

Vice President, Instruction (Co-Chair)	Kelly Fowler	X	Faculty Credit (appointed by the AS)(Co-Chair)	Tiffany Kuo	X
Associate Vice President, Instruction	Meghan Chen	X	Faculty Noncredit (appointed by AS)	Landry Chaplot	X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	X	Faculty – Student Services (appointed by AS)	Vacant	
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	Vacant	
Academic Senate President or Designee	Roger Willis	X	Classified (appointed by CSEA 651)	Vacant	
Faculty Accreditation Coordinator	Barbara Mezaki		Student (appointed by the Associated Students)	Vacant	
Faculty	Vacant		Budget Committee Liaison	Rosa Royce	X
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel	X
Student Services (appointed by VPSS)	Malia Flood	X			
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	X	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Wendi Alcazar	

AGENDA			
	Topic	Time	Discussion/Outcome
1.	Welcome	1:30	
2.	Review of the Agenda	1:35	<ul style="list-style-type: none"> Agenda unanimously accepted
3.	Approval of the September 28th Minutes	1:40	<ul style="list-style-type: none"> Motion to approve by T. Kuo, second by S. Ruano, motion passed. L. Greenlee and K. Fowler abstained.
4.	Purpose & Function Statement Review	1:45	<ul style="list-style-type: none"> Review of Purpose and Function. Discussion about broadening the purpose with regards to ACCJC standards. Discussion of Function 3 and 7, overlapping. Recommendation to combine 3 and 7, rewrite to include both. Fix typos in document. Remove 4.a and 4.b. Change College to Institution throughout the document, remove all unnecessary uses.
5.	ISER Review <ul style="list-style-type: none"> Compilation Draft (separately emailed) 	2:05	<ul style="list-style-type: none"> L. Greenlee gives background about ISER compilation draft. IEC is a resource. There is some duplication of information/work being done. We can do a full review, a partial review, small group feedback or individual feedback. After IEC view is complete, there will still be one more opportunity for review when it's sent out to the College community.

		<ul style="list-style-type: none">• I.B is closely related to our committee. The others can be reviewed if we have time.• Feedback is due by Nov 14th. This will allow the Finishing Teams to review the committee's feedback.• Review I.B.2 – ER11 – eligibility requirement. Bold items are evidence that support the statement in the ISER.• Paragraph two - TractDat is now Nuventive Improve.• PLOs are not assessed via a program mapping template process.• PLOs are mapped but assessed separately.• Paragraph two needs to be updated to reflect the process correctly.• SLOs are for all courses but PLOs should be used for the programs.• This standard should be focused on PLOs not SLOs.• Leverage SLOs to help assess through the mapping of the PLOs.• Need to verify that the PLOs in the catalog.• Do SLOs map to ILOs or do SLOs map to PLOs and then PLOs to ILOs? K. Coreas will look into the current process.• Do departments post their department goals? The programs definitely have program goals.• Paragraph four - Students were surveyed, not are surveyed.• We need to give a little context on the survey. What year and who it was given to should be included.• Do we have assessment results in Nuventive Improve?• PLOs are entered as different assessments. The SLO is mapped to the PLO. The PLO is assessed individually. Depending on the PLO the assessment may be different.• The mapping is a transparency visual tool to show the process.• There's a wide variety of PLOs out there because some programs are not able to continue to track their students once they have graduated.• P. Quinones will work with the analyst on Outcomes, for evidence where SLOs are mapped to PLOs.• The Nuventive update mapped the SLOs to the PLOs and then ILOs.
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- There is a place in Nuventive that maps all three together.

Mapping > Course SLO to ILO & ILO Mapping

On this screen, map the course measurable objectives (CMO) or course student learning outcomes (SLO) to the Institutional Level Outcomes (ILO).

ILO: Institutional Level Outcomes	BS LN01 - Short Term Review*	Order of operations	Solving algebraic equations	Essay Writing Review	Thesis Statements
Goals	Essay Writing English students will compose an essay.	Order of operations Students will solve problems using Order of Operations.	Solving algebraic equations Students will solve single and multi-step math word problems. ***	Essay Writing Review Students will develop clear and focused paragraphs and essays.	Thesis Statements Students will be able to develop a clear thesis that directly responds to the sample. ***
ILO ILO # 1. Students effectively communicate with and respond to various audiences in written, spoken or signed, and artistic forms.	✓			✓	✓
ILO ILO # 2. Students apply creative, computational, and analytical skills to identify and solve problems, analyze information, synthesize and evaluate ideas ...		✓	✓		
ILO ILO # 3. Students will use resources and technologies to locate, evaluate, synthesize, and communicate information in various formats.					
ILO ILO # 4. Students demonstrate awareness and respect for personal, social, civic, and environmental responsibilities.					

Mapping > PLO to ILO Mapping

On this screen, map the unit level AOs and SLOs to the Institutional Level Outcomes (ILO).

ILO: Institutional Level Outcomes	Program Outcomes	Reading Level Improvement	Writing Proficiency	Math competency
Goals	Reading Level Improvement Students will improve in their reading level.	Writing Proficiency Students will demonstrate writing proficiency in order to enter post-secondary ...	Math competency Students will be proficient in computation, algebra, and geometry.	
ILO ILO # 1. Students effectively communicate with and respond to various audiences in written, spoken or signed, and artistic forms.	✓	✓		
ILO ILO # 2. Students apply creative, computational, and analytical skills to identify and solve problems, analyze information, synthesize and evaluate ideas ...			✓	
ILO ILO # 3. Students will use resources and technologies to locate, evaluate, synthesize, and communicate information in various formats.				
ILO ILO # 4. Students demonstrate awareness and respect for personal, social, civic, and environmental responsibilities.				

Course Assessment > Mapping

On this screen, map the course measurable objectives (CMO) or course student learning outcomes (SLO) to the Institutional Level Outcomes (ILO).

Certificate: Basic Skills - 15002	BS ABE02 - Adult Basic Education*	Writing	Central Ideas	Math	Reading
Program Outcomes	Writing Demonstrate command of the conventions of Standard English capitalization, punctuation, ***	Central Ideas Students will be able to determine central ideas of a text.	Math Students will apply basic computational skills to convert and compare fractions, decimals and ***	Reading Students will demonstrate basic reading comprehension skills through identifying main ideas. ***	
Reading Level Improvement	Students will improve in their reading level.				
Writing Proficiency	Students will demonstrate writing proficiency in order to enter post-secondary courses and employment.				
Math competency	Students will be proficient in computation, algebra, and geometry.				

- Some terminology and mapping need to be worked on.
- I.B.3 – The Mission *aims for inclusion* and it recognizes the College’s role of providing support services that help students

			<p>achieve their full educational potential – Where in the Mission is this stated?</p> <ul style="list-style-type: none"> • Edit to first paragraph will be done by P. Quinones and sent to L. Greenlee. • A couple statements have been added to the dashboard. • The Ed Score Card is reviewed regularly. The Education College Score Card is a federal score card of student completion info, etc. • I.B.5 – We will continue review at our next meeting. Please review the document individually, so that we can get through ed-its quicker at our next meeting. • Submitting changes as a team - please give edits to P. Quinones, K. Fowler and T. Kuo. The co-chairs will submit one document with all of the edits.
6.	Budget Committee Update (Rosa)	2:50	<ul style="list-style-type: none"> • Last budget committee meeting review of the calendar and the changes will be sent out to the committee. The information will be sent out by Rosa.
7.	PIE Update (Krupa)	2:55	<ul style="list-style-type: none"> • Review of the training materials is taking place before opening PIE for 23-24. Training for Divisions are as needed. The updates will be on the website soon.
<p>Fall 2022 Meetings: October 26, November 9, and November 23.</p>			