



**REGULAR MEETING OF THE CITIZENS OVERSIGHT COMMITTEE**

**Tuesday, February 5, 2002**

**MINUTES**

**CALL TO ORDER**

The regular meeting of the Citizens Oversight Committee of Mt. San Antonio College was called to order at 6:32 p.m., on Tuesday, February 5, 2002.

**CITIZENS OVERSIGHT COMMITTEE MEMBERS PRESENT**

Ron Everett  
Edward Lo  
Dan Marostica  
Barbara Price  
Mike Spence  
Roy Test

Lina Ledford  
Richard Malooly  
Marina Montenegro  
Abhay Shah  
Forest Tennant

**STAFF PRESENT**

Dr. William H. Feddersen, President  
Nancy M. Rice, Vice President, Administrative Services  
Jeff Holstien, Director, Facilities Planning & Management  
Randy Hartman, Assistant Vice President, Bovis Construction  
Diana Casteel, Executive Assistant to the President and Board of Trustees

**GUESTS PRESENT**

Dr. Manuel Baca, President, Board of Trustees  
Gayle E. Pacheco, Vice President, Board of Trustees  
Pat Rasmussen, Vice President, Institutional Advancement  
Barbara Mezaki, President, Academic Senate  
Dorothy Treakle, President, League of Women Voters of East San Gabriel Valley

**1. WELCOME**

Board of Trustees President Dr. Manuel Baca welcomed everyone to the first meeting of the Citizens Oversight Committee and thanked them for their willingness to serve.

Dr. Baca provided background information on how the College reached its decision to try to pass a bond measure to address the most urgent facility needs of the College.

## **2. INTRODUCTIONS**

Each committee member did a self introduction and explained what constituency they represent on the committee:

Representing business/community are: Lina Ledford, Edward Lo, Richard Malooly, Dan Marostica, Forest Tennant, Marina Montenegro, and Ron Everett.

Roy Test is the senior citizen's organization representative.

Mike Spence is the taxpayer's representative.

Abhay Shah represents the student organization.

Barbara Price is the representative of the college advisory council or foundation.

Committee members were welcomed to their new role with the following:

- A certificate of appreciation from Assemblyman Bob Pacheco thanking them for their willingness to serve in this capacity and for supporting community colleges.
- A "Measure R" t-shirt
- A Bovis hard-hat to use when they visit construction projects

## **3. OVERVIEW OF CAMPUS MASTER PLAN AND BOND BUILDING PROGRAM**

President Feddersen provided background information on the College Master Plan and Bond Building Program. Passage of the bond will allow the College to repair and replace facilities that urgently need to be fixed and provide additional classroom/labs for growth and address existing space shortages. Some buildings serving as classrooms were built as part of a military hospital years before Mt. SAC was founded. Some buildings are over 70 years old, and most are over 40 years old. They are not wired for today's high-technology and cannot accommodate the 40,000 students attending Mt. SAC today. In the last 25 years, the only new construction on campus has been the Student Services Center (1994), the Performing Arts Center (1996), and renovation of the library into a Learning Technology Center (1999).

Dr. Feddersen gave a detailed overview of each of the proposed bond projects and the sequencing and budget for the projects. Each project will have a project team composed of the project architect(s), team leader, and representatives of primary users of the planned facility. The East and West off campus centers will be planned with the assistance of two community leadership advisory councils.

The schedule of the sale of bonds was reviewed. It is anticipated that the first \$40 million will be available May 2. The College will sell bonds every two years, and the money from each bond series has to be spent within 3 years.

The President stressed that the College is going to do exactly what the voters approved, and it will take at least ten years to complete all of the projects.

#### **4. COMMITTEE ROLE AND RESPONSIBILITIES**

Dr. Feddersen explained that the role of the Citizens Oversight Committee is to communicate back to the public on progress being made on bond projects and how dollars are being spent. Basically, the committee is going to make sure we complete all of the bond projects approved by the Board.

An annual independent performance audit and an annual independent financial audit will be performed each year. The committee must report the results of these audits to the public.

#### **5. CONSTRUCTION MANAGEMENT**

Jeff Holstien explained why the College switched from using general contractors to construction management in the early 90's. Using a construction management company (Bovis) has proven to be very beneficial for the College. Renovation of the library into the Learning Technology Center was completed in less time than anticipated and came in under budget. Because of the success our College has had, Dr. Feddersen said other colleges are now using construction management.

#### **6. COMMITTEE NOTEBOOKS**

Committee members were provided with notebooks which include the following information:

- Listing of committee members
- Roles and responsibilities of Citizens Oversight Committee
- Bond Building Program Organizational Structure
- Four maps of the Campus Master Plan
- A listing of the Bond Facilities Projects that was approved by the Board of Trustees on June 27, 2001
- The Bond Projects Phasing Matrix
- Bond Project Summary Sheets for project teams that are currently active
- A detailed description of each bond project
- General College information and a campus map

#### **7. SELECTION OF CHAIR AND VICE CHAIR**

Following discussion, it was the consensus of the committee that they would like to review the information given to them before selecting a chair and vice chair. Dr. Baca said he would work with Dr. Feddersen on the next meeting agenda and call the meeting to order. Selection of a chair and vice chair would be the first agenda item.

#### **8. NEXT MEETING**

It was agreed to hold the next meeting on Tuesday, April 16. The meeting will begin at 5:00 p.m. with a tour of the campus. Committee members will meet in the President's

Office – Administration Building, room 211. The regular meeting of the committee will begin at 6:00 p.m. with dinner, in room 205 of the Administration Building.

**9. ADJOURNMENT**

The meeting adjourned at 8:21 p.m.

WHF:dc