



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



July 11, 2017

1. Cabinet reviewed and commented on the following information items:
 - Mt. SAC has been awarded the 2020 United States Olympic Team Trials in Track and Field. [See the Mt. SAC announcement](#) and the [USATF announcement](#). The selection was made by USA Track & Field ([link](#)) which is the national governing body for track and field, and, as such, is charged with selecting the host site for the Olympic Trials. The initial MOU between USATF and Mt. SAC is [attached](#). Our selection as the host site generated a great deal of media coverage ([attached links](#)).
 - The 2017-20 LA WIOA Regional Plan ([excerpt](#), [full plan](#)) and LACO Local Area Plan ([excerpt](#), [full plan](#)) include anticipate activities by these agencies in education and training with an emphasis on workforce credentials and career pathways for which Mt. SAC should be aware and involved.
 - The Accrediting Commission for Community and Junior Colleges (ACCJC) has announced ([see attached](#)) the appointment of Dr. Richard Winn as its next president.
 - At its June 7-9 meeting ACCJC formally approved ([see attached](#)) the full, seven-year accreditation of Mt. San Antonio College. Of the 14 community colleges reviewed last spring only three others received full accreditation: Deep Springs College ([link](#)), San Diego Mesa College, and San Diego Miramar College.
 - Vice Chancellor Pam Walker, who plans to retire shortly, has issued her final [CIO First Friday Newsletter](#).
 - Laura Hope is the incoming Executive Vice Chancellor for Educational Services ([see press release](#)).
 - The due date for the BSI/SEP/SSSP Integrated Plan for 2017-19 has been extended to December 15.
 - Using part of the Chancellor's Office generous 10% (\$20 M) set-aside from the Strong Workforce Program, a CTE Rebranding & Marketing campaign is set to launch.
 - Claremont Graduate University will offer its third summer Enrollment Management Academy for community college leaders led by our former colleague Pam Deegan, retired VP of Instruction at MiraCosta College.
 - California Community College Association of Occupational Education (CCCAOE) is facilitating More & Better CTE forums to educate CTE faculty and other local stakeholders about the resources available through the Strong Workforce Program. Next SoCal forum is August 25 at Moreno Valley College.
 - San Gabriel Valley Tribune's Spotlight insert on June 30th featured the story ([bottom of attached page](#)) *Mt. SAC Launches New Paramedic Academy*, stating in part, "...the first Paramedic Academy is already full."
 - Reports from June Board of Trustees Meeting
 - Dual Enrollment ([attached](#))
 - Tentative Budget 2017-18 ([attached](#))
2. The California Public Employees' Retirement System (CalPERS) Board has approved its 2018 health plan rates. The [average](#) total PPO Basic Plan and PPO Medicare rates decreased by 2.50% and 2.04%. The [average](#) total HMO Basic Plan rates increased by 3.71% and the average total HMO Medicare Plan rates increased by 4.27%. See the [attached summary](#) for more information and links. Note that these are AVERAGES so Mt. SAC's rates—available later this year—could be up or down.
3. Cabinet was joined by Melonee Cruse, Manager of Environmental Safety and Emergency Services, to provide the quarterly update ([attached](#)) on emergency response plans, operations, and training.
4. Cabinet reviewed the Text Messaging Calendar 2017-18 ([attached](#)). Approved text messages are in campaign areas of Emergency Notification, Enrollment, and Financial Aid.

5. Cabinet welcomed Dale Vickers, Chief Technology Officer; Chris Schroeder, Assistant Director of Infrastructure and Data Security; Ron Bean, Assistant Director of Academic Technology & Infrastructure; and Antonio Bangloy, Interim Director of Enterprise Application Systems, who presented the IT Projects Quarterly Report ([attached](#)). Topics included:

Email Replacement Project	Data Center Operations	OnBase Database Upgrade
Banner 9 Upgrade	Internet Bandwidth Upgrade	Online Directory Upgrade
Business & Computer Tech IT	Wi-Fi Upgrades	IT Professional Development
Security Controls	Waitlist Text Notification	

6. Based on the 2017-18 Tentative Budget ([attached](#)), Cabinet reviewed proposed New Resource Requests for 2017-18 ([attached](#)) approving a total of \$655,380 one-time and \$691,893 ongoing allocations. [See the attached summary table](#). Cabinet will review these decisions at the August 1st Cabinet meeting.

Unit	One Time	Ongoing
President	1,000	47,500
HR	14,000	16,000
Instruction	87,000	234,271
Student Services	0	254,122
Admin Services	553,380	140,000
TOTAL	655,380	691,893

7. Abe presented the latest update ([attached](#)) on vacant positions under active recruitment.
8. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
- Review of New Resource Allocations for 2017-18 (All, 8/1)
 - Discussion of EFMP Themes (**Eva Conrad, 7/18**)
 - Integrated Planning and Budget Work Group (Joumana, 8/8)
9. Quarterly Reports to Cabinet
- Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 10/10)
 - Classroom Utilization Project (Joumana & Mika, 8/15)
 - Faculty Position Control Quarterly Report (Irene & Rosa, 8/22)
 - Timely Employee Evaluations & Quarterly Cabinet Review (All, 8/22)
 - Construction Project/Scheduled Maintenance Quarterly Report (**Gary, 8/18**)
 - IT Projects Quarterly Report (Dale, 10/10)
 - Grants Quarterly Update (Irene & Adrienne, 8/15)
 - Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 8/22)
 - International Student Update (Audrey & Darren, 9/12)
 - Student Tracking Work Group (Audrey, Irene, Dale, Barbara, Joumana, Eric, Francisco, 8/8)