



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

## Funding Request for Adjunct Involvement in Departmental Outcomes Activities

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Department/Division: French

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Meeting date: May 4, 2019

Meeting duration in hours<sup>1</sup>: 3

Number of adjunct faculty estimated to attend: 5 (1 full-time and 4 adjunct)

### What will you discuss at this meeting?

1) List services, courses, or programs to be discussed at this meeting.

The breakdown of our meeting will be as follows:  
\*First hour - General department informational meeting  
\*Second and third hour - Department will work on the SLOs for all level of French (French 1 to French 4, including French 60 and 53).  
We plan to meet on Saturday, May 4th. (We decided on Saturday because our adjuncts have indicated this is the best day for them to attend since many of them teach on a Friday or work at high school.)

2) What component of the outcomes assessment process will you discuss? Check all that apply.

- Outcomes statements
- Means of assessment / criteria for success
- Summary of data
- Use of results
- Alignment of outcomes

3) What do you expect to accomplish as a result of this meeting? Provide some detail below.

Last academic year, 2017-2018, the French Department continued working on the SLOs for all levels. This academic year, 2018-2019, the Department will work and analyze these SLOs for all levels. We will go over the results of last semester and modify if necessary the assessment methods. We are aiming to reach our goals this semester.  
For all previous years, the adjunct faculty have been coming once a semester, on a Saturday, to work on the SLOs of all levels. Our collaboration was very effective as our adjuncts had worked on SLOs at other campuses. We made good progress, but still have items that need immediate attention and others that request follow up, and the establishment of new SLOs. The collaboration was collegiate, cooperative and very fruitful for all.

**Save this form and submit it as an attachment via email to [outcomes@mtsac.edu](mailto:outcomes@mtsac.edu).**

- Once received, requests are reviewed by (1) the Outcomes Committee and (2) the Vice President of Instruction. Requests may be returned for additional information.
- Once approved, departments will be notified and time sheets will be given. Payment is made according to the non-teaching rate. For more information, see the Faculty Agreement, Appendix C, *Non-Teaching Faculty Assignments and Non-Teaching Grant Project Specialists*.

<sup>1</sup> Note: There is a 2-hour maximum funding.