



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE CITIZENS OVERSIGHT COMMITTEE

Tuesday, August 7, 2008

MINUTES

CALL TO ORDER

The regular meeting of the Mt. San Antonio College Citizens Oversight Committee was called to order at 6:00 p.m. on Thursday, August 7, 2008. Committee Chair Mendoza welcomed Committee Member Mariana Lake and staff member Liz Callahan to the meeting, and asked all members present to briefly introduce themselves.

CITIZENS OVERSIGHT COMMITTEE MEMBERS PRESENT

Walt Allen	Albert Chang
Heidi Gallegos	Jim Grivich
Mariana Lake	Yesenia Leon
Sylvia Mendoza	Drexel Smith

CITIZENS OVERSIGHT COMMITTEE MEMBERS ABSENT

Alta Skinner	Sally Wieck
Ron Wood	

STAFF PRESENT

John S. Nixon, President/CEO
Mike Gregoryk, Vice President, Administrative Services
Gary Nellesen, Director, Facilities Planning & Management
John Beckton, Project Executive, Bovis Lend Lease
Clarence Brown, Director, Marketing and Communication
Jill Dolan, Manager, Community & Media Relations
Liz Callahan, Secretary, President's Office

1. APPROVAL OF MINUTES

It was moved by Drexel Smith, seconded by Albert Chang, to approve the minutes of the May 29, 2008, meeting. Motion unanimously carried.

2. PUBLIC COMMENTS

None.

3. MARKETING UPDATE/COMMUNICATION PLAN/REPORT TO THE COMMUNITY

Clarence Brown, Director of Marketing and Communication, presented committee members with a copy of the second draft of the narrative portion of the Measure R Annual Report. The draft included a cover sheet listing changes incorporated to reflect committee input regarding tone and content.

Director Brown asked members to review and comment on the Chairperson's and President's messages. He pointed out that Committee Chair Mendoza's message speaks to the progress and accomplishments made over the past year related to Measure R-funded campus improvements, while President Nixon's message speaks to the *future* of Mt. SAC's campus improvement program, stressing the need to move forward and complete the work begun since the passage of Measure R in 2001, so that Mt. SAC's facilities can keep pace with student enrollment growth.

Following discussion of the need to revisit the definition of this committee's charge, it was moved by Walter Allen, seconded by Heidi Gallegos, to approve this draft. Mr. Brown will move forward with his staff on graphic design elements of the report.

4. PROGRESS REPORT ON MEASURE R PROJECTS

Gary Nellesen, Director of Facilities Planning & Management, distributed a budget history report of Measure R projects that contained a revised reporting format that he felt committee members would find to be more precise and comprehensive. Director Nellesen reviewed the report with committee members, beginning with the first two overview pages that contained summarized information, by project, related to costs. Committee members were impressed with the scope of information contained within the report, and thanked Director Nellesen and his staff, John Beckton, and Vice President Gregoryk for their time and effort in putting this report together. All agreed that the report is a useful tool in gauging the status of Measure R projects to date. Most impressive was the breakdown of costs related to the umbrella project, Project 17 – Campus Improvements. Mr. Nellesen shared that the report also contained a copy of the 2001 Project Descriptions (2020 Vision Strategic Plan), a copy of the agenda item from the meeting of the Board of Trustees, June 27, 2001 – Approval of Bond Election Resolution, and lastly a copy of sample pages as listed on the Citizens Oversight Committee/Project Management page of Mt. SAC's website.

5. COLLEGE FACILITIES MASTER PLAN UPDATE AND TAX RATE EXTENSION

Mike Gregoryk, Vice President Administrative Services, shared that we are six years ahead of schedule in terms of bond issuance, and that Mt. SAC is looked upon as a role model for the way we have kept our promise to voters. He reiterated that the proposed bond extends the length (to the year 2042) of the original schedule as approved in 2001 with Measure R, and that we are not asking voters to approve a tax increase. Vice President Gregoryk distributed a handout detailing bond schedules, assessed valuation growth, and tax rate statements, and thanked committee member Yesenia Leon for her hard work in garnering student support and funding from Associated Students toward placing a bond measure on the November ballot.

Gary Nellesen shared two handouts related to facilities planning and the master plan. The first discussed facility planning, outlining guiding principles for successful long-range

planning, taking into account Weekly Student Contact Hours (WSCH) in combination with Title 5 Guidelines. Director Nellesen offered that the teaching environment is changing, and as community colleges experience growth and advances in technology, courses taught traditionally within a lecture environment are moving toward a lab-based/computer environment. Explaining capacity-to-load ratios, he reminded committee members that the State of California Education Code establishes the basis for computation of the capacity of five types of spaces: lecture, laboratory, office, library and AV/TV/Media. With the changing dynamics of teaching and learning, and to better support an interactive full-learning experience, Mt. SAC will continue to take a holistic approach to facility planning and improvement of existing conditions.

The second handout listed those projects that are proposed to complete the 2008 Master Plan, and a budget summary and detailed description for each project.

Committee member Grivich again expressed concern that we are clear on presentation of projects to voters this November, making sure that our planning truly meets the needs of students, in terms of “lab over lecture” space. Vice President Gregoryk noted that proposed projects include almost no new lecture space. Committee member Gallegos reminded everyone that ultimately the Board of Trustees will approve proposed projects as presented to them; this committee monitors and oversees expenditures on behalf of the taxpayers.

6. PRESIDENT’S REPORT

Dr. Nixon shared that the College is up 4 percent in enrollment compared to this time last year, and reported that we sustained minimal damage to facilities from the July 29 earthquake; damages, however, will more than likely total close to \$400,000. He stated that the bookstore was hardest hit, and that two students sustained minor injuries. Vice President Gregoryk wanted committee members to know faculty, staff, and students carried out emergency plans/evacuations extremely well – he believed this past year’s drills were to be credited.

7. NEXT MEETING

The next meeting will be held on Thursday, November 13, at 6:00 p.m., in Founders Hall. Jill Dolan, Manager, Community & Media Relations, asked that committee members meet on campus September 11 for a photo shoot. Liz Callahan will send a reminder to all members via email.

8. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

JSN:lc