



**REGULAR MEETING OF THE CITIZENS OVERSIGHT COMMITTEE**

**Tuesday, April 16, 2002**

**MINUTES**

Prior to the meeting, members of the Citizens Oversight Committee (with the exception of Marina Montenegro and Abhay Shah), and staff members Randy Hartman, Jeff Holstien, Nancy Rice, Larry Redinger, and Tribune reporter Nicole Campbell toured locations for projects currently scheduled for submission to the Department of State Architect in late August, which included:

- The site of the new Science complex which was later discussed and reviewed by Larry Redinger and Kevin Spady during the meeting.
- The new Air Conditioning/Welding facility – The committee members viewed the new site location, gave them the opportunity to view floor plan layouts of the new facility, and staff answered questions related to the projects.
- The Health Careers and ESL buildings location. The committee saw the location of these new facilities, and picture boards of the floor plans. In response to their concern about the cattle, a member of the Bovis staff brought over drawings of the new Beef Unit to be located north of Temple Avenue, and discussed its location and design with them. While there, they also saw picture boards of the new athletic field layouts.
- The Community Education portable area - The transitions that would occur were explained which would allow the College to remove the portables and construct the new Workforce Training Center. The committee members were able to view both elevations and floor plans. Concerns were expressed with respect to parking; the responses indicated that the College is working with two traffic engineers to expand our parking capacity, and Mt. SAC's confident we will be able to ameliorate any parking problems that might arise from the new facility's construction.

**CALL TO ORDER**

The regular meeting of the Citizens Oversight Committee of Mt. San Antonio College was called to order at 6:30 p.m., on Tuesday, April 16, 2002.

**CITIZENS OVERSIGHT COMMITTEE MEMBERS PRESENT**

Ron Everett  
Edward Lo  
Dan Marostica  
Forest Tennant

Lina Ledford  
Richard Malooly  
Roy Test

Barbara Price  
Mike Spence  
Abhay Shah

## **CITIZENS OVERSIGHT COMMITTEE MEMBERS ABSENT**

Marina Montenegro

## **STAFF PRESENT**

Nancy M. Rice, Vice President, Administrative Services  
Jeff Holstien, Director, Facilities Planning & Management  
Randy Hartman, Assistant Vice President, Bovis Construction  
Diana Casteel, Executive Assistant to the President and Board of Trustees  
Larry Redinger, Dean, Natural Sciences

## **GUESTS PRESENT**

Dr. Manuel Baca, President, Board of Trustees  
Kevin Spady, Principal, NTD Architect

### **1. WELCOME**

Board of Trustees President Dr. Manuel Baca welcomed everyone to the second meeting of the Citizens Oversight Committee.

### **2. SELECTION OF CHAIR AND CO-CHAIR**

It was moved by Mike Spence, seconded by Edward Lo, to nominate Forest Tennant for Citizens Oversight Committee Chair. There were no other nominations. Motion unanimously carried. Dr. Tennant assumed the role of Chair.

It was moved by Dr. Tennant, seconded by Dan Marostica, to nominate Barbara Price for the position of Citizens Oversight Committee Vice Chair. There were no other nominations. Motion unanimously carried.

### **3. APPROVAL OF MINUTES**

It was moved by Dan Marostica, seconded by Richard Malooly, to approve the minutes of the February 5, 2002 meeting. Motion unanimously carried.

### **4. REPORT ON BOARD ACTION RELATED TO PERFORMANCE AUDIT**

Nancy Rice reminded Committee members that the College's bond measure was passed under the guidelines of Proposition 39. While that proposition allows passage with a 55% vote, it also comes with additional accountability measures, such as an annual Performance Audit and Financial Audit. Ms. Rice reported that at its February Board meeting, the College Board of Trustees engaged the services of Vicenti, Lloyd & Stutzman to provide the Performance Audit.

Ms. Rice said most districts with Prop 39 approved bond measures are engaging the services of the same organization to perform both the performance and financial audits because of overlapping information. As the financial firm reviews expenditures, they are also reviewing completion of the projects. Information from these audits will be

presented to the College Oversight Committee on an annual basis, which will then communicate the results to the public.

Dr. Tennant asked for further clarification on the function of the committee related to monitoring “performance.” Ms. Rice explained that it is the committee’s responsibility to review the performance audit to make sure the College is doing the projects it promised to do and within the financial outline presented to the voters.

Dr. Tennant suggested that committee members be given a copy of Proposition 39 so they can familiarize themselves with its regulations.

## **5. BROWN ACT**

Mr. Marostica asked if the Citizens Oversight Committee is subject to the Brown Act. When it was determined that they are, it was suggested that committee members be given a synopsis of the Brown Act so they are familiar with what they can and cannot do. Dr. Tennant also asked about minutes of the Citizens Oversight Committee – where will they be kept and are they permanent records. Ms. Casteel said minutes will be kept in the President’s Office and will be permanent records. Mr. Holstien said construction documents will be kept in his office and will be put on computer disks so they are available in the future as historical records. It was added that The financial records are maintained in the Fiscal Services Department.

## **6. REPORT ON BOND RATING MEETINGS**

Nancy Rice said that Dr. Feddersen and she went to San Francisco on March 25 and made presentations to both Standard & Poor’s and Moody’s ratings agencies. She was very happy to report that both gave the College excellent bond ratings – Aa3 and AA – which is unusually high. Most school districts receive a single “A” rating, while ours is called a “double A” rating. She briefly shared what they had presented. Ms. Rice said the ratings agencies were particularly interested full-time equivalent student enrollment, the College’s budget, and the fact that the Board has a balanced budget policy.

According to Ms. Rice, today the first \$40 million of bonds were sold and within the first three hours, 90% of the bonds were sold. There was general discussion on the bond interest rates. Mr. Lo asked why the bonds were sold for a 30-year period when the projects will be completed in 10-12 years. Ms. Rice explained that under Prop 39 guidelines, taxpayers cannot pay more than \$25 per \$100,000 assessed valuation in any one year, thus the need to stretch out the pay-back period.

Dr. Tennant asked that the committee be kept apprised of how other community colleges do in their bond ratings.

## **7. UPDATE ON PHASE I PROJECTS**

A. Jeff Holstien and Randy Hartman had basically given their report during the tour and asked if anyone had additional questions. Mr. Lo asked if committee members could be provided with Gantt charts and cash flow projections in the future. Mr. Holstien said these are already being used and will be made available to committee members.

- B. Larry Redinger and Kevin Spady gave a detailed report on the new science complex. They first explained that the science complex will consist of two buildings because one (the northern building) is being funded by the bond measure and the other (the southern building) by the state. It was emphasized that the College is not able to co-mingle funding for these two buildings. With their Powerpoint presentation, they shared proposed drawings of the buildings and how they will fit into the genre of the campus.

Safety is a concern in the science buildings currently being used. They were built back in the 1930's and are not equipped to handle the science courses being taught today. It was pointed out that the addition of the new buildings will allow the "sciences" to be clustered in one area on campus, with the exception of the Planetarium

Mr. Marostica asked if the College is familiar with conservation measures in Title 24 and the "Savings by Design" program. Mr. Hartman and Mr. Holstien said the College is familiar with Title 24 guidelines and assured Mr. Marostica and other committee members that the College always has energy conservation in mind. When plans are submitted to the Department of State Architect's Office, they are also shared with Southern California Edison and the Gas Company to determine if we qualify for any of their conservation programs. As an example, the College received funds from Southern California Edison for conservation measures in the Learning Technology Center renovation.

Dr. Tennant said he was very impressed with what the committee has been shown; he had no idea of the magnitude of what the College is doing in the sciences. He indicated he would like to have a tour of the current science building so he would know a little more about what the College is currently doing.

## **8. NEXT MEETING**

The committee decided to meet on a quarterly basis. The next meeting will be held on August 6. A tour will be planned to begin at 5:00 p.m. and the dinner meeting will begin at 6:00 p.m.

There was discussion regarding the committee's desire to have a one-hour tour each month to both better familiarize themselves with the campus and also possibly visit a specific area prior to its discussion at a committee meeting.

Randy Hartman will schedule a tour in May, June, July, and just prior to the August 6 meeting. They will be from 5:00-6:00 p.m. Dates and tour information will be e-mailed to committee members and any committee members interested in that specific tour can RSVP that they will be attending.

## **9. ADJOURNMENT**

The meeting adjourned at 8:05 p.m.

WHF:dc