

## **President's Cabinet Action Notes** **August 29, 2023**

1. Cabinet reviewed and commented on the following standing items:
  - a. Public Affairs and Marketing provided updates to Cabinet:
    - Jill submitted a press release to the San Gabriel Valley Tribune related to our Fresh Air Campus campaign, and she received a response from a reporter.
    - Marketing and the web team, with student feedback from Studio 13, have worked on a home page update. The team has reviewed website research data and worked with student designers on the update. Students are currently reviewing the draft page and providing input.
  - b. Cabinet approved the [Request to Fill Log](#) for the following positions:
    - [Administrative Specialist III](#) (Off Campus High School)
    - [Professor, Counseling](#) (EOPS/CARE) (Restricted Funds)
  - c. Cabinet received the following Diversity, Equity, Inclusion, Social Justice, Anti-Racism, and Accessibility update:
    - Melba provided a calendar of the Arise Program Fall 2023 Events calendar. The handout includes staff introductions, workshops, and heritage events. September 13<sup>th</sup> will be the Equity Center Open House.
  - d. Cabinet received the following enrollment updates:
    - While we are still down 878 credit FTES from Fall 2019, credit FTES are up almost 1,000 FTES (9.9%) from where we were at this point last year. Current estimated credit FTES for Fall semester is 9,978. This does not include positive attendance and late start classes FTES.
    - Currently, Fall 2023 instruction modalities include approximately 55% face-to-face, 40% online, and 5% hybrid.
    - Fill rates by modality include: 85.2% face-to-face, 96.2% online, and 88.5% hybrid for the Fall 2023 term.
    - Success and retention rates for academic year 2022-23 are higher for face-to-face courses overall; however, online courses are almost the same.
    - The majority of School of Continuing Education instruction modality has shifted heavily to face-to-face instruction. Support staff is reaching out to enrolled students who have not attended.
    - Some SCE instructional programs have the following online/in-person ratios: ESL (38%/62%), Short-term Vocational (27%/73%), and Education for Older Adults (26%/74%)
    - On the first day of the Fall semester, Counseling experienced a high number of students seeking support, about 514 students were served.

