

Vice President, Instruction (Co-Chair)	Kelly Fowler	<b>X</b>	Faculty Credit (appointed by the AS) (Co-Chair)	Tiffany Kuo	<b>X</b>
Associate Vice President, Instruction	Meghan Chen	<b>X</b>	Faculty Noncredit (appointed by AS)	Landry Chaplot	<b>X</b>
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones		Faculty – Student Services (appointed by AS)	<b>Vacant</b>	
Faculty Outcomes Coordinator	Kelly Coreas	<b>X</b>	Classified (appointed by CSEA 262)	<b>Vacant</b>	
Academic Senate President or Designee	Roger Willis		Classified (appointed by CSEA 651)	<b>Vacant</b>	
Faculty Accreditation Coordinator	Barbara Mezaki	<b>X</b>	Student (appointed by the Associated Students)	<b>Vacant</b>	
Faculty	<b>Vacant</b>		Budget Committee Liaison	Rosa Royce	<b>X</b>
Director of Human Resources or Designee	Ryan Wilson	<b>X</b>	PIE	Krupa Patel	<b>X</b>
Student Services (appointed by VPSS)	Malia Flood		Guest – Senior Research Analyst, Research and IE	Cathy Stute	<b>X</b>
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	<b>X</b>	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	<b>X</b>
Information Technology (appointed by the VP Admin Services)	Kate Morales	<b>X</b>	Recorder	Wendi Alcazar	<b>X</b>

### AGENDA

	Topic	Time	Discussion/Outcome
1.	<b>Welcome</b>	1:30	<ul style="list-style-type: none"> <li>EPAC will be after our next meeting.</li> <li>We need to map out a timeline to determine what we can work on each year.</li> <li>We will also look at who and which committees will need to be involved in this work.</li> </ul>
2.	<b>Review of the Agenda</b>	1:35	<ul style="list-style-type: none"> <li>Reviewed</li> </ul>
3.	<b>Approval of the <a href="#">April 26<sup>th</sup></a> Minutes</b>	1:40	<ul style="list-style-type: none"> <li>Edit Thymes to themes under PIE Update. Approved with changes.</li> </ul>
4.	<b>Committee <a href="#">Goals and Progress</a></b>	1:50	<ul style="list-style-type: none"> <li>Goal 1: Webpage not website is up to date.               <ul style="list-style-type: none"> <li>Update membership and minutes on the webpage.</li> </ul> </li> <li>Goal 6: Outcomes: Oversee the integration outcomes assessment with program review, in service of institutional effectiveness.</li> </ul>
5.	<b>Review <a href="#">BP 3225</a> and <a href="#">AP 3225</a></b>	2:10	<ul style="list-style-type: none"> <li>This AP and BP is not yet approved, it is not on our website.</li> <li>The College has gone this long without it, is it needed? According to CCLC we do need this AP/BP</li> <li>The AP is aligned exactly with CCLC recommendations.</li> <li>We might want to list federal first under first paragraph. Federal and state guidelines, not state and federal guidelines.</li> </ul>

			<ul style="list-style-type: none"> <li>• ACCJC will be releasing new standards and the final revisions will be adopted in June and we will have new standards. Moving forward we will need to have our APs &amp; BPs reflect the new standards.</li> <li>• Updates will be needed to most APs and BPs when ACCJC releases their updates.</li> <li>• Once the commission approves the updates we will work on our APs and BPs over the next few years to include the updates.</li> <li>• The BP is the same language as CCLC recommendations.</li> <li>• Include language about Equity and inclusion.</li> <li>• A workgroup should be formed to come with some language to the next meeting. Including how we see IEC, how it works and affects us here at Mt. SAC.</li> <li>• Workgroup members: Kelly, Lianne, Barbara and Tiffany. We will invite Patty to join the group. Via a shared document and then meet to discuss and finalize a draft.</li> </ul>
6.	<b>Review of <a href="#">QFE</a></b>	2:30	<ul style="list-style-type: none"> <li>• QFE-Quality Focus Essay. Emerges out of the self-evaluation process.</li> <li>• The Core Team wants IEC to focus on review of the QFE Outcomes and Program.</li> <li>• The team of experts came and shared an outline and direction that we want for our college.</li> <li>• A summarization of conversations that have taken place across multiple groups.</li> <li>• Moving this towards something that is seen as being valuable not just a compliance piece. To make it meaningful.</li> <li>• We call our review process PIE, but ACCJC calls PIE, program review.</li> <li>• PIE is how we reflect on how we fulfilled our strategic plan.</li> <li>• We looked at the interrelationships between the different groups on-campus.</li> <li>• Learning resources report their outcomes differently than other areas on-campus.</li> <li>• What are actionable next steps?</li> <li>• What are the deliverables?</li> </ul>

			<ul style="list-style-type: none"> <li>• The QFE is a framework for the college to continue to move forward.</li> <li>• Goal 1: Reset the narrative around outcomes? What is the current narrative? The word narrative is kind of seen as a negative.</li> <li>• Can we say, “Reframe the use of outcomes assessment”? We need to better define where we are going and what we want to do.</li> <li>• If we change the Outcomes software, we need to make sure it works for PIE as well.</li> <li>• Outcomes work is bigger than courses. Maybe the Outcomes committee should report to a different committee?</li> <li>• When would the Steering Committee like the feedback returned to them? Asking to have feedback by May 19<sup>th</sup>.</li> <li>• How do we put the heart and soul back into a document like this? Where is the heart in accreditation right now? Where is the heart in meeting our mission to our community and students?</li> <li>• The IEC will review QFE and give feedback to Lianne.</li> </ul>
7.	<b>Budget Committee Update (Rosa)</b>	2:40	<ul style="list-style-type: none"> <li>• The Budget Committee rewrote part of the report. The committee collaborated on the changes.</li> <li>• Budget review and development guide was approved.</li> <li>• Added one goal about DEISAA to the committee.</li> <li>• We are going to try and test a new process to see if we can use this new DEISAA goal next year.</li> <li>• We will try to use the rubric from RIE.</li> </ul>
8.	<b>PIE Update (Krupa)</b>	2:50	<ul style="list-style-type: none"> <li>• Unit PIE is ending soon, the deadline is fast approaching.</li> <li>• We are doing one on one training and group training.</li> </ul>
<b>Spring 2023 Meetings: May 24.</b>			