

President's Cabinet Action Notes
January 2, 2024
Meghan sat in for Kelly

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - The City of Walnut's Birthday Bash will be held on January 20th, from 2:00-9:00 p.m. Jill Dolan and Laura Sherwood will host a Mt. SAC booth.
 - The Management Retreat is scheduled this week, approximately 120 managers will attend. The focus of this year's retreat will be on intergenerational bridge building. There will be time scheduled for each VP to collaborate with their areas.
 - Marketing will be procuring several services to help with enrollment of students, including advertising on billboards. They also will be engaging in another contract with Entravision for specialized outreach to our Spanish-speaking community.
 - The Mascot taskforce work is moving forward, a final decision will be made during Spring.
 - b. Cabinet approved the following position to proceed with recruitment:
 - [Manager, Maintenance and Operations](#) – Repurposing of funding
 - c. Cabinet received the following Diversity, Equity, and Inclusion updates:
 - The Instructional Leadership Team had the Pride Certificate Training on December 13th in collaboration with POD. This training will strengthen the team's capacity to support members of the LGTBQ+ community.
 - d. Cabinet received the following enrollment updates:
 - Credit is trending 2.3% FTES above last Winter intersession, an increase of 476 FTES. The majority of enrollment for Winter intersession is online.
 - Noncredit enrollment for fall was strong, but it will take a few weeks into the Winter term to determine the enrollment levels.
2. The January 10th draft Board meeting Agenda was reviewed.
3. Cabinet began preliminary discussions about the Spring Board Study Session, which is scheduled for Saturday, March 2nd. Location and details TBD.

