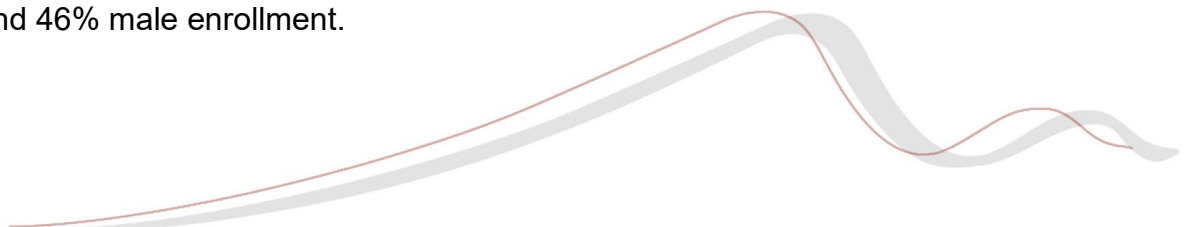


President's Cabinet Action Notes
February 27, 2024
Shannon sat in for Morris

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - The Mascot Workgroup has been meeting with a company that will design the mascot reflecting the qualities identified in the campus survey. The final mascot designs will be shared with the campus for a final vote.
 - Marketing is an NCMPR finalist for an award on crisis communication.
 - b. Cabinet received the following diversity, equity, inclusion, social justice, anti-racism, and accessibility updates:
 - Faculty FLEX Day held several sessions focused on DEISA+.
 - School of Continuing Education WASC accreditation visit is scheduled for April 22-24, 2024, and will be held via Zoom.
 - Department Chairs held a training focused on reviewing evaluations with a DEI lens and with compassion.
 - Instruction, Student Services, and School of Continuing Education presented at ACCCA about how we leverage data in enrollment management and how to integrate holistic services for the whole student. The presentation was well attended.
 - Student Services programs have many events planned for the Spring semester — Arise, and El Centro have produced event calendars. The Center for Black Culture and Student Success has events planned for Welcome Black Week.
 - The new manager for First People's Native Center commenced employment recently.
 - c. Cabinet received the following enrollment updates:
 - School of Continuing Education enrollment continues to be strong. Winter 2024 reflects a 56 FTES increase. SCE will be able to estimate enrollment for Spring noncredit courses the third or fourth week of the semester.
 - Credit enrollment has increased approximately 8.3% in comparison to Spring 2023. Spring credit enrollment may be minimally inflated due to the way that we are factoring the term length multiplier (TLM).
 - The average class size is has increased by one for Spring 2024, at 24 students per class average, in comparison to Spring 2023.
 - Divisions have set FTES targets, and most have met their targets for the 2022-23 academic year.
 - Fall 2023 ethnic demographics reflect that 66% of our students are of Hispanic/Latinx descent and 15% are Asian. Fall 2023 gender demographics reflect 52% female and 46% male enrollment.



2. Adrienne Price provided a presentation, [Grants at Mt. SAC](#), outlining the grant life cycle at Mt. SAC. The presentation includes a Grants office overview, annual report summary for 2022-23, the life cycle of a grant project, the pre-award process, how grant opportunities are analyzed, and a proposal for a new grant pre-approval process. The Grants office is currently monitoring 53 active grant projects totaling \$29.8 million. Last year, the Grants team completed a total of 41 new request applications for a total of \$19.3 million. These projects engaged different divisions in Instruction as well as the School of Continuing Education, Student Services, Human Resources, and Administrative Services. The Grants office has a successful record, with approximately 80% of grants requested being funded.
3. George Bradshaw provided a presentation on changes to Title 5 related to [Pass/No Pass Grading and EW](#). Students can now request Pass/No Pass through the last day of instruction. Prior to this regulatory requirement, students had to request a change prior to 30% of the meeting time for the course. Admissions and Records is working with IT to create a student self-service function that will enable the student to change their grade modality with acknowledgment of a disclaimer. These changes must be implemented no later than Summer 2024 registration. Similarly to the Pass/No Pass regulatory requirement, changes were made to EW request to enable students to request an EW through the last day of instruction. Historically, students would have to provide documentation to request an EW; however, this is no longer a requirement. The challenge with these changes is that the College is required to attempt to mitigate the request by providing support services to the students to deter them from requesting an EW. Additional challenges include that these changes can impact a student's satisfactory progress, as well as financial aid.
4. The following Revised Board Policies and Administrative Procedures were reviewed:
 - [BP 2610 – Presentation of Initial Collective Bargaining Proposals](#) – Approved. It will be forwarded to PAC.
 - BP 2730 – Health Benefits – Requires additional review by HR.
5. The [Legislative Analyst Office's summary](#) of the Governor's 2024-25 budget for California Community Colleges reflects the difference in how the Governor and the LAO will address the \$9.1 billion deficit for 22-23. Of concern is the Governor's suggestion to borrow from future Proposition 98 funds. The LAO report recommends reductions to the Governor's budget proposal. The LAO recommends that the Legislature use Proposition 98 reserves to address the shortfall and suggest that unallocated and unspent funds be returned for certain community college programs. A report from School Services of California, [LAO to Legislature: Deteriorating Budget Condition Ahead](#), outlines the LAOs recommended reduction or elimination of growth funds, community college nursing funding, unspent Strong Workforce funds, part-time faculty health insurance program, health care pathways for English learners, and the student success completion grant. Additionally, they recommend reducing apportionment funding for intercollegiate athletics, physical education classes, California College Promise non-need-based grants, and fine arts and other enrichment activity classes. Additionally, the LAO noted that an increase from \$46 to \$50 per unit would generate an additional \$35 million annually. The best outcome would be deferrals, but there are budget reductions being discussed. The May Revise will reflect the final budget.

6. The Chancellor's Office Memo, [California Community College Equitable Placement, Support, and Completion Funding Allocation: Reporting Requirements and Timelines](#), provides the reporting requirements for the allocation that was included in the 2022 Budget Act to support the implementation of equitable placement through AB 705 and AB 1705 legislation.
7. Melba communicated information from recent Commencement Planning meetings, including recommendations from the workgroup for 2024 Commencement. In addition, the current and needed budget for Commencement was discussed.
8. Cabinet discussed the need to coordinate participation at community outreach events. Melba stated that she will request that High School Outreach lead this collaborative effort.
9. Madelyn is a member of a statewide workgroup focused on developing Vision 2030 metrics for the adult learner and provided an update to Cabinet. Participants in the workgroup include representatives from state government, the Chancellor's Office, West Ed and noncredit faculty, staff, and administrators. Chancellor Christian is being invited to their next convening.