



REGULAR MEETING OF THE CITIZENS OVERSIGHT COMMITTEE

Tuesday, August 26, 2003

MINUTES

CALL TO ORDER

The regular meeting of the Citizens Oversight Committee of Mt. San Antonio College was called to order at 6:27 p.m., on Tuesday, August 26, 2003.

CITIZENS OVERSIGHT COMMITTEE MEMBERS PRESENT

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|----------------|-----------------|
| Ron Everett | Lina Ledford |
| Barbara Price | Peter Peng |
| Edward Lo | Richard Malooly |
| Mike Spence | Dan Marostica |
| Forest Tennant | Roy Test |

CITIZENS OVERSIGHT COMMITTEE MEMBERS ABSENT

Marina Montenegro

STAFF PRESENT

- Christopher C. O'Hearn, President
- Gary Nellesen, Director, Facilities Planning & Management
- Randy Hartman, Vice President, Bovis Construction
- Diana Casteel, Executive Assistant to the President and Board of Trustees

1. INTRODUCTIONS

President O'Hearn introduced Gary Nellesen, the College's new Director, Facilities Planning & Management. Mr. Nellesen joined the College July 1, and is doing an outstanding job working with Randy Hartman, from Bovis, and College staff. Prior to coming to Mt. SAC, he served as Manager of Building and Construction services at Cal Poly, Pomona for four years. He also served as Project Manager/Director of Operations-California and Nevada, at NOW Construction Corporation from 1983-1999. Mr. Nellesen holds a Masters of Business Administration and a B.S. in Organizational Leadership.

3. APPROVAL OF MINUTES

Ms. Price noted that a correction needs to be made to the minutes. At the end of the second line of item #5, on page 4, the word “wee” should be changed to “were.” It was moved by Barbara Price, seconded by Dan Marostica, to approve the minutes of the May 20, 2003, meeting, as corrected. Motion unanimously carried.

4. PUBLIC COMMENTS

None.

5. ELECTRONIC BUSINESS CARD

President O'Hearn gave each Committee member one of the College's new electronic business cards. When opened, it's a power point presentation about the College with links to various pages on the College's web site. Through the card, anyone could link to many College sites, including the current class schedule, catalog, and the Citizens Oversight web page. President O'Hearn is using the card as his personal business card. He encouraged Committee members to review the card and then pass it along to others.

6. WEB PAGE UPDATE

Gary Nellesen reviewed the information available on the Bond Projects pages of the College's web site. A booklet was distributed to each Committee member explaining how to get to the Bond Project Summary Sheets and the information available on each project. Where available, color renderings have been added to each project's page. Each project description essentially remains the same, but project schedules are updated on a quarterly basis. Mr. Nellesen commended Becky Mitchell and Randy Hartman for all the work they did in developing and maintaining this web site.

Committee members made the following suggestions:

- Rather than having just Project numbers on the main page, it was suggested that building names be included so visitors can more easily check out a specific project.
- Citizens Oversight Committee agendas should be included along with meeting minutes. They also suggested that the next scheduled meeting (and location) should be noted on the page.
- Updates should be made more often than on a quarterly basis.

7. UPDATE ON PROJECTS

Gary Nellesen gave an update on current active projects:

- *Project 1 – Science Building.* Construction documents are just being completed. Still need to go to the State for approval on the south building so funds will be released. Pending State approval, we anticipate going out to bid in December. Construction will begin in the Spring, and should be completed after about 18 months.
- *Project 3 – Campus-wide Energy Conservation.* This is a \$12 million investment in energy conservation, and is about 75% completed. Once the central plant building is completed, the College will be able to provide a centralized chilled water production

source to supply low cost cooling for use in air conditioning systems in both existing and new facilities. Currently, this project is having the biggest impact on campus as pipe is being installed. Completion date for this project is December 2003.

- *Project 15 – ESL and Project 16 – Health Careers.* This project is actually three two-story structures. It is just in the grading process, so there's lots of earth moving equipment on campus. The project is ahead of schedule and on budget. The expected completion date for occupancy is Fall 2004. The location of these buildings is on Bonita Drive, north of Temple, where the golf area used to be.
- *Project 17g – Music Expansion.* The plans are just coming out of DSA. The project should be out to bid by the end of the year with construction starting in the Spring semester.

Mr. Nellesen reported that job walks were held today for the athletic fields projects and the Welding and Air Conditioning buildings. There was an excellent turnout of contractors. The Welding & Air Conditioning buildings are scheduled for occupancy in Fall 2004.

8. MISCELLANEOUS ITEMS

- Forest Tennant again asked if any permanent recognition was being planned for those who had helped pass the bond measure. President O'Hearn reminded Committee members that the Board of Trustees has a policy regarding recognition, i.e., naming buildings, rooms, etc., and the Board was aware of the Citizens Oversight Committee's suggestion.
- Committee members briefly discussed the fact that their two-year terms expire at the end of December. It was suggested that this item be placed on the November meeting agenda for further discussion. The consensus was that terms should be staggered so that all Committee members don't leave at the same time in order to ensure continuity. According to Proposition 39, Committee members may not serve more than two consecutive two-year terms.
- Peter Peng announced that he has been accepted into the Mechanical Engineering program at Cal Poly, San Luis Obispo. Proposition 39 states that a student may remain a member of the committee no more than six months after he/she leaves the college. As a result, the November 2003 meeting will be his last.
- President O'Hearn was asked about the construction accident that occurred in May. President O'Hearn explained that the matter is in litigation and the College isn't free to comment.

9. NEXT MEETING

The next meeting will be held on Tuesday, November 18, 2003, at 6:00 p.m. A tour will be scheduled for those interested in attending.

10. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

CCO:dc