



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 13, 2014

### MINUTES

#### CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chyr at 6:03 p.m. on Wednesday, August 13, 2014. Trustees Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, and Santos were present. Student Trustee Mendoza was absent.

#### STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; and Audrey Yamagata-Noji, Vice President, Student Services; and Donna Burns, Dean, Continuing Education were present. Irene Malmgren, Vice President, Instruction, was absent.

#### 1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

#### 2. CLOSED SESSION

The Board adjourned to Closed Session at 6:04 p.m. to discuss the following items:

- **Conference with Legal Counsel - Pending Litigation** (one case)
- **Conference with Legal Counsel - Potential Litigation** (one case)
- **Public Employee Performance Evaluation**  
President & CEO

#### 3. PUBLIC SESSION

The public meeting reconvened at 6:38 p.m., and the Pledge of Allegiance was led by Trustee Rosanne Bader.

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*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

#### 4. REPORTING OF ACTION TAKEN IN CLOSED SESSION

None.

#### 5. INTRODUCTIONS

The following newly appointed and promoted employees were introduced:

##### Classified Employees (Newly Appointed)

- **Edwin Anonuevo**, Computer Facilities Assistant (Information Technology) (absent)
- **Nimrod DelaCruz**, Computer Facilities Assistant (Information Technology) (absent)
- **Hector Garcia**, Training and Applications Specialist (Information Technology) (absent)
- **Brandi Melton**, Student Services Program Specialist (DSP&S) (present)

##### Management Employees (Newly Appointed)

- **Guadalupe Hernandez**, Assistant Director (Child Development) (absent)
- **Uyen Mai**, Director, Marketing and Communication (Marketing and Communication) (present)

#### 6. RECOGNITION

The following Classified retiree was recognized:

- **Tonya Bennitt**, Early Child Development Specialist, Child Development Center, 26 years of service (absent)

Ms. Bennitt was unable to attend the meeting; therefore, her Certificate of Service will be mailed to her.

The following Classified retiree was recognized and will attend the September Board meeting to accept her Certificate of Service:

- **Karen Pilling**, Benefits Specialist, Human Resources, 13 years of service

The following Management employee was recognized:

- Resignation: **Terri Long**, Dean, Instructional Services, effective July 31, 2014

#### 7. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Bader, and passed to approve the minutes of the regular meeting of July 23, 2014.

#### 8. PUBLIC COMMUNICATION

None.

## 9. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Mohammad Qureshi**, Vice President, Associated Students
- **Dan Smith**, President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Lance Heard**, President, Faculty Association
- **Sandra Bollier**, First Vice President, CSEA 262
- **Johnny Jauregui**, President, CSEA 651 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

## 10. BOARD COMMUNICATION

- A. Trustee Chyr read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
- They welcomed new employees Edwin Anonuevo, Nimrod Delacruz, Hector Garcia, Guadalupe Hernandez, Uyen Mai, and Brandi Melton.
  - They recognized Tonya Bennitt for her retirement.
  - They congratulated and bid farewell to Terri Long, who left Mt. SAC to accept a position as Vice President, Instruction at Long Beach City College.
- C. Trustee Bader reported the following:
- She attended the San Gabriel Valley Civic Alliance BBQ. She said that Dr. Hall is instrumental in bringing this event to Mt. SAC and believes it is a wonderful chance to network with community and business leaders.
  - She attended the Citizens Oversight Committee meeting last week. She is impressed with the job Gary Nellesen does with presenting the information to the Committee members.
- D. Trustee Baca reported the following:
- He attended the Quakes Alumni baseball game and said it was a nice evening and a good game to watch.
  - He attended the San Gabriel Valley Civic Alliance BBQ. He said that Dr. Hall does a great job in bringing folks together.
  - He is looking forward to Flex Day, but, unfortunately, has his own Flex Day to attend.
  - He is looking forward to a start of the new semester.
- E. Trustee Hall reported the following:
- He attended the San Gabriel Valley Civic Alliance BBQ. He said that it's a very successful event that gets important elected officials on our campus.
  - He attended the Citizens Oversight Committee meeting.
  - He is looking forward to another great Mt. SAC year.

F. Trustee Hidalgo reported the following:

- He attended the Quakes Alumni baseball game and said that it was a good event and Mt. SAC had a good showing.
- He looks forward to the new school year and attending football games.

G. Trustee Santos reported the following:

- She attended the Quakes Alumni baseball game and said it was a fun evening.
- She attended the Baldwin Park Eastside Girls Little League game; they were competing for the Little League World Series.
- She attended some Baldwin Park Women's Club events.
- She attended the National Night Out.
- She attended a Chamber breakfast.
- She attended Assemblyman Hernandez's Health Fair.

H. Trustee Chen Haggerty reported the following:

- She attended the Chinese Father's Day musical performance by a world-renowned musical group from Taiwan, who performed at the Disney Concert Hall and it was their first time in Southern California. She and Dr. Scroggins presented the group with a Certificate of Congratulations from the Board.

I. Trustee Chyr reported the following:

- He attended the Citizens Oversight Committee, and he appreciates Gary's preparation for the meetings and congratulated him for doing such a great job.
- He attended the San Gabriel Valley Civic Alliance BBQ. The conversation was very important, and he was glad Mt. SAC is able to be a part of that.

**11. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:**

- He welcomed new employees Edwin Anonuevo, Nimrod Delacruz, Hector Garcia, Guadalupe Hernandez, Uyen Mai, and Brandi Melton.
- He recognized Tonya Bennitt for her retirement.
- He congratulated and bid farewell to Terri Long, who left Mt. SAC to accept a position as Vice President, Instruction at Long Beach City College.
- He thanked the Board for their involvement and participation at various events. He said that he especially appreciates the positive and direct communication with the Board. He welcomes the facilitation of the partnership and connections that the Board makes. He also applauded their advocacy and support.

**12. Meghan Chen**, Dean, Library & Learning Resources, presented a report on Distance Learning.

Question: What is the reasoning for the decline in hybrid classes and the decline of the students succeeding in them?

*Answer: Students continue to do better in hybrid classes and have expressed an interest in increased offerings. The schedule planning happens at the department level, so there's not a specific answer of why there is a decline in the offerings. They are watching carefully how students do in the classes.*

Question: Can you define hybrid?

*Answer: It's a local definition; if there is at least one face-to-face meeting, it is considered a hybrid course. This is to ease the confusion; when students think of an "online" class, they believe that means never having to show up on campus.*

Question: Is there statistical analysis on the success of hybrids that are 50% compared to some that are less?

*Answer: Instructor variability is probably the biggest factor, so there is no apples-to-apples comparison.*

Question: What is the goal over the next so many years?

*Answer: We will stay the course and monitor, carefully, how our students do. We have a strategic objective for an increase of 5% in distance learning courses.*

Question: Is there training for new faculty who want to teach online?

*Answer: We have a local requirement for faculty to take training before teaching online.*

Question: What technology system is used for the online delivery method? Is that an effective program and it is the system you anticipate to use in the future?

*Answer: The College currently uses Moodlerooms; however, we are part of a pilot program, and will be developing a system-wide Learning Management System. That's the system that will be used when it is fully operational.*

Question: Do you only offer online tutoring to online students?

*Answer: No, it's for any student.*

Question: When you look at the success rates by ethnicity, is that consistent with the same success rate in traditional courses?

*Answer: It's probably similar, although the exact numbers are not known.*

Ms. Chen's report is posted on the College website with these minutes.

### 13. CONSENT CALENDAR

The following correction was made to the Consent Calendar:

- Consent #12 (Page 34) – Personnel Transactions – Under Professional Expert Employees – New Assignments, for Blanca Moreno, the hire date should be 08/24/14.

It was moved by Trustee Chen Haggerty, seconded by Trustee Hall, and passed to approve the following items, as corrected:

#### ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of the Quarterly Investment Report ending June 30, 2014.
4. Approval of pre-payment of charges for video streaming services to Livestream for the 2014-15 fiscal year.
5. Approval of the expenses for the 2014 Foot Locker, Inc. National Cross Country Championships.
6. Approval of an agreement with T-Mobile for reimbursement of Division of State Architect inspection costs.
7. Approval of the purchase of three 40' x 60' modular buildings from American Modular Systems, Inc.
8. Approval of pre-construction and construction services using the Lease/Leaseback Construction Delivery Method for the Student Success Center.
9. Approval of agreements to provide professional design and consulting services with Cambridge West Partnership, LLC for the Facility Master Plan, and the 5-Year Construction Plan and Space Inventory; Helix for Construction Support; HMC Architects for Facilities Master Planning Graphics; and with Psomas for the Student Success Center, and the Major Grading, Site Improvements, and Temporary Parking projects.
10. Approval of the following Contract Amendments.
  - Contract Construction Support – Helix Environmental - Amendment No. 3.
  - Contract Business and Computer Technology Center – Hill Partnership, Inc. - Amendment No. 1.
  - Contract Parking Structure – Hill Partnership, Inc. – Amendment No. 1.
11. Approval of the following Proposed Gifts and Donations to the College:
  - James W. Thomas (Merlin Associates) – 1974 Seaplane/Amphibian, Lake SN633 Airframe. Valued by donor at \$98,700; engines and airframe will be used in the Aviation Maintenance Program as a teaching demonstration.

- Graphic Tech – Two 40' x 80' shelter covers with steel frames. Valued by donor at \$22,500, to be used as shelter for the animals or feed in the Agriculture Sciences Program.
- Solutions Unlimited – One 40' x 80' shelter cover with steel frame. Valued by donor at \$11,000, to be used as shelter for the animals or feed in the Agriculture Sciences Program.

## HUMAN RESOURCES

12. Approval of Personnel Transactions.

## INSTRUCTION

13. Approval of Fermata Nowhere performance at the University of Alaska, Anchorage.
14. Approval of an affiliation agreement with Alinea Medical Imaging.
15. Approval of additions and changes for the Continuing Education Division.
16. Approval of modified courses, effective with the 2013-14 and 2014-15 academic years.
17. Acceptance of the Advanced Technological Education Grant funds and approval of the purchases, as defined.
18. Approval of the Athletic Special Events expenditures and contracts for 2014-15.

Motion unanimously carried.

### 14. ACTION ITEM #1 – YEAR-ONE-OF-THREE NEGOTIATED AGREEMENT BETWEEN CSEA, CHAPTER 651 AND THE DISTRICT FOR 2014-17

It was moved by Trustee Bader and seconded by Trustee Baca to approve this item.

Motion unanimously carried.

### 15. ACTION ITEM #2 – YEAR-ONE-OF-THREE NEGOTIATED AGREEMENT BETWEEN CSEA, CHAPTER 262 AND THE DISTRICT FOR 2014-17

Note change on Page 63, under **Article 8: Salaries**, the 2014-15 Contract Year should read, "1% or funded COLA, whichever is greater, on the salary schedule."

It was moved by Trustee Chen Haggerty and seconded by Trustee Hall to approve this item.

Motion unanimously carried.

### 16. ACTION ITEM #3 – YEAR-ONE-OF-THREE NEGOTIATED AGREEMENT BETWEEN THE FACULTY ASSOCIATION AND THE DISTRICT FOR 2014-17

Note change on Page 70, under 10.H.4, delete the last sentence, "For Agricultural Sciences faculty, the additional days must be scheduled outside of the primary terms (fall and spring semesters) and a day would be equivalent to eight (8) hours."

Note change on Page 71, under 13.B.7, delete the last sentence, "All hybrid courses office hours must be held on campus." This is already included in the contract.

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Motion unanimously carried.

**17. ACTION ITEM #4 – MEET-AND-CONFER AGREEMENT BETWEEN THE CONFIDENTIAL AND SUPERVISORY EMPLOYEES AND THE DISTRICT FOR 2014-15**

It was moved by Trustee Hall and seconded by Trustee Hidalgo to approve this item.

Motion unanimously carried.

**18. ACTION ITEM #5 – MEET-AND-CONFER AGREEMENT BETWEEN THE MANAGEMENT EMPLOYEES AND THE DISTRICT FOR 2014-15**

It was moved by Trustee Chen Haggerty and seconded by Trustee Bader to approve this item.

Motion unanimously carried.

**19. DISCUSSION ITEM #1 – PROPOSED REVISIONS TO BOARD POLICY 3410 - NONDISCRIMINATION**

The Board received for first reading and discussion proposed revisions to Board Policy 3410 - Leaves.

The revised Board Policy will be brought back to the Board in September for approval.

**20. INFORMATION ITEM #1 – ADMINISTRATIVE PROCEDURE 3810 – CLAIMS AGAINST THE DISTRICT (NEW)**

The Board received for information new Administrative Procedure 3810 – Claims Against the District.

**21. INFORMATION ITEM #2 – ADMINISTRATIVE PROCEDURE 4021 – AT-RISK PROGRAMS AND PROGRAM DISCONTINUANCE**

The Board received for information new Administrative Procedure 4021 – At-Risk Programs and Program Discontinuance.

**22. INFORMATION ITEM #3 – ADMINISTRATIVE PROCEDURE 6340 – BIDS AND CONTRACTS**

The Board received for information new Administrative Procedure 6340 – Bids and Contracts.



**23. ADJOURNMENT**

The meeting adjourned to closed session at 8:23 p.m. to discuss the following item:

- **Public Employee Performance Evaluation**  
President & CEO

**24. RECONVENED**

The meeting reconvened at 9:27 p.m.

**25. REPORTING OF ACTION TAKEN IN CLOSED SESSION**

None.

**26. ADJOURNMENT**

The meeting adjourned at 9:28 p.m.

WTS:cn



# Associated Students Report

*Presented by A.S. Vice President Mohammad Qureshi  
August 13, 2014*

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## **Farewell to Dr. Maryann Tolano-Leveque**

After nine years of service in the department of Student Life, we bid Dr. Maryann Tolano-Leveque a heartfelt farewell. Thankfully, she will not be too far away. She has accepted the position of Honors Program Director here at Mt. SAC. We wish her the best, she will be missed.

## **New Student Welcome Event**

The office of Student Life and the High School Outreach department hosted the annual New Student Welcome event on Wednesday, August 6, from 9am – 1pm. There were 286 new Mt. SAC students in attendance. They were welcomed by President Scroggins, Vice President Audrey Yamagata-Noji, and Associated Students President Christopher Nguyen.

Forty-eight current Mt. SAC students volunteered for the event, giving campus tours and encouraging student involvement on campus. Ten faculty members met with students in small groups to help the participants prepare for the first day of school. Additionally, the Associated Students hosted lunch for all participants, and 25 departments and student organizations participated in a college fair. Survey results were very positive.

----- ▼ **UPCOMING EVENTS** ▼ -----

**Blood Drive:** The monthly American Red Cross blood drive is taking place right now: Wednesday, August 13 through Thursday, August 14 from 9 a.m. - 7 p.m. in 9C Stage. Everyone is encouraged to participate.

The next blood drive is scheduled for Wednesday, September 3 through Thursday, September 4 from 9 a.m. - 7 p.m. in 9C Stage.

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**Academic Senate Report  
to the Board of Trustees  
August 13, 2014**

**Academic and Professional Matters**

The Academic Senate exists to advise the Board of Trustees on "academic and professional matters." It is in effect a standing committee of the Board of Trustees. According to Title 5 Regulations (§53200) "Academic and Professional Matters" are:

1. **Curriculum including establishing prerequisites and placing courses within disciplines**
2. **Degree and certificate requirements**
3. **Grading policies**
4. **Education program development**
5. **Standards or policies regarding student preparation and success**
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation
8. **Policies for faculty professional development activities**
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

According to Board Policy 3255, the Academic Senate is "primarily relied upon" for the areas in bold. This means that "the recommendations of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate." [Title 5, §53203(d)(1)]

For the remaining areas, the Board has chosen to provide for "mutual agreement". For these areas, should agreement between the Senate and the College not be reached "existing policy shall remain in effect unless continuing with such policy exposes the district to legal liability or causes substantial fiscal hardship." [Title 5, §53203(d)(2)]

**Goal Setting**

A goal and priority setting retreat for the coming academic year will be held on August 21. The attendees will propose and prioritize issues for the Academic Senate to consider during the coming year.

**Flex Day**

The professional development "Flex Day" for the 2014-15 academic year is scheduled for Friday, August 22 from 8:00am – 3:00pm. The day will consist of a general convocation session required of all full-time faculty, two breakout sessions, and department or division meetings. This year seventeen different breakout sessions will be available to faculty on a variety of topics.

**Full Senate Activity**

The full Senate will next meet on August 28.

Respectfully submitted,

Dan Smith  
President, Academic Senate



# MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES  
WEDNESDAY AUGUST 13, 2014

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1. The Classified Senate has not had a scheduled meeting since our last Board of Trustees meeting. Classified Senate is scheduled to meet tomorrow. I will include a report on this meeting during the September Board of Trustees meeting.
  
2. The Classified Professional Development Committee (CPDC) met Tuesday, August 12. At our previous meeting we had agreed to postpone Classified professional development workshops for the upcoming traditional Convocation Day. Historically, attendance by Classified has been low at the Convocation/Flex Day workshops. Reasons for the low attendance include:
  - i. Date/Times conflict w/ schedule
  - ii. Unable to get coverage
  - iii. Their workload was too high
  - iv. Just too busy to attend
  - a. CPDC has decided to move forward with at least three separate times during the year when POD workshops will be offered specifically to Classified staff. These various themed professional development workshops will focus on subjects such as: Emergency Preparedness, Technology, Retirement Planning, Personal Development, etc.)
  - b. CPDC will next be identifying subjects within these themes that seem to be in highest demand among classified staff. The committee will also begin looking at dates and how best to schedule the time of day workshops are offered so as to make it convenient for the maximum number of classified to attend one, or more workshops.
  
3. Classified Senate is stepping up efforts to invite all classified staff to consider becoming a member of Classified Senate.

Respectfully submitted by,  
John Lewallen, President, Classified Senate



**Faculty Association Report  
To the Board of Trustees  
August 13, 2014**

1. CTA Summer Institute

Lance Heard, Antoine Thomas, Luisa Howell, and Sandra Esslinger attended the CTA Summer Institute at UCLA August 3-7<sup>th</sup>. In addition to attending the essential bargaining workshop, attendees had a chance to meet with over 500 educators from across the state and dignitaries such as Superintendent Tom Torlakson, who also addressed faculty at the President's Conference in July. We hope to use the recent experiences of the Summer Institute, the President's Conference, and the NEA-RA to help us develop into a more cohesive, more informed, and more effective group.

2. Year One of 2014-2017 Contract

The Faculty Association would like the Board to approve Action Item 3. The agreement is fair to all parties and is in the best interest of faculty, students, and the community. The agreement includes several changes in Article 16 with regards to Sabbaticals. This represents an improvement in our sabbatical process from where we started last year. It is also a chance to demonstrate in the coming days that we are addressing sabbatical applications the right way. We will be working with the Instruction office to ensure the new sabbatical process enables applicants to put forward the best possible proposals. The FA hopes the Board will approve those proposals at the earliest possible opportunity.

Respectfully submitted by,  
Lance Heard, Faculty Association President



CSEA CHAPTER 262  
REPORT TO THE BOARD OF TRUSTEES  
AUGUST 13, 2014

**CSEA Chapter 262  
2014 Executive Board**

**Bill Rawlings**  
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[president@csea262.org](mailto:president@csea262.org)  
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**Mark Fernandez**  
Past President  
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Ext. 4384

*"To improve the lives of our  
members, students, and  
community."*

1. Negotiations: We had a productive and beneficial negotiations debriefing following the last Board meeting, during which both teams committed to use the Interest-Based Bargaining model in future negotiations. There are a few items that were too complex to complete during successor negotiations, so we look forward to using IBB in our continued negotiations on those items beginning next Thursday, August 21.

Despite the issues we shared last month, I would like to take a moment to recognize and thank the District negotiators (James Czaja, Lorraine Jones, Matt Judd, and Jim Ocampo) also note taker Suzi Hayward, for the time and effort they put into this last round of negotiations. We know how hard it is to balance workload with negotiations and we know that it also takes commitment. Thank you - to each of you - for your time, effort, and commitment.

2. Annual Conference: CSEA's 88<sup>th</sup> Annual Conference was held in Sacramento last week and it was good to see James Czaja in attendance as a guest of Chapter 651.

Lt. Governor Gavin Newsom gave a wonderful and opening keynote on leadership and special guest speakers Governor Jerry Brown and Superintendent of Instruction Tom Torlakson each spoke on the importance of Classified jobs and recognized CSEA's work getting Proposition 30 passed. Senate President-elect Kevin De Leon was honored as CSEA's Legislator of the Year.

CSEA's Annual Conference is also a great time for professional development. In addition to the annual Community College Symposium, CSEA offers a wide variety of topics (from ALICE safety training to effective use of social media) during our Education Days workshops.

Alex Sheen, of the organization "Because I Said I Would" was the closing Keynote speaker. He spoke on the importance of commitments and how we can all be part of making the world a better place through promises made and promises kept. I think that's a very worthy goal.



## Foundation Report to the Board of Trustees August 13, 2014

The theme of the last couple of weeks has been engagement. I mentioned in previous updates that alumni day activities will be built around Athletics and the 25<sup>th</sup> Anniversary of the Flight School at Mt. SAC. In addition to the outreach we will do with the general population, we're also working closely with these two areas to make and build on connections that exist through coaches, faculty and administrators.

Our partnership with Athletics continues to strengthen. We've had a number of meetings with members of Joe's team recently. They are getting behind our efforts to use Alumni Day as a time to bring back and reconnect with as many of our alums as possible. The men's basketball team, for example, is going to host their "meet and greet" on Alumni Day. Men's Water Polo is planning an all alumni scrimmage and the other sports are planning activities the afternoon of Alumni Day for their respective alumni groups. We're very excited because this is going to drive participation in our activities.

You may recall that Mt. SAC hosted the regional finals of the Inland Valley Regional Spelling Bee last March. At that time 12-15 students volunteered to help run the bee. The organization that organizes the event was so impressed that they've approached the Foundation and offered to create an internship that will pay a student coordinator a stipend to help organize the event from campus side. Another example of Mt. SAC students far exceeding expectations and reinforcing our College of Champions tagline.

On the gift front, I wanted to share this news. The Foundation worked with Dan Smith to solicit the Hollywood Foreign Press for a gift in support of our Film, TV and Broadcast students. We learned recently of a five year commitment from HFPA to establish an endowment that will ensure that Mt.SAC students benefit from their giving for generations to come. Dan Smith and Marisa Fierro will be attending the HFPA's annual awards dinner tomorrow night to accept the gift. We're especially excited about this gift because it helps build our endowment, a primary goal of the Foundation. It also demonstrates how we can work effectively with campus partners. Dan came to us with this opportunity and was involved in the process as we prepared the materials. This is a win-win and we're excited to partner with such committed and dedicated people here at the college.

Annual Giving Stats	FY2013/14	FY2014/15	FY2014/15 Goal	FY2014/15 % to Goal
Total Dollars Raised	\$532,757.53	\$7,989.20	\$559,395.41	1.4%
Total # of Donors	468	27	491	5%

Distance Learning Report 2013-14  
Mt. SAC Board of Trustees  
August 13, 2014

Presented by Meghan Chen,  
Dean, Library & Learning Resources



# Enrollment by Type from 2012-13 to 2013-14

	2012-13		2013-14		# Increase/Decrease 2012-13		% Increase/Decrease 2012-13	
	Type	Sections	Enrollment	Sections	Enrollment	Sections	Enrollment	Sections
Online	185	6194	275	7305	90	1111	48.65%	17.94%
Hybrid	273	7990	234	7111	-39	-879	-14.29%	-11%
Total	458	14184	509	14416	51	232	11.14%	1.64%

# 17 Certificates Available 100% Online

<b>CIS Professional Certificate in Networking</b>	<b>CIS Professional Certificate in Windows Operating System Administration</b>
<b>CIS Professional Certificate in Telecommunications</b>	<b>CIS Professional Certificate in Web Programming</b>
<b>Information and Operating Systems Security</b>	<b>Programming in C++</b>
<b>CIS Professional Certificate in Database Management – Microcomputers</b>	<b>Programming in Visual Basic</b>
<b>CIS Professional Certificate in SQL Server</b>	<b>Introduction to Computer Information Technology</b>
<b>CIS Professional Certificate in C++ Programming</b>	<b>Hospitality: Hospitality Management – Level I</b>
<b>CIS Professional Certificate in Java Programming</b>	<b>Hospitality: Hospitality Management – Level II</b>
<b>CIS Professional Certificate in Visual Basic Programming</b>	<b>Hospitality: Restaurant Management – Level I</b>
<b>CIS Professional Certificate in Object-Oriented Design &amp; Programming</b>	



# 10 Certificates Available 50% or More Online

<b>Business: Retail Management – Level II</b>	<b>CIS Professional Certificate in LINUX</b>
<b>Business: Escrow Management</b>	<b>Microcomputer Productivity Software</b>
<b>Business: Marketing Management</b>	<b>Hospitality: Restaurant Management – Level II</b>
<b>CIS Professional Certificate in Network Security</b>	<b>Hospitality: Catering</b>
<b>CIS Professional Certificate in Excel and Access</b>	<b>Nutrition Program Assistant – Level I</b>

# What Students Want to Know about Distance Learning

- How does hybrid differ from online classes?  
<http://www.mtsac.edu/distancelearning/>
- How do I contact professors the ask questions before registering?
- How does the class start?
- Where do we take tests?
- How do I use the online class website?  
<http://www.mtsac.edu/mrsupport/>

# Instructional & Academic Support

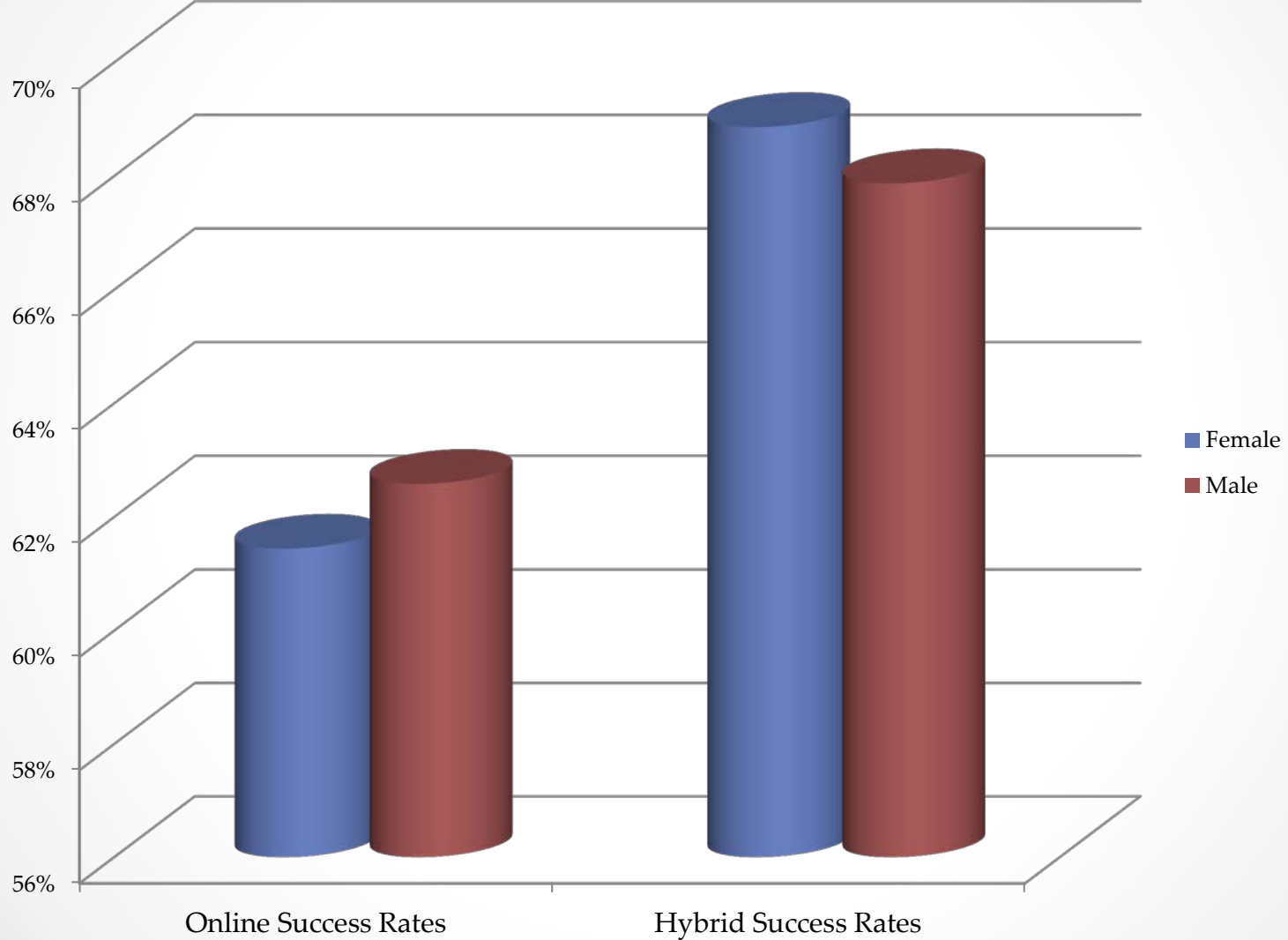
Examples of 24x7 library resources:

- 25 LibGuides for research guidance
- Library study room scheduling
- QuestionPoint online reference librarian (piloting Fall 2014)
- Multi-disciplinary databases and 7,000 e-books

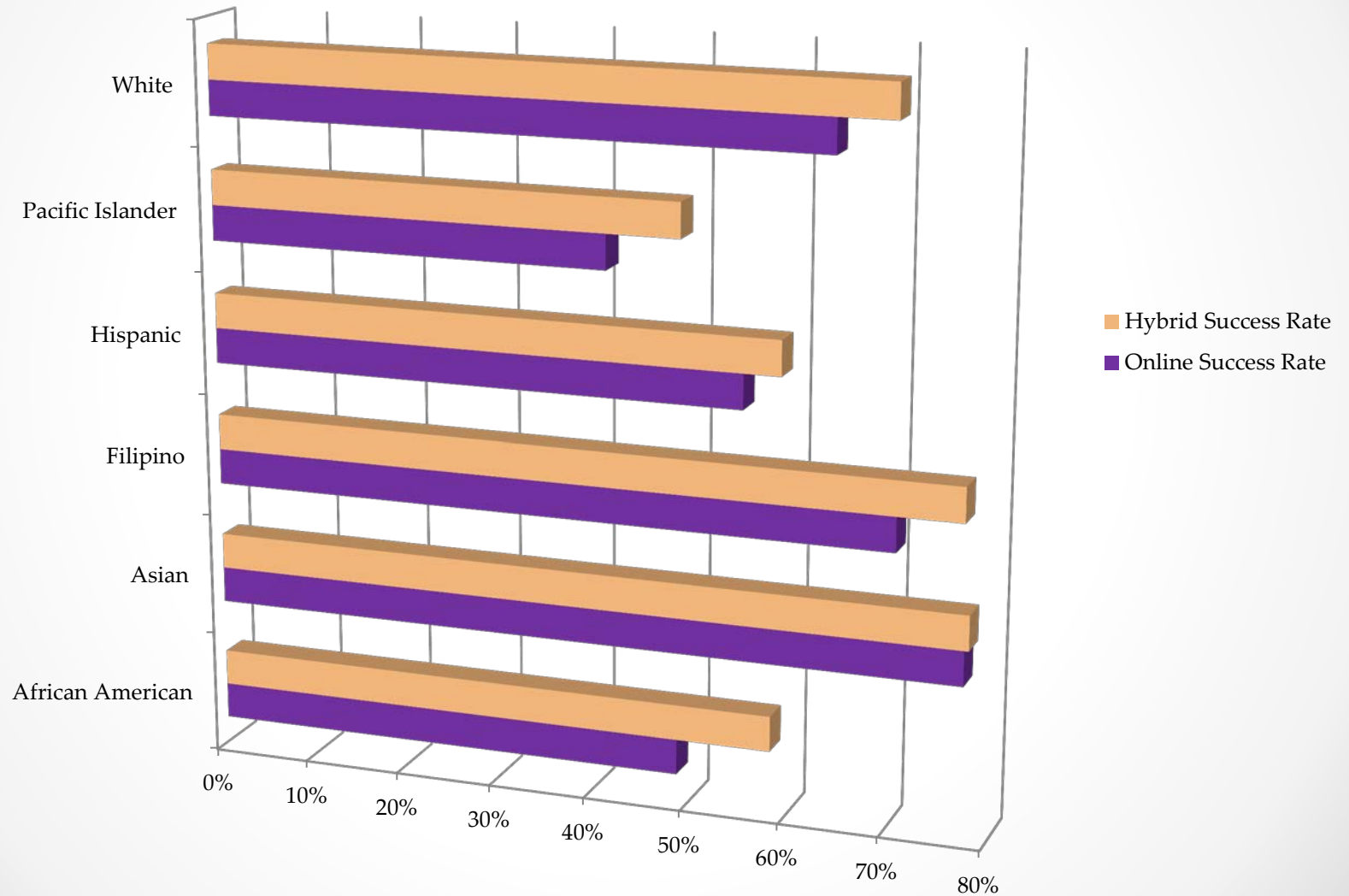
# Online Tutoring

1. Asynchronous and synchronous tutoring:
  - Usage jumped **five** times from Fall 2012
  - 274 sessions in Fall 2013 alone: more than *double* the usage in academic year 2012-13.
2. Online tutoring is available in the following courses:
  - Accounting 7, 8
  - Chemistry 10, 20, 40, 50
  - Math 71-181, including Math 110 Statistics
  - Physics 1, 2AG, 2GB, 4A, 4B
  - Writing
3. Online tutoring appointment booking

# Distance Learning Success Rates by Gender

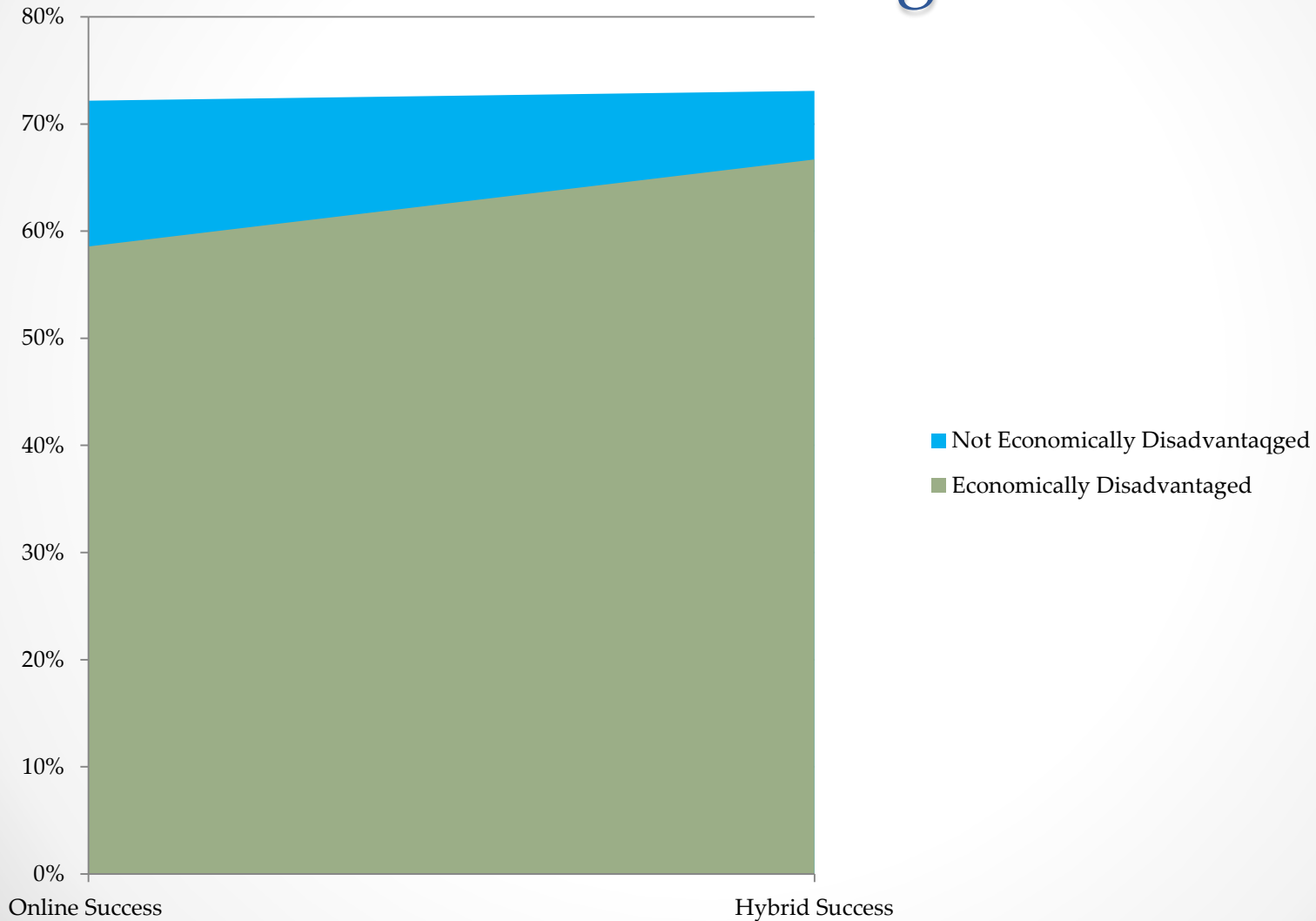


# Distance Learning Success Rates by Race

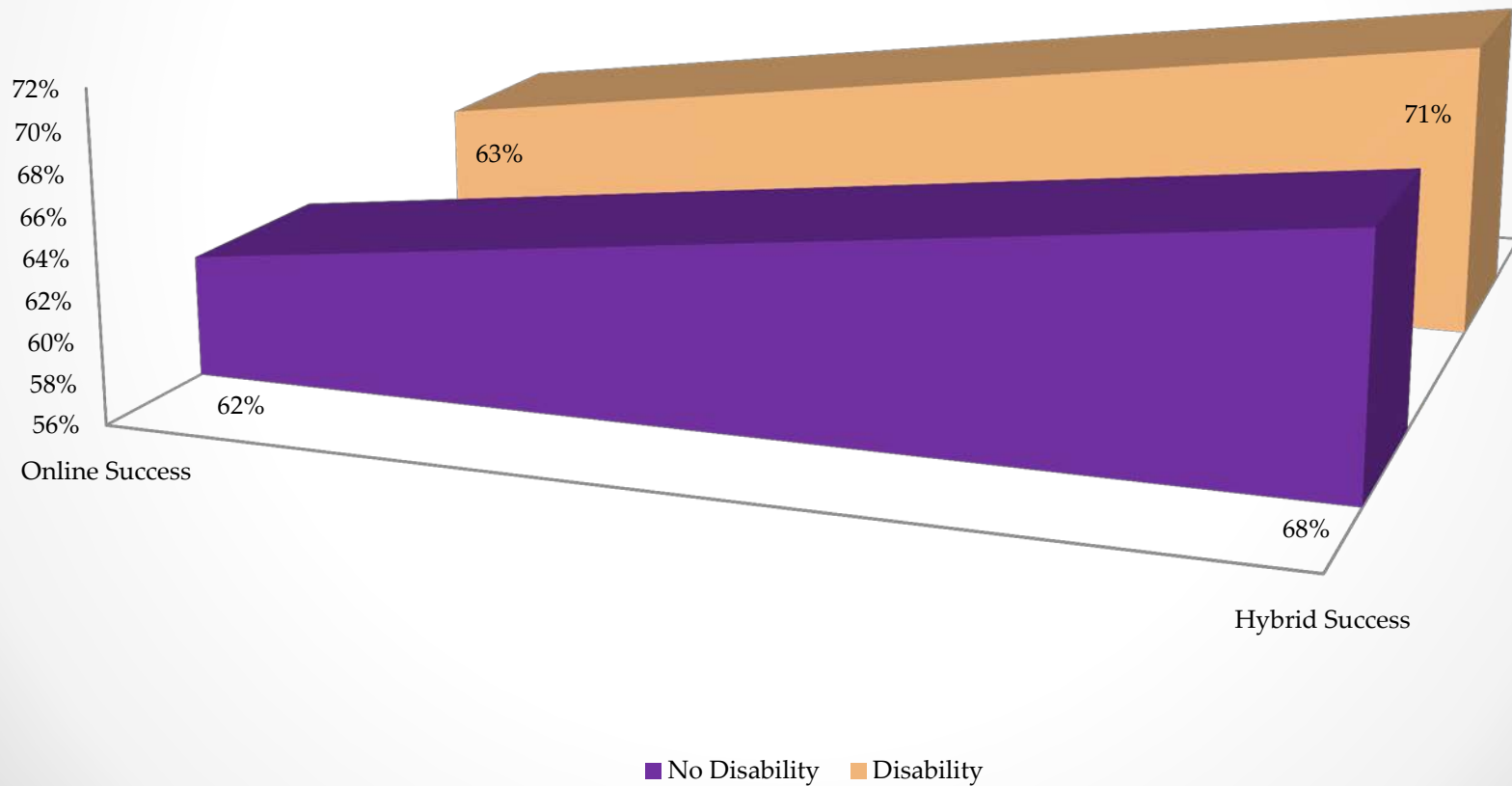




# Distance Learning Success Rates by Economic Disadvantaged Status



# Distance Learning Success Rates by Disability or No Disability



# Accreditation: Distance Learning

- Substantive Change Proposal approved
- Mock accreditation review: 17 faculty volunteered their courses
- Continued gap analysis through Distance Learning Committee



# Future Development

- Using data to inform program development and improvement
- Pursuing greater student engagement and success
- Connecting DL student success to Student Equity Plan and in the College's integrated planning effort
- Participating in the statewide Online Education Initiative (OEI) as one of 24 colleges selected



- Questions?

