
Minutes

Academic Senate Meeting

March 24, 2016

Present: Barry Andrews, Jeffrey Archibald, Maria Betancourt, Chris Briggs, Jared Burton, Daniel Cantrell, Scott Childress, Tim Engle, Sun Ezzell, Scott Guth, Jennifer Hinostroza, Luisa Howell, Eric Kaljumagi, Tiffany Kuo, Jenny Leung, Regina Martinez, Rasool Masoomian, Beta Meyer, Donna Necke, Bao-Chi Nguyen, Bruce Nixon, Julie Perez-Garcia, Martin Ramey, Eloise Reyes, Michelle Sampat, Hector Sanchez, Joan Sholars, Dan Smith, Lina Soto, Melody Summers, Chan Ton, Janet Truttmann, Shari Wasson, Shelby White

Absent: Robert Augustus, Matthew Burgos, Holly Cannon, Kate Cannon, Kwun Hung Cheung, Joe Denny, Dan Garcia, Lance Heard, Tony Henry, Jaime Hooper, Erica Ledezma, Charis Louie, Billie Lynes, Charles Merward, Jean Metter, Dana Miho, Richard Myers, Amy Nakamura, Paul O'Brien, Bob Perkins, Robert Purcell, Michael Sanetrick, Tyler Trull, Chisato Uyeki, Rebecca Walker, Liz Ward, Dan Wheeler and Tina Ziolkowski

Guests: Hansel Alvarez, English; Matthew Retana, Associated Students; Emily Woolery, Library, and Robert Jastrab, Kinesiology & Athletics

I. Call to Order: The meeting was called to order at 11:20 a.m.

II. Consent Agenda:

- A. Approval of Minutes of March 10, 2016
- B. Approval of C&I Minutes of March 10, 2016
- C. Content Review Board Appointment: Jason Kordich
- D. Educational Design Committee Appointment: Janet McMullin, Randy Wilson
- E. Equivalency Committee Appointment: Michelle Sampat
- F. Student Preparation and Success Council Appointment: Ana Silvia Turcios
- G. AACC Pathways Appointments: Michelle Sampat, Jane Nazzal, Patricia Maestro, Emily Versace and Richard Myers

A motion to approve the Consent Agenda was made, seconded and approved unanimously.

III. Public Comment:

Emily Woolery shared an update with the Senate on the status of the outcomes mapping project. A written update is provided with the full Senate packet for March 24, 2016, available on the Resources page of the Senate's website. She also noted that the next version of TracDat is scheduled to arrive April 1, 2016. There will be updates on future training sessions for faculty.

Sun Ezzell discussed an article from Inside Higher Ed that deals with how California community colleges are finding new ways of measuring the success of noncompleters.

The annual Parachutes and Ladders workshop is scheduled for April 15, 2016 and qualifies for 6 hours of Salary Advancement Credit, assuming that faculty members pay the \$35 fee for attending rather than have the college cover the cost. A flyer on the event is provided with the full Senate packet for March 24, 2016, available on the Resources page of the Senate's website.

Beta Meyer spoke regarding the annual Research Competition for students in the Humanities and Social Sciences, Business and the Natural Sciences. Written handouts were provided to members who were present; copies are provided with the full Senate packet for March 24, 2016, available on the Resources page of the Senate's website.

IV. Officer Reports

A. President:

1. Academic Mutual Agreement Council – The committee met on March 14 and discussed the following:
 - a) AP 7211 Minimum Qualifications and Equivalencies – Questions clarifying the role of the Senate president in screening candidates for MQs and equivalencies under AP 7211 were asked. It is not our current practice to have the committee consult with the Senate president on all candidates, but rather to have HR send a limited number whose MQs are not clearly defined to the Senate president. The department chair is consulted by the president in cases where the discipline faculty are needed to help resolve the issue.
 - b) Block Schedule – The college feels that there is no need to change the block schedule. The Deans will make exceptions as needed.
 - c) Resolution 15-08 In Opposition to For-Profit Honors Programs – The college accepted the resolution.
 - d) Study Abroad – The college intends to develop a new model and review it with the Senate. This model would not include a Mt. SAC Study Abroad Coordinator, but would rely on the AFS consortium to recruit and process students. The college would fund a single Mt. SAC professor to participate in study abroad through the consortium. This plan would be subject to contract negotiations with the Faculty Association.
 - e) Honors Coordinator – A new job description will be developed, after which a new faculty coordinator and the resulting reassigned time could be addressed.
 - f) TPI Coordinator – The college wishes to address the visibility of the program, the number of transferable Education courses, and a second applicant for the coordinator position. The VP of Instruction will meet with the supervising dean and review the options available.
 - g) Adjunct Committee Member Pay Guidelines – The language in the contract does not specify whether adjunct faculty can be paid for committee or Senator representation when they have been elected by their departments. Past practice has been to interpret the contract as allowing pay for positions elected or appointed by the full Senate. The question of whether to pay noncredit faculty for regular meetings was raised, given the small number of full-time faculty in this area. The college indicated that adjunct could not be paid for hiring committees or regular Senate work under the contract.
 - h) Counseling Reporting Structure – Concerns regarding the current structure were raised. The need to comply with existing Title 5 and AP 3110 language by having a single department for those in the same discipline was cited. It was decided to revisit the issue when the VP Student Services can attend.
 - i) Ethnic Studies – The call by students for an ethnic studies program was answered at the Board of Trustees meeting by definite plans from the administrators, despite the Senate's primacy on curricular issues. The Senate reviewed the task force proposal which will address the subject with student input. The college also wished to identify which faculty have Minimum Qualifications for Ethnic Studies, and noted the need for a new "Introduction to Ethnic Studies" course to serve as a prerequisite.
2. Accreditation Steering Committee: The first meeting of the semester was March 4 and discussed • The Eligibility Requirements portion of the accreditation standards were reviewed as part of an exercise.
 - a) The updated accreditation timeline was reviewed.
 - b) The Institution-Set Standards were updated with Fall 2015 figures for (course completion) success, non-credit persistence, degrees and certificates.
 - c) Student Outcomes Campaign – The script for the promotional video has been drafted, and should be ready by the end of spring. The video will be completed and the campaign launched in the fall.
 - d) Newsletter (Pink Sheet) ideas – Ideas for the next newsletter were solicited. The goal is to have a theme, centered around what the campus should be doing to prepare for accreditation.
3. Budget Committee: The first meeting of the semester was March 9 and discussed the Governor's 2016-17 Budget Proposal, our 2016-17 Budget Allocation, and the 2016-17 Budget Presentation. The local effect of the governor's proposed budget was explored. While there is \$3.3M in revenues above the projected 2015-16 budget, and \$1.3M

not spent this year in new faculty hiring, this revenue is being used to cover current costs (such as the increased STRS contributions) and will not carry over to 2016-17. Even the 0.47% COLA may be reduced due to the lower gasoline tax revenues (due in turn to lower oil prices). Lastly, it was noted that although Prop 98 backfill will cover the first year of Prop 30 revenue cuts, the higher decrease in revenue the second year will not be covered.

4. Equivalency Committee: The committee has not met since the last report. The first meeting of the semester will be March 28.
5. Institutional Effectiveness Committee: The first meeting of the semester was March 9 and discussed:
 - a) Institution-Set Standards Approval – Reviewed the ISS goals, and set both long and short term goals for Fund Balance (10.3%), successful Course Completion (67.89%, a .49% increase) and accreditation status (Full-Accredited, No Action needed). This item will be submitted for approval at PAC on March 23.
 - b) Approval of PIE Form Revision – The new form was presented and approved by the committee. It will be distributed with last year's data pre-loaded.
6. President's Advisory Council: The committee met on March 9 and received reports from IEC, Accreditation, Professional Development and the IT Advisory Committee (ITAC). There were no action or discussion items.

The meeting was then interrupted with a public safety announcement to evacuate campus.

The remaining agenda items will be moved to the April 7th meeting's agenda.