# EMAIL TEMPLATE INSTRUCTIONS

Copy and paste the table below into your email. If you change the image at the top, make sure you rewrite the Alt-Text so it’s accessible.

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| Mt. San Antonio College logo with hills and torch FALL SEMESTER INFORMATIONClick to AddYour Program Name |
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* Clarifying key points
* Bring attention to a series
* Help with readability
 |
| *The bottom of the email provides context about your program, the purpose of the email and refers to your website. This product is provided by the Marketing and Communication Office as a resource for the college. Visit* [*www.mtsac.edu/marketing*](http://www.mtsac.edu/marketing) *to see more resources.*  |