meet and Greet scheduled for March 23 from 11:30-1:30 in 9E courtyard. Creating a flyer. Please promote with your students and bring your classes. Will provide free food (Taco Nazo or pizza). Will have tours of ATC as part of the event. Service Center for Independent Living will join us and be handing out free COIVD tests. Health Services will also join us.
* Autism Awareness Month event on April 19 from 11-1 at 9C stage and patio. Will host crafting event for students with boxed lunches. Puzzle students will be providing information about autism.
* Disability Pride Month in May. We were planning on hosting Paul Grossman, but he is unable to make it in May. He would like to present in the Fall. DAM committee will consider other options. We wanted to focus on faculty professional development.
* Graduation Celebration on June 2 from 3-5 pm at 9C stage and patio. Will have food. Event will feature supplies to decorate your cap and gown, a photo booth, and crafts to decorate a photo frame, and an activity to create thank you cards. Looking into ordering sashes or medallions for students. Would like to present certificates.

**ACCESS Position Updates**

* Tram Driver: Interviews held and expect to offer position soon.
* DHH Coordinator: Committee formed and holding first meeting within a few weeks.
* DHH Noncredit Professor: Job posted and committee formed. Need to fill position before the end of Spring semester.
* DHH Director: Job description has been updated and scheduled to be reviewed at President’s Cabinet. Hope to have job posted within next three weeks. Will be 6 week posting/recruitment period. Innivee Strategies will hold trainings for hiring committee and HR.

**ARCH MOU**

* ACCESS, SHS, and ARISE created an MOU with ARCH (Asian Pacific Islanders with Disabilities of California’s Accessibility Resources for Campus Health). We will partner with ARCH to provide mental health awareness workshops and referrals to culturally appropriate mental health resources for our AP students.
* We plan to host two in-person workshops – one in April and the other in May. If you would like to join the planning team, please email MF.
* Our ACCESS student data shows that our API students are underrepresented in ACCESS compared to their numbers on campus. The work that is part of this MOU is one way to outreach to our API students.

**AREA CHECK-INS**

**Operations**

* There is an UnbiDuoi communication device at the front desk, along with a pad of paper and pen for students to communicate with the front desk.
* There is a new printer. Sent instructions on how to connect to the new printer.
* The purchasing deadline is April 4. Make sure to submit any purchasing needs, with quotes or links to the items, ASAP to allow time to enter requisition.

**Faculty**

* Will send All Faculty email with Accommodation Guidance. Lots of questions from faculty regarding accommodation process.
* Congratulations to HP, who received Tenure. She will be honored at the Governing Board meeting on March 9.

**ATC**

* Currently have 54 students enrolled in LRND2. Working on increasing enrollment. Offering virtual LRND2 hours on T/Th from 9-11 am. CRN is 43296. Please refer student to the ATC.
* There are 21 students enrolled in the ABI program. Still completing ABI intakes. Currently 39 students enrolled in LRND1
* Alternate media is very busy. Lots of blind students taking higher level math and science classes.

**DHH**

* DHH is very busy.
* One DHH class was cancelled 2 weeks ago which impacted DHH registration, but have everything worked out now.
* Hosting study groups for students on night and on weekends.
* Have hired several new interpreters. Very busy. Interpreters are getting a lot of hours.
* Currently planning Spring events

**BWT**

* Have hired a part-time social worker to help with BWT.