

Classified Professional Development Committee

Tuesday, February 28, 2023 (via Zoom)

11:00 a.m. – 12:30 p.m.

Meeting Minutes

Attendance: Meeting called to order, 11:38 a.m.

<input type="checkbox"/> Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	<input checked="" type="checkbox"/> Diana Dzib (Classified Senate Rep)	<input type="checkbox"/> George Gutierrez (CSEA 651 President/ Designee)	<input checked="" type="checkbox"/> Lizette Henderson (Special Project Manager) / <input type="checkbox"/> Lisa Rodriguez (Acting Director, POD)	<input type="checkbox"/> Vanessa Ortiz (Confidential Rep)
<input checked="" type="checkbox"/> John Lewallen (Co-Chair: Classified Senate President/Designee)	<input checked="" type="checkbox"/> Cynthia Orr (CSEA 262 FT Rep)	<input type="checkbox"/> Dalia Khalil (CSEA 262 PT Rep)	<input checked="" type="checkbox"/> Juan "Johnny" Jauregui (Co-Chair, CSEA 651 Rep)	<input checked="" type="checkbox"/> Marlene Espina (Coordinator, POD)

Guest:

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> • Review Agenda (RA/JL) • Review and approve minutes (RA/JL) <ul style="list-style-type: none"> ○ 01.10.23 ○ 01.24.23 – No quorum available ○ 02.15.23 – Lost quorum after Keynote discussion 	<p>Agenda Review: Tabled</p> <p>Minutes Review:</p> <p>Motion to approve the minutes from 01.10.23 made by JL, 2nd by CO. Discussion; 2 abstentions, motion passed.</p> <p>No minutes for the 01.24.23 meeting since quorum was not met.</p> <p>Motion to approve minutes from 02.15.23 made by JL, 2nd by CO. Discussion; motion passed.</p> <p>Minutes approved at the 03/14/23 committee meeting.</p>
Old Business	<p>Updates/Follow-up:</p> <ul style="list-style-type: none"> • Action item updates – 02.15.23 (All) • PD Plan (RA) 	<p>Action Items – None</p> <p>PD Plan – Passed and LR was informed.</p> <p>POD Update(s) – No completion date on POD space remodel.</p>

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	<ul style="list-style-type: none"> • POD Update(s) (LH/LR) • PDC Update(s) (RA/JL) • Budget <ul style="list-style-type: none"> • Review CareerWise proposal & options <p>CPD Day</p> <ul style="list-style-type: none"> - Keynote Speaker Update (RA/JL/JJ) - Taskforce Meeting (RA/JL/JJ) - Budget (ME) - Workshop Planning (RA/JL/JJ) 	<p>PDC Update(s) – No update. Will resume meetings in March.</p> <p>Budget – Updated budget was reviewed and a formal motion for approving the budget for JJF’s counterproposal was made by JL, 2nd by JJ, Discussion, motion passed.</p> <p>CPD Day - Justin Jones-Fosu (JJF) counterproposal debrief. Includes 1 keynote address, 1 breakout session (Inclusive Mindset and weave in some of the Why elements into keynote address), and travel/lodging costs. Request to have JJF provide an outline of the presentation (key points/highlights), possible customization, and use of video for marketing purposes. ME to respond JJF and request an outline for the keynote address. JL proposed workshops to include, Sustainability Committee and having a workshop on Student Services division overview. LH indicated ECC will be submitting proposal to present—Caregivers workshop.</p>
New Business	<p>Classified Emailer (RA)</p> <p>PD planning for 2022-23</p> <ul style="list-style-type: none"> - CSEA 651 (JJ) - Confidential (VM) 	<p>Classified Emailer – Tabled</p> <p>PD Planning for 2022-23 – Discussion - Tabled</p> <ul style="list-style-type: none"> - CSEA 651 - Confidential
PARKING LOT:		
Meeting Adjournment	11:54 a.m.	

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Next CPDC Meeting: Zoom dates are scheduled for the rest of the 2022-23 academic year. Meeting dates are on the 2nd & 4th Tuesday, September 2022 through June 2023, 11:00 a.m. – 12:30 p.m. July and August meeting dates are used for the CPD Day Taskforce.

Action Items: Items needing additional follow-up and person designated as the lead for presenting an update at the next scheduled meeting.

1. Respond to JJF email/counterproposal (ME).

New agenda items for next regularly scheduled meeting

None