



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (April 17, 2018)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Chris Jackson, Professor, Kinesiology	X	Doug Mullane Professor, English, Literature and Journalism
	Christina Cammayo Professor, Nutrition and Food	X	Mark Lowentrout, Co-Chair Associate Dean, Arts		Jim Ocampo Director, Assessment and Matriculation
	Mary Ann Gomez-Angel Professor, Adult Basic Education		Parisa Mahjoor Professor, Chemistry	X	Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling	X	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

Approval of Minutes: Minutes were approved for the April 3, 2018 meeting.

Old Business

- 2017 ACCJC Letter and Visiting Team Report
 - The recommendation to add SLO statements to syllabi was approved by the Academic Senate on April 12. (II.A)
 - The work of committee members in clarifying the process and fulfilling the ACCJC standard and recommendation is appreciated.
- President's Award for Excellence and Innovation in Teaching and Learning
 - The award announcement is still in progress. The committee appreciates the work of Monico Orozco, in Studio13, to design a flyer and website.
 - Committee members revised the deadlines for these awards:
 - First deadline: Monday, May 7
 - Extended deadline, if needed: Tuesday, May 15
 - Committee reviews: Tuesday, May 15
 - Final decision: Tuesday, June 5
- Outcomes Committee Purpose and Function Statement
 - We have no new information about the following discussion items:
 - Establishing term limits for managers appointed by the Vice Presidents of Instruction and Student Services
 - Considering the addition of a manager from the School of Continuing Education

New Business

- Funding Request for Adjunct Involvement in Departmental Outcomes Activities
 - Committee members reviewed and recommend approval of a funding request for the Child Development discipline. (II.A)
 - Action: Emily will forward the request to Dr. Irene Malmgren.
 - Committee members reviewed and accepted follow-up reports from Music, Photography, Reading, and, School of Continuing Education. (II.A)
 - Action: Emily will post the follow up reports on the Outcomes Committee website.

- Outcomes Committee Style Guide Task Force
 - This task force met on April 3 and reviewed past discussion.
 - Members are reviewing documents, such as
 - *A Guidebook to Student Learning Outcomes and Administrative Unit Objectives*, approved and adopted by the Academic Senate in Fall 2008.
 - *Common Mistakes/Problems in SLOs*, recommended by project experts in Fall 2017.
 - Members agreed the goal is to create a simple document that identifies good practices for writing outcomes statements. (II.A)

Open Issues (tabled until further notice)

- Outcomes Assessment and Multiple Measures Implementation
- Student SLO Project